



alachua county  
library district

...thinking outside the book

Alachua County Library District  
Administration  
401 East University Avenue  
Gainesville, FL 32601-5453  
(352) 334-3910 FAX (352) 334-3918  
[www.aclib.us](http://www.aclib.us)

June 21, 2012

**TO:** Honorable Mayor  
Members of the City Commission

**FROM:** Shaney T. Livingston, Library Director  
Alachua County Library District *Shaney*

**SUBJECT: Nominations - Library District Board of Trustees**

**BACKGROUND:**

The Library District's Board of Trustees consists of seven (7) members appointed by the Library District Governing Board. Three (3) of the seven members are City of Gainesville representatives, three (3) are Alachua County representatives, and one (1) is a representative of the League of Cities. The term of City Representative Dorothy Field expired on March 31, 2012. Ms. Field is not eligible for another term as she has served two three year terms.

The Library District advertised the one City of Gainesville vacancy from December 7, 2011-January 13, 2012 and January 25, 2012-February 10, 2012. Two applications were received. The City Commission did not nominate the two applicants submitted on their March 15, 2012 agenda, as they did not reside within the City limits. The vacancy was re-advertised from April 30, 2012-May 25, 2012. Five applications were received from residents within the City limits. The Library District Governing Board is requesting that the City Commission nominate three of the five applicants for consideration of appointment by the Library District Governing Board. In order to make an appointment prior to the July 18, 2012 Board of Trustees meeting, the Library District Governing Board would like to receive the City's nominations by June 22, 2012.

The five applications and a list of the current members of the Board of Trustees are attached.

**Recommendation Action:**

The City Commission nominate three applicants for consideration of appointment by the Library District Governing Board.

Submitted by: *Shaney T. Livingston*  
Shaney T. Livingston, Library Director  
Alachua County Library District

Attachments



**ALACHUA COUNTY LIBRARY DISTRICT  
LIBRARY BOARD OF TRUSTEES  
April 1, 2012 - March 31, 2013**

NAME/ADDRESS	PHONE & E-mail	TERM
<b>Vivian L. Filer, Chair</b> <b>(April 25, 2012 – March 31, 2013)</b> 1636 SE. 14 <sup>th</sup> Avenue Gainesville, FL 32641	376-9956 (res) <a href="mailto:vivianfiler@att.net">vivianfiler@att.net</a>	April 1, 2011 – March 31, 2014 (City of Gainesville Representative) [2 <sup>nd</sup> Term]
<b>Gloria A. Moore, Vice Chair</b> <b>(April 25, 2012 – March 31, 2013)</b> 2834 NW 23 <sup>rd</sup> Blvd Gainesville, FL 32605	376-6750 (res) 273-4786 (bus) <a href="mailto:gamoore@ufl.edu">gamoore@ufl.edu</a>	April 1, 2010 – March 31, 2013 (Alachua County Representative) [1 <sup>st</sup> Term]
<b>Sheila K. Dickison</b> 3000 NW 66 <sup>th</sup> Terrace Gainesville, FL 32606	376-0300 (res) 846-1575 (bus) <a href="mailto:skddac@gmail.com">skddac@gmail.com</a>	April 1, 2011 – March 31, 2014 (Alachua County Representative) [1 <sup>st</sup> Term]
<b>Xavier J. Monroe</b> 9611 SW 82 <sup>nd</sup> Avenue Gainesville, FL 32608	682-7279 (primary contact #) 335-7786 (res) <a href="mailto:monroexj@gmail.com">monroexj@gmail.com</a>	April 1, 2010 – March 31, 2013 (City of Gainesville Representative) [1 <sup>st</sup> Term]
<b>Ora L. White</b> 6423 NW 42 <sup>nd</sup> Lane Gainesville, FL 32606	374-9680 (res) <a href="mailto:oral46@cox.net">oral46@cox.net</a>	April 1, 2012 – March 31, 2015 (Alachua County Representative) [1 <sup>st</sup> Term]
<b>Kim A. Worley</b> P. O. Box 546 Waldo, FL 32694	468-2231 (res) 468-1001 (bus) 258-6921 (cell) <a href="mailto:kim@waldo-fl.com">kim@waldo-fl.com</a>	April 1, 2011 – March 31, 2014 (Alachua County League of Cities Representative) [2 <sup>nd</sup> Term]
<b>VACANT</b>		(City of Gainesville Representative)

STAFF	Phone
Alachua County Library District Headquarters - Gainesville 401 East University Avenue Gainesville, FL 32601	(352) 334-3910 (bus)
Shaney T. Livingston, Library Director	
Terry Rasch, Assistant to Library Director	



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RETURN THIS APPLICATION TO:

Alachua County Library District  
Administration Office  
401 E University Avenue  
Gainesville, FL 32601-5453  
(352) 334-3910  
TDD (352) 334-3904

Please specify which entity you wish to be appointed to represent (check one of the following):

City of Gainesville:  Alachua County: N/A \*League of Cities: N/A

Do you reside within the Corporate Limits of the City of Gainesville?  Yes  No. If yes, would you like to also be considered for the Alachua County vacancy?  Yes  No.

