

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes

November 9, 2017

5:30 PM

MODIFIED AGENDA

City Hall Auditorium

Utility Advisory Board

*Annie Orlando
Darin Cook
David Denslow
Robert Walpole
Mary Alford
Sandra Campbell
Michael Selvester*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER

The meeting was called to order at 5:33 p.m.

ROLL CALL

Present: Members Cook, Orlando, Denslow, Walpole, Alford. (Member Alford entered the meeting at 5:54 p.m.)

Absent: Members Selvester, Campbell

ADOPTION OF THE AGENDA

The agenda was adopted with the following modifications:

Move items 170557, 170451 and 170545 from under New Business and have them heard before old business.

APPROVAL OF MINUTES

[170544.](#) Minutes of the October 12, 2017 UAB Meeting (B)

Attachments: [170544 UAB 10.12.17 Meeting Minutes 20171109](#)

The minutes of the October 12, 2017 UAB meeting were approved as drafted.

RECOMMENDATION *Approve the minutes of the October 12, 2017 UAB meeting as drafted.*

CITIZEN COMMENT - For Items Not on the Agenda, Limited to 3 Minutes per Citizen

No citizens spoke during this comment period.

STATE OF THE UTILITY

[170558.](#) Operational Updates for October 2017 (B)

Attachments: [170558 UAB October 2017 Ops Update - All Depts 20171109](#)

Report received.

RECOMMENDATION *Receive a report from staff.*

OLD BUSINESS

[170493.](#) Addition of a Consent Agenda for the UAB (B)

Attachments: [170493 Revised Rules of Procedure - UAB 20171109](#)

RECOMMENDATION

Approve the amendment to Article III, Section 1, Order of Business of the UAB's Rules of Procedure to allow for the addition of a consent agenda.

Member Walpole made a motion to approve the staff recommendation. Member Alford seconded and the motion passed 4-1, with Member Orlando in dissent and members Campbell and Selvester absent.

170527.

Update on Gainesville Renewable Energy Center Acquisition Financing and Closing Process (B)

Attachments: [170527 GRU 2017 Series A Pricing Highlights 20171109](#)

Presentation heard.

RECOMMENDATION

The Board hear an update on the GREC acquisition financing and closing process.

NEW BUSINESS

170555.

Audit of Gainesville Regional Utilities' Non-Pension Investments (B)

Attachments: [170555 Audit of GRU Non-Pension Investments 20171116.pdf](#)

RECOMMENDATION

The City Auditor recommends that the City Commission accept the report.

Report received.

170545.

Replacement of Outage Management System (OMS) (B)

Attachments: [170545 OMS System Replacement Presentation 20171109](#)

[170545 Solicitation Documents 20171109](#)

[170545_bid tabulation_20171109](#)

This item was heard before old business. Staff gave a presentation.

RECOMMENDATION

Staff asks that the UAB advise the City Commission to authorize the General Manager, or his designee, to:

1) negotiate and execute agreements with Open Systems International, Inc. for implementation services, software support services, and a software license to install and configure a new Outage Management System (OMS), subject to approval of the City Attorney as to form and legality; and

2) approve the issuance of a purchase order in the amount of \$596,760.00 for the OMS, which includes system maintenance and support for the first year of the contract.

Member Orlando made a motion to ask staff to come back to the next meeting for approval and in the meantime to send the RFP responses to the Board for

review. The motion failed for lack of a second.

Member Denslow made a motion to approve the staff recommendation and Member Walpole seconded. The motion passed 5-0, with members Selvester and Campbell absent.

[170451.](#)

Engineering Services for the Wastewater Collection System Assessment to Target Inflow & Infiltration (I&I) Reduction Measures (B)

Attachments: [170451 WWW Collection System Assessment 20171109](#)
 [170451 Eval Tabulation 20171116](#)

This item was heard before old business and after Item #170451. Staff gave a presentation. Member Denslow asked if staff would select the second ranked firm if staff was not able to negotiate a contract with the top-ranked firm. Staff replied that they would re-evaluate the second ranked firms proposal and probably ask questions about their approach to the project, and then decide whether to accept their proposal or re-bid the project.

Citizen Nancy Deren spoke on the matter.

RECOMMENDATION *The UAB advise the City Commission to:*

- 1. Approve the final ranking of engineering firms in the given order of preference for professional engineering services for the Wastewater Collection System Assessment to Target Inflow & Infiltration (I&I) Reduction Measures project; and*
- 2. Authorize the General Manager, or his designee, to initiate contract negotiations with the top ranked firm in accordance with the Consultants' Competitive Negotiation Act (CCNA); and*
- 3. Authorize the General Manager, or his designee, upon successful negotiations, to execute a contract with the top ranked firm, subject to approval of the City Attorney as to form and legality, and final appropriation of funds for each year of the project.*

Member Wapole made a motion to approve item #170451 with two modifications: After item two of the recommendation, include "further negotiation with second-ranked firm if necessary" after CCNA, and in number three, authorize the managers to sign with the negotiated firm rather than the top firm. Member Alford seconded and the motion passed 5-0, with members Selvester and Campbell absent.

[170557.](#)

Settlement of City's Claims Against Jones Edmunds Regarding the Design and Engineering of the Sediment Basin of the Sweetwater Branch/Paynes Prairie Sheetflow Restoration Project (B)

Attachments: [170557 Agreement 20171109](#)

This item was heard before old business and before item #170451 by unanimous vote of the Board. Staff gave background on the item.

RECOMMENDATION

The Utility Advisory Board recommend approval of the settlement agreement, and the City Commission authorize the Mayor to execute the Settlement Agreement, subject to approval by the City Attorney as to form and legality.

Member Alford made a motion to approve the staff recommendation, Member Orlando seconded, and the motion passed 5-0, with Members Selvester and Campbell absent.

[170494.](#)

Joint City Commission/Utility Advisory Board Workshop on Governance (B)

Attachments: [170494 Ltr from UAB Chair re Joint Workshop Request 20171102](#)

RECOMMENDATION

Discuss and prepare for November 28, 2017 joint City Commission/UAB workshop.

The Board discussed this item and voted to add the topics of the Board's priorities for GRU and GRU rate structure to the agenda for the November 28th joint workshop with the City Commission.

MEMBER COMMENT

Member Walpole stated that the Commission made a referral to the General Policy Committee for discussion of making GRU100% renewable energy. He wanted to make the UAB aware as it will have cost implications for the utility.

Member Walpole also stated that he is moving his company to the City of Alachua and would no longer be a GRU customer. He said he must therefore resign from the UAB and that December 14th would be his last meeting.

Member Alford asked the attorney if she had to meet with another Board member on business not related to the business of the City, would that be a violation of the Sunshine Law. The attorney stated that he didn't believe it would be a violation but that he would research it to be sure.

Member Orlando requested that the topic of electric vehicles be put on the agenda for the next workshop and that GRU's Chief Customer Officer, Bill Shepherd, attend the workshop to discuss the ZEV program.

CITIZEN COMMENT

No citizens spoke during this comment period.

NEXT MEETING DATE

December 14, 2017

ADJOURNMENT

The meeting was adjourned at 7:59 p.m.

