

DATE: October 3, 2000

TO: Wayne Bowers, City Manager

FROM: Michael L. Kurtz, General Manager

SUBJECT: Use of GRU Administration Building West Parking Lot

The Downtown Redevelopment Advisory Board (DRAB) and the Community Redevelopment Agency (CRA) have approached Gainesville Regional Utilities (GRU) concerning their desire to obtain additional parking spaces for downtown Gainesville business patrons. GRU is willing to permit the use of the west lot of its Administration Building for downtown business patrons during hours when GRU is not open for business under the following terms:

1. GRU will make available the parking spaces located on the southwest corner of SE 3rd Street and SE 4th Avenue, in the lot commonly known as the GRU Employee West Parking Lot. All spaces in the lot (numbering approximately 100) will be available for use by the public for downtown-related activities between the hours of 6:00 p.m. to 6:00 a.m. weekdays and all day on Saturday and Sunday. The only exception to this use will be in the event GRU needs to use the lot for employee or special event parking on any given weekend or evening. In that event, GRU will notify General Government in writing 24 hours in advance, except in the event of an emergency.
2. General Government, through the Gainesville Police Department (GPD), will be responsible for enforcing the hours of operation, including the towing of vehicles that remain in the lot after 6:00 a.m. on any weekday during which GRU is open for normal business hours. This enforcement will include the following:
 - monitoring the lot for vehicles that remain after 6:00 a.m. on any such weekday
 - calling a towing company to have vehicles without a City parking decal towed prior to the time GRU employees arrive for work at approximately 7:00 a.m.
 - handling calls and inquiries from citizens who may have had their vehicles towed from the lot
3. CRA will be responsible for causing all trash and debris to be picked up from the parking lot prior to 6:00 a.m. at least five times per week on days mutually agreed upon between GRU and CRA.
4. General Government will be responsible for placing signs designating hours of use and other pertinent information in the GRU lot, including the cost of same. Any such signs placed will have the prior approval of GRU. In the event GRU decides at some future date to change signage at its facility, GRU will bear the cost of such changes.

5. General Government will assume all liability for the parking lot during the hours it is used by the public, including all claims and suits for loss of or damage to property or personal injury, including death to persons. To that end, General Government will handle calls relating to claims, process and settle claims, assume the cost of claims related to the parking lot in its self-insurance fund allocation, and replace any damaged or destroyed plants, shrubs, trees or other appurtenances in the lot. General Government, through GPD, will also be responsible for reasonably increasing patrol of the subject lot during the hours it is used for downtown parking so as to minimize vandalism and theft in the lot.

6. Utilization of the parking spaces in the west lot will begin when these terms have been accepted by you and may be terminated by either GRU, General Government or CRA, with or without cause, on ten (10) days written notice to the others.

7. This memo contains our entire understanding with regard to the use of GRU facilities for downtown parking. Any changes must be communicated in writing and agreed to by GRU, General Government and CRA.

Michael L. Kurtz, General Manager,
Gainesville Regional Utilities

Wayne Bowers, City Manager,
City of Gainesville, and Executive
Director, City of Gainesville
Community Redevelopment Agency
Date of Acceptance: _____