Do you reside within Alachua County?  Yes  No.

Last	First	Middle
NAME: DEWSBURY	GAIL	LYNNE
ADDRESS: 8630 NW 13 ST. #406		
CITY: GAINESVILLE Florida		ZIP CODE 32653
TELEPHONE: 352 377 1851 (Home)	N/A (Business)	(Email address) gail.227@cox.net

OCCUPATION/POSITION: RETIRED
EMPLOYER:
ADDRESS OF EMPLOYER:
CITY: Florida ZIP CODE

Training/experience:

20+ years: HUMAN RESOURCE MGR.
10 years: BOOK STORE MGR.
VARIOUS VOLUNTEER ACTIVITIES

What contributions do you feel you could make to the Board of Trustees if you are selected?

I AM A LIFE LONG USER OF LIBRARIES. MY LIFE AND WORK EXPERIENCE WILL HELP ME LISTEN AND LEARN THE ALACHUA COUNTY LIBRARY SYSTEM AND BE ABLE TO
--

\*The Alachua County League of Cities (ACLOC) is made up of elected representatives from each municipality in Alachua County. An ACLOC appointee was added to the Board of Trustees primarily to insure a voice for the small municipalities in Alachua County.

MAKE SOUND JUDGEMENTS WHEN NEEDED AND I HOPE TO CONTRIBUTE TO THE ENHANCEMENT OF OUR COUNTY LIBRARIES.

An Equal Opportunity Employer MFVD  
TDD (352) 334-3904

**EDUCATIONAL BACKGROUND**

	Date of Graduation	Degree
College/Higher Education	1964	BA
	1982	MA
High School	1960	

**CIVIC/PROFESSIONAL ORGANIZATIONS**

(include participation in previous boards and committees)

INSTITUTE OF LEARNING IN RETIREMENT: ELECTED POSITION ON THE BOARD AND 6 YEAR TERM ON THE CURRICULUM COMMITTEE (2 years as Chair).  
 DOCENT AT HARN MUSEUM: ADULT TOURS FOR 6 YEARS

**REFERENCES**

NAME	PHONE	BUSINESS/OCCUPATION	ADDRESS
RAY JONES	352 372 1836	RETIRED - U.F. LIBRARY	4100 NW 28 LANE #52 GNSVL, FL. 32606
CONI GESUALDI	373 5998	RETIRED - MGR CULTURAL AFFAIRS	315 NE 8 AVE. GNSVL, FL 32601
KAREN BROWN	273 3667 (w)	COORDINATOR - WE - LEAS	7922 NW 21st GNSVL, FL 32653

If you have any additional information, such as a resume, please attach.

Are you willing to attend meetings in accordance with the bylaws of the Board of Trustees (see the attached Board of Trustees Bylaws and Board of Trustees Position Description)?  Yes  No.

According to the State of Florida, Commission on Ethics, persons appointed to this board will need to fill out a Financial Disclosure Statement. Would you be willing to file the required financial statement?  Yes  No. If you have any questions about this law, please call the Administration Office of the Alachua County Library District at 352/334-3910.

Signature <i>Gail E. Dewsbury</i>	Date <i>5/11/12</i>
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City of Gainesville:  Alachua County: N/A \*League of Cities: N/A

Do you reside within the Corporate Limits of the City of Gainesville?  Yes  No. If yes, would you like to also be considered for the Alachua County vacancy?  Yes  No.

Do you reside within Alachua County?  Yes  No.

NAME:	Last	First	Middle
	Hardee	Marynelle	—
ADDRESS:	424 NE 4 <sup>th</sup> St.		
CITY:	Gainesville	Florida	ZIP CODE 32601
TELEPHONE:	378-5863 (Home)	548-3110 (Business)	(Email address) hardeemn@ bellsouth.net

OCCUPATION/POSITION:	Attorney		
EMPLOYER:	Clerk of Court		
ADDRESS OF EMPLOYER:	201 E. University Ave.		
CITY:	Gainesville	Florida	ZIP CODE 32601

Training/experience:

Employed in 1979/1980 as clerical assistant at Jacksonville University library.
Worked 1982-1988 as newspaper reporter + editor. Practiced law in Gainesville.
Since 1992 both in private practice + government service. Enrolled in MLS program at FSU.

What contributions do you feel you could make to the Board of Trustees if you are selected?

See attached.

