

**DEPARTMENT RECOMMENDATION OF
 BID (ITB, RFP, BEB, RFQ) INTENDED AWARD**

To: **Purchasing, Box 32**

Attn: Scotty Goodloe (Buyer)

Bid #: PIOX-200043-SG

Bid Due Date: September 17, 2020

Bid Title: Content Management System

NO AWARD – REJECT ALL BIDS

Justification for No Award:

- Bids over budget
- Only one bid received
- Other (provide detailed explanation: _____)

IMPORTANT: The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

RECOMMENDATION FOR INTENDED AWARD

If straight low bid (no evaluation – i.e. construction, materials):

Recommended Bidder: _____

Bid award amount: \$ _____

Justification for the Recommendation:

OR

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

<u>Vendor</u>	<u>Ranking</u>
<u>OpenCities, Inc.</u>	1
<u>Jess James Creative</u>	2
<u>Granicus LLC</u>	3
<u>Intrado Interactive Services Corporation</u>	4
_____	5
_____	6
_____	7

Bid award amount: \$181,550 (5) years

Justification for the Recommendation:

After oral presentations and demonstrations, the evaluation team determined that OpenCities, Inc. is the most responsive bidder

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

- Proposer implemented 2 projects in last 4 years** _____
- Developed web solutions for government agencies** _____
- Proposer provides 4 references** _____
- _____ _____

Recommended by: Shelby Taylor Phone: 352-393-8627

 SIGNATURE
 Shelby Taylor

 PRINTED NAME

Title: Communications Director Date: November 16, 2020

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: Yes City Commission meeting on TBD (date confirmed of approved agenda item).
 No City Commission approval is not required: _____ (Indicate Policy exemption section (i.e. Sec 7.1(c))
 Vendor is active in the Advantage Financial System – **Department is responsible to obtain appropriate documentation to activate vendor.**






Award recommendation transmittal (002)

Final Audit Report

2020-11-18

Created:	2020-11-18
By:	Gracia Fernandez (FernandezGM@cityofgainesville.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAACakI7t8roFRIJ3f4uuOvWUYcl0HdzdZp

"Award recommendation transmittal (002)" History

-  Document created by Gracia Fernandez (FernandezGM@cityofgainesville.org)
2020-11-18 - 8:40:05 PM GMT- IP address: 198.190.222.254
-  Document emailed to Shelby Taylor (taylorsn@cityofgainesville.org) for signature
2020-11-18 - 8:41:13 PM GMT
-  Email viewed by Shelby Taylor (taylorsn@cityofgainesville.org)
2020-11-18 - 8:58:55 PM GMT- IP address: 45.17.14.142
-  Document e-signed by Shelby Taylor (taylorsn@cityofgainesville.org)
Signature Date: 2020-11-18 - 8:59:03 PM GMT - Time Source: server- IP address: 45.17.14.142
-  Agreement completed.
2020-11-18 - 8:59:03 PM GMT