

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601

Text File

File Number: 160739.

Agenda Date: 3/2/2017

Version: 1

Status: Passed

In Control: City Manager

File Type: Staff
Recommendation

Title

Grant Funding to Retrofit the Martin Luther King, Jr. Facility as an Emergency Shelter (NB)

This item recommends that the City Commission authorize the City Manager to accept grant funds from the FY2016/17 State of Florida Division of Emergency Management Hurricane Shelter Retrofit Project program.

Explanation

The Martin Luther King, Jr. building was constructed in 1995 and should, therefore, meet the advanced building codes required post-Hurricane Andrew. Mr. Danny Kilcollins from the Florida Division of Emergency Management (FDEM) informed staff that the building could qualify for the FDEM grant-funded retrofit program.

The FDEM is offering the City reimbursement funding up to \$200,000 to complete the retrofit. The first phase provides funding up to \$15,000 to conduct an engineering study to determine the feasibility of retrofitting to current ARC 4496 hurricane shelter standards, as well as wind design and load path standards; to write an appropriate Scope of Work; and to estimate the cost to complete the needed work. The second phase funding provides up to \$185,000 for the installation of window, door, louver or other opening protection measures (or other types of minor structural projects), and for protection, wiring, and switching for buildings where generators may be used temporarily. The project must meet the ARC 4496 hurricane shelter selection guidelines upon completion of the grant activities/scope-of-work and be on the inventory for public shelter space for fifteen years.

The project will require coordination with Alachua County Emergency Management as the grant will not pay for a generator to power the facility. The generator costs will need to be identified during the first phase of the project. If the facility is operated as an approved shelter within Alachua County, the cost of the generator may be borne by the County. This will have to be evaluated as the project proceeds, however there may be a need to seek City funding through the General Fund fund balance.

The City must notify FDEM of its intent by March 6th, 2017.

Fiscal Note

There is no match required. The only potential cost to the City may be associated with a generator

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purchase and installation which would need to be funded from General Fund fund balance.

Recommendation

The City Commission authorize the City Manager to apply for, accept, and execute any and all related documents regarding the FDEM Shelter Retrofit Project subject to approval by the City Attorney as to form and legality.

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Gainesville. Citizen centered.
People empowered.**

160739_C

**City of
Gainesville**

Facilities Management
PO Box 490, Station 51
Gainesville, Florida 32627-
0490
352.393.8262

memo

to: Fred Murry, Assistant City Manager
from: Ed Gable, Facilities Management
date: 8/7/2018
re: Additional Grant Funds for MLK Gym Shelter Retrofit Project

We have requested, and the State has approved, a modification to the State Emergency Management Sub-Grant Agreement to provide additional funds to complete the project. Please review and process as appropriate.

The status of the project is as follows: We have procured the services of a local Construction Manager and Professional Consultants. The scoping, design, construction documents, and cost estimating is complete. The status of the four scope elements of the Grant work are as follows:

- Exterior Fenestration Protection: Design and construction details for appropriate opening protectives has been completed by a structural engineer.
- Structural Review of Roof and Load-Path Systems: Complete. Existing construction is adequate and in compliance with grant requirements.
- Construction of Hurricane Protection Enclosure(s): Design and construction detailing for protection of existing openings, essential electrical equipment, and an emergency generator set is complete.
- Removal of Trees or Other Hazardous Landscaping Features: Complete. No hazards from existing trees or other landscape features are a threat to the shelter building.

The letter to the State Emergency Management staff formally requested an increase in grant funds for this project. Our final cost estimates from our Construction Manager indicate that current grant funds will not be sufficient to complete the purchase and installation of shelter retrofit items as outlined in our Sub-grant Agreement.

We are making good progress on this project and respectfully requested additional funds in order to appropriately complete the work. The funding shortfall, if we obtain a generator using local funds and do not include that equipment in the grant expenditures, is **\$60,196**. This amount has been formally approved by State Emergency Management staff (approval attached).

The current schedule, as amended, requires purchase, installation, and invoicing of all items of work to be completed no later than December 31, 2018.

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**DIVISION OF EMERGENCY MANAGEMENT
CONTRACT DEVELOPMENT OR MODIFICATION ~ REQUEST**

PROJECT NUMBER: HLMP17-002

NEW CONTRACT: PROGRAM:
 CONTRACT MODIFICATION #: 2 CONTRACT #: 18SR-3D-03-11-02-044

SECTION 1: Contact Information (New or Existing)

Recipient: City of Gainesville

Project Title: Shelter Retrofit Grant

POC :

Name: Edward Gable Title: Facilities Manager

E-mail: GableEE@cityofgainesville.org FEIN 59-6000325

Address: 405 NW 39th Avenue Gainesville, FL 32609

Phone #: (352) 393-7979 Fax #: (352) 393-7985

Remittance: Same as POC

Recipient: Belinda Morris

Address: PO Box 490, Mail Station 14 Gainesville, FL 32627

Phone #: (352) 393-8602 Fax #: _____

Global Match: Yes No (If yes, Match Project #): _____

Pre-Award Cost: Yes No (If yes Add Authorized Start Date):

Authorized Start Date: 17-Aug-17 or Upon Execution (new contract)

Date of Contract Execution : 17-Aug-17

Current Ending Date of Agreement (POP): 31-Dec-18

SECTION 2: Contract Modification: (Type and Information)

Administrative:
 POP Extension: Expired _____ & Reinstater Not Expired
 Budget: Decrease Increase Share Change
 Scope of Work:
 Termination: w/ Funds disbursed w/o Funds disbursed
 Other: Exhibit I Pre-Award Attachments # (s): _____

Notes: _____

New Ending Date of Agreement (POP): _____

| BUDGET: | Current | | Revised |
|--------------------|----------------------|--------------------|----------------------|
| Project Costs: | <u>\$ 200,000.00</u> | Project Costs: | <u>\$ 260,196.00</u> |
| Federal Share: | _____ | Federal Share: | _____ |
| Non-Federal Share: | <u>\$ 200,000.00</u> | Non-Federal Share: | <u>\$ 260,196.00</u> |
| Admin Costs: | <u>\$ 0.00</u> | Admin Costs: | <u>\$ 0.00</u> |

Project Manager's Signature Brianna Beynart Digitally signed by Brianna Beynart, DN: cn=Brianna Beynart, o=Florida Division of Emergency Management, c=United States of America, email=brianna.beynart@dm.myflorida.com, c=US Date: 2018.07.17 13:41:32 -0400 Date: 17-Jul-18

**DIVISION OF EMERGENCY MANAGEMENT
CONTRACT DEVELOPMENT OR MODIFICATION ~ REQUEST**

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| Non-Federal Share: | <u>\$ 200,000.00</u> | <u>\$ 260,196.00</u> |
| Admin Costs: | <u>\$ 0.00</u> | <u>\$ 0.00</u> |

Project Manager's Signature Brianna Beynart Date: 17-Jul-18

Digitally signed by Brianna Beynart, DN: cn=Brianna Beynart, o=Florida Division of Emergency Management, ou=Division of Mitigation, email=Brianna.Beynart@fldemr.com, c=US, Date: 2018.07.17 11:41:02 -0400