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**EDUCATIONAL BACKGROUND**

	Date of Graduation	Degree
College/Higher Education	Amherst College BA, 1979	BA
	Univ. of Missouri, 1982	MA
High School Bartram School, Jax, FL	Univ. of Fla., 1991	JD

**CIVIC/PROFESSIONAL ORGANIZATIONS**

(include participation in previous boards and committees)

Thomas Center Associates
Eighth Judicial Circuit Bar Association
Florida Bar Traffic Court Rules Committee

**REFERENCES**

NAME	PHONE	BUSINESS/ OCCUPATION	ADDRESS
J.K. "Buddy" Irby	491-4423	Clerk of Court	201 E. Univ Ave, Gainesville
Marion Radson	334-5011	City Attorney	200 E. Univ. Ave, Gainesville
Mary Helen Wagner		Pediatric (DF) Pulmonologist	125 SW 134 <sup>th</sup> Terr, Mowbray

If you have any additional information, such as a resume, please attach.

Are you willing to attend meetings in accordance with the bylaws of the Board of Trustees (see the attached Board of Trustees Bylaws and Board of Trustees Position Description)?  Yes  No.

According to the State of Florida, Commission on Ethics, persons appointed to this board will need to fill out a Financial Disclosure Statement. Would you be willing to file the required financial statement?  Yes  No. If you have any questions about this law, please call the Administration Office of the Alachua County Library District at 352/334-3910.

Signature <i>Marynelle Hardee</i>	Date 5/24/12
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### Potential Contributions to Library Board

I am a lifelong library patron and believe strongly in the value to the community of a vibrant and innovative library system. This is particularly true in a university community with a highly educated population interested in accessing a broad range of library services.

As a student in the FSU Master of Library Science program, I am learning how the libraries of today must constantly alter and expand their services to meet the expectations of patrons who are increasingly accustomed to obtaining information from web-based resources. I believe I could contribute to the Board by sharing these insights, as well as my own insights as a longtime library user.

In addition, my experience as a practicing attorney with a background in employment law, local government law, public records law and first amendment law would enable me to assist the Board in addressing any legal issues that arose in these areas. Through the FSU program I have also studied copyright and licensing law, as well as development of information policy and information regulation.

# MARYNELLE HARDEE

[hardeemn@bellsouth.net](mailto:hardeemn@bellsouth.net)

424 N.E. Fourth Street  
Gainesville, FL 32601

Home: (352) 378-5863  
Cell: (352) 316-4726

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## SUMMARY OF QUALIFICATIONS

Experienced local government attorney highly proficient in all aspects of legal research, writing and drafting, as well as analysis and interpretation of local, state and federal laws. Diverse background in civil and criminal litigation, employment law, open government law, contracts and real estate.

**ADMISSIONS:** The Florida Bar; U.S. District Court, Northern District of Florida; Eleventh U.S. Circuit Court of Appeal.

## LEGAL EXPERIENCE

### **Alachua County Clerk of Court's Office**

Legal Counsel, August 2006 to Present

- Represent Clerk of Court in state and federal litigation at trial and appellate levels.
- Provide legal opinions and memoranda to Clerk of Court and Clerk's management team regarding proper application of state law, federal law, court rules and administrative regulations.
- Handle personnel and employment issues arising under state and federal laws including FMLA, ADA, HIPAA, FLSA and worker's compensation.
- Review and assist with negotiation of contracts.
- Oversee tax deed sales and distribution of surplus proceeds.

### **Sole Practitioner**

January 2006 through July 2006

- Handled emergency shelter hearings in dependency court.
- Represented clients in family law and employment law matters.
- Prepared appellate briefs.
- Conducted legal research and drafted legal memoranda.

### **City of Gainesville**

Assistant City Attorney, January 2005 through December 2005

- Prosecuted city ordinance violations in criminal court, with primary responsibility for over 1,000 cases in a single year.
- Conducted legal research, drafted legal memoranda and prepared appellate brief
- Handled Code Enforcement Board lien foreclosures.
- Drafted and reviewed contracts.

- Drafted real estate documents and researched issues related to purchase and sale of real estate.

**Alachua County Clerk of Court's Office**

Civil Department Counsel, March 1998 through December 2004

- Provided legal opinions and memoranda to Clerk of Court and Civil Department managers regarding proper application of state law, federal law, court rules and administrative regulations.
- Handled personnel and employment issues arising under state and federal laws including FMLA, ADA, HIPAA, FLSA and worker's compensation.
- Represented Clerk of Court's Office in state court litigation.
- Developed

**Law Office of Robert A. Rush**

Associate, May 1992 to March 1998

- Litigated civil and criminal cases
- Initiated and developed firm's employment law practice
- Undertook primary responsibility for legal research and drafting

