

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Minutes

Tuesday, November 30, 2010

1:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

*Mayor Craig Lowe, Chair
Mayor-Commissioner Pro Tem Jeanna Mastrodicasa, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - 1:05 PM**ROLL CALL**

Present: Craig Lowe and Jeanna Mastrodicasa

ADOPTION OF THE AGENDA

The agenda was adopted by consensus.

APPROVAL OF MINUTES

The minutes were approved by consensus.

100530.**Audit, Finance and Legislative Committee Minutes (B)****RECOMMENDATION**

The, Audit, Finance and Legislative Committee approve the minutes of September 20, as circulated.

Approved as Recommended

100530_aflc_minutes_20101130.pdf

DISCUSSION ITEMS**090601.****City Election Issues - Permanent Election Date Referral (B)**

City Auditor Brent Godshalk and Supervisor of Elections Pam Carpenter gave presentations.

The Mayor suggested that the Mayor, the Clerk of the Commission and the Supervisor of Elections have a meeting to discuss future options for election dates and what portion of the election process City staff could perform.

It was requested that the City Attorney's Office bring back a report to the next AFLC meeting regarding the new law that overseas or absentee ballots must be mailed 45 days prior to the election.

NOTE: The Audit, Finance and Legislative Committee (AFLC) recommended that the City Commission maintain the current process established by ordinance regarding floating City Election dates and retain this item in Committee.

RECOMMENDATION

The Audit, Finance and Legislative Committee discuss this issue and take any action deemed appropriate.

Retained in Committee

090601_Election Dates_20091130.pdf
090601_Elec Date_Spreadsheet_20101130.pdf

100507.

Funding RTS Routes and Associated ADA Service Outside the City Limits (B)
This item is a request for the Audit, Finance and Legislative Committee to recommended policy criteria for transit service rates for fixed route services outside Gainesville City limits.

RTS Director Jesus Gomez and Assistant City Manager Paul Folkers gave presentations.

The AFLC requested that RTS staff bring back formulas or a set of formulas which would reflect the full cost of transit service provided outside the Gainesville City limits to the next AFLC meeting.

RECOMMENDATION *The Audit, Finance and Legislative Committee: 1) accept the recommended criteria for establishing transit service rates for fixed rate service outside the Gainesville City limits; and 2) forward the proposed policy to the City Commission for final approval.*

Retained in Committee

100507_RTS Proposed Policy_20101130.PDF
100507_Revised Formula_20110127.pdf
100507_spreadsheets_20110217.pdf
100507_Service Rate Policy_20110217.PDF
100507_FinalRecommendedServiceRates_20110404.pdf
100507_MOD_Presentation_20110505.pdf

100392.

Structure and Supervision of City Commission Support Staff (NB)

The AFLC members discussed the issue.

Mayor Lowe recognized Jim Painter who spoke to the matter.

The AFLC requested that Human Resources Director Sandy Barnard explore time limited positions and bring back a report to the next AFLC meeting.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss this issue and take any action deemed appropriate.*

Retained in Committee

100392_final Information from UF_20110127.PDF
100392_sample letter&lang_20110217.pdf

100534.

Fourth and Final Amendment to the FY 2009-2010 General Government Financial and Operating Plan (B)

Budget Coordinator Amy Spitzer gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee: (1) Review the proposed amendatory budget resolution; and if acceptable, (2) recommend that the City Commission adopt the proposed resolution.*

Recommended for Approval

100534_FY10-4th-Amendatory Budget Res_20101130.pdf
100534_Exhibit A_4th Qtr_20101130.pdf
100534_resolution_20101216.pdf

100531.

Review of General Fund Forecasted Revenues and Other Sources of Funds for the Fiscal Year Ending September 30, 2011 (B)

City Auditor Brent Godshalk and Assistant City Auditor Michelle Torma gave presentations.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

Recommended for Approval

100531 - Forecasted Revenues_20101130.pdf

100532.

Review of Building Code Enforcement Fund Revenues (B)

City Auditor Brent Godshalk gave a presentation.

Mayor Lowe recognized Building Official Doug Murdock and Jim Painter who spoke to the matter.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission: 1) Accept the City Auditor's report and the response from the City Manager; and 2) instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

Recommended for Approval

100532 - Bldg Code Fund_20101130.pdf

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

January 18, 2010 @ 4:00 PM.

A meeting was scheduled for January 18, 2010 to discuss the following referrals.

- 1. Structure and Supervision of City Commission Support Staff.*
- 2. Charter Officer Evaluations*
- 3. Funding RTS Routes Outside the City Limits.*
- 4. Service Charge for Paying City Fees in Person.*

ADJOURNMENT - 2:10 PM