

1 responsibilities and powers of the advisory committee.

2 **Section 2. Creation and Composition.**

3 A. The City Commission hereby establishes the Citizen Committee for Implementing the
4 Strategic Framework, which shall consist of fourteen members appointed by the City
5 Commission, with the Mayor and each City Commissioner appointing two members each. In
6 the event an appointed member is unable to continue to serve, the vacancy shall be filled by
7 the Mayor. The Committee members shall not be deemed employees of the City of
8 Gainesville, nor entitled to compensation, pension, or other retirement benefits on account of
9 service on the Committee.

10 B. The Committee and its members shall be subject to the provisions of Florida's Government
11 in the Sunshine Law (Section 286.012, Fla. Stat.), Florida's Code of Ethics for Public
12 Officers and Employees (Part III, Chapter 112, Fla. Stat.), and Florida's Public Records Law
13 (Chapter 119, Fla. Stat.), all as may be amended from time to time.

14 **Section 3. Responsibilities.**

15 The Committee's primary responsibilities are to assess and evaluate more than 450 big ideas
16 collected through the Gainesville Creative Series outreach efforts. The Committee should
17 additionally include ideas generated in connection with the University of Florida's Strategic
18 Redevelopment Plan and other community initiatives. The committee should prioritize the big
19 ideas through the lens of the Strategic Plan Framework and four guiding questions based upon
20 criteria such as feasibility, importance, and citizen impact. The evaluation and prioritization
21 criteria will be co-developed with city staff appointed by the City Manager.

22 The Committee will prepare and present recommendations to the City Commission by May 4th,
23 2017, for the Commission's consideration during the spring budget workshops.

24 **Section 4. City Resources.**

25 A. At the direction of the City Manager, staff shall prepare such reports, analysis and

1 recommendations as the Committee deems necessary to remain fully informed and to carry
2 out its responsibilities as set forth in this resolution.

3 B. The City Attorney or designee shall serve as legal advisor to the Committee.

4 C. The City Manager shall designate staff to serve as liaisons to the Committee who will help
5 coordinate preparation of the final recommendations of the Committee to the City
6 Commission, publish the notice of meetings, prepare agendas and record and keep minutes of
7 each Committee meeting. The Chair, or if unavailable the Vice-Chair, shall approve the
8 meeting agenda prior to its distribution.

9 D. Subject to approval by the City Manager and in accordance with city policy and state law, the
10 city shall provide reasonable financial resources to ensure that the needs of the Committee
11 are met.

12 **Section 5. Committee Meetings and Procedure.**

13 A. One of the Mayor's appointees, as designated by the Mayor, shall serve as the Chair. The
14 Vice-Chair shall be selected at the first meeting of the Committee by majority vote.

15 B. The Committee's business shall be guided by Robert's Rules of Order.

16 C. The Committee shall participate in a workshops series of 3-5 public meetings facilitated by
17 city staff, at such times and places as it may designate in accordance with Florida's
18 Government in the Sunshine Law.

19 D. A quorum shall consist of a majority of the members of the Committee; however a smaller
20 number may adjourn a meeting. Official action may be taken by a vote of the majority of the
21 quorum present.

22 E. The Committee may request information and assistance from the Charter Officers as the
23 Committee finds necessary.

24 F. The recommendations from the Committee will be placed on a City Commission meeting
25 agenda for discussion and action by the City Commission. The City Commission shall

1 determine whether changes to the City’s Code, rules and regulations or policies and practices
2 are necessary or desirable. Any changes shall be made in accord with law.

3 **Section 6. Sunset.**

4 This resolution shall become effective immediately upon adoption. This Resolution shall be
5 valid and effective for a duration of 60 days after its effective date, at which point the Committee
6 shall sunset unless extended by further resolution of the City.

7 **PASSED AND ADOPTED** this 16th day of February 2017.

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LAUREN B. POE
MAYOR

Attest:

Approved as to form and legality:

KURT M. LANNON
CLERK OF THE COMMISSION

NICOLLE M. SHALLEY
CITY ATTORNEY