**EDUCATION**

**UNIVERSITY OF FLORIDA**  
J.D. with honors  
Journal of Law and Public Policy

**UNIVERSITY OF MISSOURI**  
M.A., Journalism

**AMHERST COLLEGE**  
B.A. European Studies

**PROFESSIONAL AND COMMUNITY INVOLVEMENT**

**Member**, Florida Bar Traffic Rules Committee

**Member**, State and Local Government Section, The Florida Bar

**Member and former secretary**, Eighth Judicial Circuit Bar Association

**Former secretary**, Thomas Center Associates historic preservation organization

**Former newsletter editor**, Lincoln Middle School PTA

**REFERENCES**

- Marion J. Radson, City Attorney, City of Gainesville, (352) 334-5011
- Robert A. Rush, Law Offices of Rush & Glassman, (352) 373-7566
- Samuel P. Stafford, II, Director, Child Support Enforcement/Hearing Officer Program, Eighth Judicial Circuit Court Administrator's Office, (352) 374-3662



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Do you reside within the Corporate Limits of the City of Gainesville?  Yes  No. If yes, would you like to also be considered for the Alachua County vacancy?  Yes  No.

Do you reside within Alachua County?  Yes  No.

	Last	First	Middle
NAME:	HENRY	CHARMAINE	BROWN
ADDRESS:	2336 NE 3 <sup>RD</sup> PLACE		
CITY:	GAINESVILLE	Florida	ZIP CODE 32641
TELEPHONE:	(352)	(Home) 3775235	(Business) 3741188 (Email address) hennycharmaine@hotmail.com

OCCUPATION/POSITION:	Administrator		
EMPLOYER:	GENESIS Preparatory School		
ADDRESS OF EMPLOYER:	207 NW 23 <sup>RD</sup> Ave		
CITY:	Gainesville	Florida	ZIP CODE 32609

**Training/experience:**


**What contributions do you feel you could make to the Board of Trustees if you are selected?**

I will bring to the Board 40 years of experience as an educator who is very interested in helping our library meet the needs of as many citizens as possible.
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**EDUCATIONAL BACKGROUND**

	Date of Graduation	Degree
College/Higher Education		
High School	<i>See Attached Resume</i>	

**CIVIC/PROFESSIONAL ORGANIZATIONS**  
(include participation in previous boards and committees)

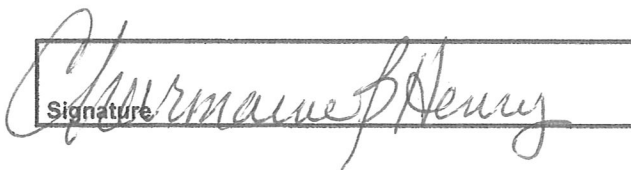

**REFERENCES**

NAME	PHONE	BUSINESS/ OCCUPATION	ADDRESS
Jeanne Davis	378-8609	Retired	1812 NW 6 <sup>th</sup> Avenue 32605
Teresa Osoba	376-2552	Housing Administrator	1359 NE 31 <sup>st</sup> Ave. 32609
Eunice Brown-Davis	665-2565	Admin Asst.	5300 NW 43 <sup>rd</sup> St. #102-214 32606

If you have any additional information, such as a resume, please attach.

Are you willing to attend meetings in accordance with the bylaws of the Board of Trustees (see the attached Board of Trustees Bylaws and Board of Trustees Position Description)?  Yes \_\_\_ No.

According to the State of Florida, Commission on Ethics, persons appointed to this board will need to fill out a Financial Disclosure Statement. Would you be willing to file the required financial statement?  Yes \_\_\_ No. If you have any questions about this law, please call the Administration Office of the Alachua County Library District at 352/334-3910.

	Date <i>5/25/12</i>
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# Charmaine B. Henry

2336 NE 3<sup>rd</sup> Place, Gainesville, Florida 32641-5903

Telephone: (352) 377-5235

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## EDUCATION

### **The University of Florida, Gainesville, Florida**

Master of Education, Special Education, August 1979

Bachelor of Arts, Elementary Education, March 1974

## ADMINISTRATIVE EXPERIENCE

### **Founder/Administrator/Lead Teacher, Genesis Preparatory School of Gainesville, Inc. Gainesville, Florida – 2000 - present**

(72 students, 4 certificated staff, 7 non-certificated staff)

Responsibilities include:

- Planning, administering, managing, and directing activities and functions for K-3 students
- Interviewing candidates and making recommendations to fill positions; assigning, training, supervising, and evaluating school staff of 11
- Developing and implementing curriculum; designing appropriate instructional activities; providing leadership in the assessment and evaluation of students
- Enforcing all standing policies and procedures at the school; establishing and maintaining discipline in the educational setting
- Making personal contacts relative to school operation with students, parents, volunteers, and other entities
- Handling and making important decisions regarding problems and critical incidents relating to the school; assuming responsibility for the safety and security of all students participating in the programs of the school
- Preparing administrative and budgetary reports; serve as liaison to Sponsor
- Implementing the state system of school improvement and accountability; adhering to The Code of Ethics and the Principles of Professional Conduct of The Education profession in Florida.

## CLASSROOM TEACHING EXPERIENCE

### **Title One Resource Teacher, J.J. Finley Elementary School, Gainesville, Florida, 1997 - 2000**

Responsible for planning and implementing the remediation curriculum for K-3 students in the areas of reading, writing, and mathematics.

- Title One Lead Teacher
- Mentor Teacher
- Department Head for Resource Teachers
- Supervised UF practicum students

### **Lead Teacher/Kindergarten Teacher, Caring and Sharing Learning School, Gainesville, Florida, 1998 - 1999**

Responsible for planning and implementing the academic program for kindergarten students. Maintained student records and database information.

- Lead Teacher
- Supervised two teachers and four aides

### **Classroom Teacher, J.J. Finley Elementary School, Gainesville, Florida, 1978 – 1995**

Responsible for planning and implementing the academic program in the areas of reading, language arts, writing, mathematics, social studies, science and health for students in a self-contained classroom.

- 4<sup>th</sup> grade 1978 – 1995
- 2<sup>nd</sup> grade 1996 – 1997
- Grade Level Chairperson
- Patrol Sponsor
- Supervised UF Interns

**Resource Teacher, J.J. Finley Elementary School, Gainesville, Florida, 1995 – 1996**

Responsible for planning and implementing the academic program in the areas of reading and mathematics for 1<sup>st</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade students.

**Adjunct Faculty / Division of Education, Bethune-Cookman College, Daytona Beach, Florida 1986 - 2008**  
Undergraduate Instructor in the Continuing Education Department.

**Classroom and Resource Teacher, Lancaster Youth Development Center, Trenton, Florida, 1975 – 1978**

- Responsible for planning and implementing the reading program, provided instruction in the area of mathematics
- Served as Resource Teacher for the Academic Labs and Adjustment Unit
- Counseled and tested students
- Maintained discipline and kept detailed records of students' needs and progress
- Served as group leader for socially and emotionally maladjusted students

**Recreation Therapy Aide, Sunland Training Center, Gainesville, Florida, 1973 - 1975**

Responsible for planning and implementing the program for recreational therapy classes involving mentally retarded students.

**STATE/ DISTRICT / SCHOOL COMMITTEE RESPONSIBILITIES**

- Florida's Instructional Materials Adoption Committee 2003-2004; 2009-2010
- Principal PROMISE Project 2009-2010

**COMMUNITY LEADERSHIP / MEMBERSHIP**

- Alachua County Leadership Academy Alumni
- Focus On Leadership Alumni
- Facilitative Leadership Alumni
- Alachua County Charmettes, Inc.
- Gateway Christian Center Ministry Staff
- Alachua County Civic Education Series Program Alumni
- Gainesville H.I.P.P.Y Program Advisory Board
- Capital City Bank/Gainesville Board of Directors
- Gainesville Red Hat Divas

**AWARDS**

- Who's Who Among America's Teachers 1996
- 2000 Teacher of the Year – Alachua County



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Do you reside within the Corporate Limits of the City of Gainesville?  Yes  No. If yes, would you like to also be considered for the Alachua County vacancy?  Yes  No.

Do you reside within Alachua County?  Yes  No.

	Last	First	Middle
NAME:	Livingston	Kelly	M.
ADDRESS:	410 NE 7th Street		
CITY:	Gainesville	Florida	ZIP CODE 32601
TELEPHONE:	785-550-6720 (Home)	(Business)	(Email address)kelly.livingston@ufl.edu

OCCUPATION/POSITION:	Accounting Coordinator		
EMPLOYER:	University of Florida		
ADDRESS OF EMPLOYER:	1329 SW 16th Street		
CITY:	Gainesville	Florida	ZIP CODE 32610

**Training/experience:**

Experienced in auditing hospitals, associations, and pensions

**What contributions do you feel you could make to the Board of Trustees if you are selected?**

As a citizen of Gainesville who enjoys the library, I would welcome an opportunity to give back to my community. I feel my accounting and general business knowledge would be a valuable contribution to the Board of Trustees.
---

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An Equal Opportunity Employer MFVD  
TDD (352) 334-3904

**EDUCATIONAL BACKGROUND**

	Date of Graduation	Degree
<b>College/Higher Education</b>		
Pittsburg State University	December 2009	MBA
<b>High School</b> Pittsburg High	May 2002	Diploma

**CIVIC/PROFESSIONAL ORGANIZATIONS**  
(include participation in previous boards and committees)

Certified Public Accountant
Treasurer, MBA Association of Pittsburg State University (past)

**REFERENCES**

NAME	PHONE	BUSINESS/ OCCUPATION	ADDRESS
Bev Anders	265-8017	Assistant Dean	1329 SW 16th Street
Michael Richards	265-8059	Associate Director	1329 SW 16th Street
Paul D'Anieri	392-0780	Dean of College of Liberal Arts & Sciences	PO BOX 115800

If you have any additional information, such as a resume, please attach.

Are you willing to attend meetings in accordance with the bylaws of the Board of Trustees (see the attached Board of Trustees Bylaws and Board of Trustees Position Description)?  Yes  No.

According to the State of Florida, Commission on Ethics, persons appointed to this board will need to fill out a Financial Disclosure Statement. Would you be willing to file the required financial statement?  Yes  No. If you have any questions about this law, please call the Administration Office of the Alachua County Library District at 352/334-3910.

Signature <i>Kelly Light</i>	Date <i>5/25/2012</i>
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May 25, 2012

Shaney Livingston  
Alachua County Library District  
401 E. University Ave  
Gainesville, FL 32601

Dear Ms. Livingston,

I am interested in applying for the open position on the Alachua County Library District Board of Trustees. I believe my business management and accounting skills would prove beneficial to Alachua County Library District. I would also be interested in serving on at least one of your committees. Please find enclosed my application and resume.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kelly Livingston".

Kelly Livingston

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**Kelly M. Livingston**  
**410 NE 7<sup>th</sup> Street**  
**Gainesville, FL 32601**  
**(785) 550-6720**  
**kellylivingston36@hotmail.com**

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**OBJECTIVE**

To obtain a position on the Alachua County Library District Board of Trustees

**EDUCATION**

**Certified Public Accountant**  
**Masters of Business Administration**  
**Bachelors of Business Administration**

*State of Florida*  
*Pittsburg State University*  
*Pittsburg State University*

**WORK EXPERIENCE**

**Accounting Coordinator II**

*University of Florida | College of Medicine | Dean's Office | Financial Services* *June 2011 – Present*

- Reported and analyzed \$20M in monthly clinical charges and collections
- Co-lead design of Hyperion Enterprise Application to handle accounts receivable data from IDX and EPIC
- Streamlined cash reconciliation process for the FCPA's 40+ clinics
- Assisted in preparation and reconciliation of College of Medicine Budget to Actual financial statements
- Monitored negative balances in the College of Medicine's cash based funds

**Staff Accountant**

*Wendling Noe Nelson & Johnson* *November 2009 – June 2011*

- Primarily audited non-profit and governmental health care organizations and employee benefit plans
- Developed strong technical skills with many areas of financial accounting including payables, receivables, journal entries, accruals, reconciliations, inventory, prepaids, PP&E, cash flows, net assets and payroll
- Interacted regularly with individuals from all levels of our clients' operations including CEOs, CFOs, controllers, accounts payable clerks, staff accountants, etc.
- Prepared tax returns for individuals, corporations, non-profit organizations, and trusts
- Prepared Medicare and Medicaid cost reports for hospitals and skilled nursing facilities
- Prepared quarterly and annual financial statements in accordance with GAAP, including footnotes and management's discussion and analysis

**Cost Analyst**

*Day & Zimmermann* *May 2007 – November 2009*

- Maintained general ledger and cost ledger, including WIP
- Tracked applicable metrics for productivity analysis
- Formulated invoices for government and non-government contracts, including progress payments and recoupments
- Performed monthly and yearly close activities – including calculating write-offs and asset impairments

**General Manager**

*Dickinson Theatres* *August 2006 – April 2007*

- Oversaw staff of twenty people in five positions
- Increased concession sales by as much as 5% in a one month period
- Constructed show and employee schedules to maximize concession sales
- Orchestrated special shows for large groups to create additional revenue
- Increased attendance by over 3400 people from previous year in a one month period
- Conducted performance reviews and other human resources related duties

**Skill Set**

- Proficient with multiple software suites, including: Microsoft Office, Microsoft Dynamics, PeopleSoft, and Hyperion; especially skilled in Excel
- Strong oral, written, interpersonal, communication, and leadership skills
- Able to work well with others as a team or as a team leader



# alachua county library district

...thinking outside the book

Alachua County Library District  
Administration  
401 East University Avenue  
Gainesville, FL 32601-5453  
(352) 334-3910 FAX (352) 334-3918  
www.aclib.us

**RETURN THIS APPLICATION TO:**

Alachua County Library District  
Administration Office  
401 E University Avenue  
Gainesville, FL 32601-5453  
(352) 334-3910  
TDD (352) 334-3904

Please specify which entity you wish to be appointed to represent (check one of the following):

City of Gainesville:  Alachua County:  League of Cities:

Do you reside within the Corporate Limits of the City of Gainesville?  Yes  No. If yes, would you like to also be considered for the Alachua County vacancy?  Yes  No.

Do you reside within Alachua County?  Yes  No.

	Last	First	Middle
<b>NAME:</b>	Russell	Judith	Coffey
<b>ADDRESS:</b>	516 NE 4th St		
<b>CITY:</b>	Gainesville	Florida	ZIP CODE 32601
<b>TELEPHONE:</b>	(Home)	(Business)	(Email address)
	202-262-6501	352-273-2505	jrussell@ufl.edu
<b>OCCUPATION/POSITION:</b>	Dean of University Libraries		
<b>EMPLOYER:</b>	University of Florida		
<b>ADDRESS OF EMPLOYER:</b>	PO Box 117000		
<b>CITY:</b>	Gainesville	Florida	ZIP CODE 32611

**Training/experience:**

MSLS in Library Science

40 years of experience in libraries, government and the information industry  
(resume attached)

**What contributions do you feel you could make to the Board of Trustees if you are selected?**

I believe my education and experience would enable me to contribute to strategic planning for the libraries, as well as in serving as an effective advocate for the library system. In my current role as dean of university

libraries, I can assist with greater coordination and collaboration between the \*The Alachua County League of Cities (ACLOC) is made up of elected representatives from each municipality in Alachua County. An ACLOC appointee was added to the Board of Trustees primarily to insure a voice for the small municipalities in Alachua County.

university libraries and the public libraries.



**EDUCATIONAL BACKGROUND**

	Date of Graduation	Degree
<b>College/Higher Education</b>		
Catholic Univ of America	6/68	MSLS
<b>High School</b>		

Dunbarton College of the Holy Cross                      6/66                      Bachelor of Arts, Cum Laude

**CIVIC/PROFESSIONAL ORGANIZATIONS**

(include participation in previous boards and committees)

ASERL Board of Directors, 2009 - present (2012-2013 President)
ARL Board of Directors, 2011 - present
NFAIS Board of Directors, 2005 - present (2010-2011 President)
Univ of North Carolina, Chapel Hill, School of Information and Library Science Board of Visitors, 2006 - present

**REFERENCES**

NAME	PHONE	BUSINESS/ OCCUPATION	ADDRESS
Sheila Dickison	352-846-1575	Interim Dir of Academic Prog	PO Box 112030 Gainesville FL 32611
Beverly Bartlett	352-377-8257	Retired	1421 NW 47th Terrace Gainesville FL 32605
Laura Shaw	352-375-8972	Retired	5700 NW 83rd Terrace Gainesville FL 32653

If you have any additional information, such as a resume, please attach.

Are you willing to attend meetings in accordance with the bylaws of the Board of Trustees (see the attached Board of Trustees Bylaws and Board of Trustees Position Description)?  Yes  No.

According to the State of Florida, Commission on Ethics, persons appointed to this board will need to fill out a Financial Disclosure Statement. Would you be willing to file the required financial statement?  Yes  No. If you have any questions about this law, please call the Administration Office of the Alachua County Library District at 352/334-3910.

Signature *Judith C. Russell* Date 5/22/2012

## Judith C. Russell

**Home:**

516 NE 4th Street  
Gainesville FL 32601  
(202) 262-6501

**Office:**

P.O. Box 117000  
Gainesville FL 32611-7001  
(352) 273-2505  
jcrussell@ufl.edu

**Experience:****2007 to Present****University of Florida  
Dean of University Libraries**

- Leads the George A. Smathers Libraries, the largest information resource system in the state of Florida, with a permanent staff of 225 and a budget of \$27 million
- Responsible for research services and scholarly resources to support the diverse academic and research interests of the University's students and faculty

**2003 to 2007****U.S. Government Printing Office (GPO)  
Superintendent of Documents (Managing Director, Information Dissemination)**

- Leads the agency in providing public access to information published by the U.S. government and establishing the policy guidance and strategy for its information dissemination programs with a combined staff of 220 and income of \$70 million
- Responsible for GPO's Library Services and Content Management business unit that includes the Federal Depository Library Program, the Cataloging and Indexing Program, the International Exchange Service and GPO Access, the agency's online public access databases
- Responsible for GPO's Publication and Information Sales business unit that sells U.S. government publications and provides reimbursable distribution services to Federal agencies
- Serves as the primary spokesperson and advocate for GPO's information dissemination programs
- Collaborates and negotiates with other Federal agencies to ensure no-fee permanent public access to published Federal information through GPO information dissemination programs
- Consults with the professional and scholarly library and information science communities on the future roles of libraries, educational requirements for the next generation of information professionals and essential retraining for existing professionals

**1998 to 2003****U.S. National Commission on Libraries & Information Science (NCLIS)  
Deputy Director**

- With Commissioners and Executive Director, responsible for development and implementation of NCLIS policy and communication of policy recommendations to the Administration, the Congress and other interested individuals and organizations
- Responsible for NCLIS administration, including financial management, appropriations, contracts and purchasing, personnel, publications management, and information technology
- Organized hearings on Kids and the Internet, Library and Information Services for Individuals with Disabilities, School Librarians: Knowledge Navigators Through Troubled Times, and the proposed closing of the National Technical Information Service (NTIS)
- Produced *A Comprehensive Assessment of Public Information Dissemination; Trust and Terror: New Demands for Crisis Information Dissemination and Management and Public Sector/Private Sector Interaction in Providing Information Services*

**Experience, continued****1996 to 1998****IDD Enterprises, L.P.****Director, Government Services Division, IDD-Digital Alliances**

- Responsible for introducing IDD products and services into the Federal, state and local government markets, including management of the sales and sales support staff
- Responsible for IDD responses to Requests for Proposals (RFP)
- Provided business analysis and specification of requirements (proposals) for IDD custom webs sites such as Smith Barney Access and Liberty Leaps

**1991 to 1996****U.S. Government Printing Office****Director, Office of Electronic Information Dissemination Services (EIDS)**

- Responsible for GPO Access Online information services, including implementation of the Superintendent of Documents' World Wide Web site
- Responsible for the design, marketing, documentation, user support and training for all GPO electronic products
- Managed the sale of electronic information, including over 75 CD-ROM titles and a wide variety of other Federal information in various formats

**Director, Library Programs Service**

- Responsible for the Federal Depository Library Program, the International Exchange Service, and the Cataloging and Indexing Program (Monthly Catalog of US Government Publications)
- Performed as a dual assignment for 16 months while also serving as Director, EIDS

**Director, Information Dissemination Policy**

- Responsible to the Public Printer for development and implementation of internal and external information policy objectives

**1988 to 1991****Mead Data Central [Lexis-Nexis]****Government Market Manager**

- Responsible for coordination of activities to advance the development of federal, state and local government markets for the LEXIS/NEXIS services, including coordination of sales and promotional activities, development of federal, state-wide and group contracts, submission and negotiation of annual FEDLINK contract, and development of custom pricing proposals for other customer groups

**1986 to 1988 &  
1982 to 1983****Russell Associates****Management Consultant**

- Provided strategic planning, acquisition/competition analysis, product design and enhancement, and marketing services to information companies, trade associations, government agencies and libraries

**1984 to 1986****Disclosure Information Group****Director, Special Projects, Disclosure**

- Responsible for direction of product development activities, including LaserDISCLOSURE and other early CD-ROM applications and a fiche-to-paper scanner/printer
- Responsible for contract negotiations; identification and analysis of acquisition candidates, and government, industry and public relations

**Director, Operations, National Standards Association**

- Responsible for the full range of production activities for National Standards, including product development, quality control, scheduling, production, and customer service

**1983****Information Industry Association****Director, Membership Development**

- Achieved an increase of over 40% in the dues base in a nine-month period
- Provided analytical services in such areas as market research, program planning and government relations

**Experience, continued****1977 to 1982****Thyssen-Bornemisza Information Technology Group**

- Served in a variety of progressively responsible line and staff positions, with responsibilities for legal and regulatory product development, government relations activities, identification of opportunities in the federal marketplace, protection from potential government competition, and strategic planning at the Group and company level
- ITG companies served include Information Handling Services (IHS), Arcata Data Management, BRS, Capitol Services, Inc., Global Engineering, and Predicasts

**1974 to 1977****Office of Technology Assessment  
Congress of the United States****1973 to 1974****Program of Policy Studies in Science & Technology  
The George Washington University****1967 to 1973****COMSAT Laboratories  
Communications Satellite Corporation****Current Advisory and Editorial Boards:**

- Association of Southeastern Research Libraries (ASERL) Board of Directors, 2009-present (2012-2013 President) – [<http://www.aserl.org>]
- Association of Research Libraries (ARL) Board of Directors, 2011-present – [<http://www.arl.org>],
- NFAIS Board of Directors, 2005-present, (2010-2011 President) - [<http://www.nfaais.org>]
- University of North Carolina, Chapel Hill, School of Information and Library Science Board of Visitors, 2006 - [<http://sils.unc.edu/>]

**Special Awards:**

- Special Libraries Association's Professional Award (2005) "For outstanding contributions to the global community of information professionals..."
- Federal Computer Week's Federal 100: The Readers' Choice Awards (1993) "In recognition of those individuals who have made a difference over the past year in the federal information technology community..."

**Education:**

- Master of Science in Library Science, The Catholic University of America, Washington, DC
- Bachelor of Arts, Cum Laude, Dunbarton College of the Holy Cross, Washington, DC