PROPOSAL OF QUALIFICATIONS FOR:



GAYLE DYKEMAN, SENIOR BUYER PURCHASING DIVISION CITY OF GAINESVILLE 200 EAST UNIVERSITY AVENUE, ROOM 339 GAINESVILLE, FLORIDA 32601

RFQ NO. FPUR-180009-GD-CONTINUING CONSTRUCTION MANAGEMENT PROFESSIONAL SERVICES FOR MINOR PROJECTS

October 23, 2017

SUBMITTED BY THE CONSTRUCTION MANAGEMENT FIRM:



706 SW 4th Avenue Gainesville, Florida 32601 Phone: 352.373.5770 Fax: 352.373.5119



Gayle Dykeman, Senior Buyer Purchasing Division City of Gainesville 200 East University Avenue, Room 339 Gainesville, Florida 32601

RE: RFQ NO. FPUR-180009-GD- CONTINUING CONSTRUCTION MANAGEMENT PROFESSIONAL SERVICES FOR MINOR PROJECTS

Dear Members of the City of Gainesville Selection Committee:

Charles Perry Partners, Inc. (CPPI) is eager to present our experience, approach and methods to construction management for minor projects. We deliver the hard work and consistent performance required to repeatedly execute the continuing service contract. When working on projects with public budgets and oversight, as well as working with multiple agencies at the state, city and local level, we provide leadership. We are transparent with our transactions and timely with our responses. We hope to extend our community relationships with the City of Gainesville.

CPPI takes pride in our community by performing quality work and bringing the best value to our clients. This is evident by delivering projects you can be proud of and that leave a lasting legacy for the community. Our job is to make you and your projects successful.

The Diversified Projects Division of CPPI was specifically created to service minor projects. We are a dedicated team that remains flexible and lean to react and deliver minor projects. Our proposed team features individuals with proven experience on continuing minor projects and have extensive experience working with the City of Gainesville, as well as excellent working relationships with various groups and agencies in the area.

In your evaluation please consider the excellent qualifications of the CPPI team which include:

- Organizational and individual unmatched knowledge of the City of Gainesville's specific policies and procedures, accumulated by delivering successful projects for more than 49 years
- Over 1,500 minor projects completed for multiple clients as part of continuing contracts
- Trust and knowledge of local subcontractors for the past 49 years, which will provide maximum value for the budgeted dollars
- A team of individuals with a proven track record of success, reliability, and integrity with public, institutional, and transportation clients
- Reliability and continued service on completed projects we don't disappear after the project is complete
- A commitment to quality by engaging the City of Gainesville's personnel and Subcontractors in the analysis
 of all information related to design, cost management, schedule, and the sensitivity of construction activities

Thank you for this opportunity. We are here to make you and your projects successful.

Sincerely, Charles Perry Partners Inc.

Matthew Webster, Principal matt.webster@cppi.com

October 23, 2017

Letter of Interest Table of Contents

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COMPANY INFORMATION and CERTIFICATION (CMQS 0)

PROJECT NUMBER:	FPUR-180009-GD	
PROJECT NAME:	Continuing Construction Management Services for Minor Projects	
FIRM NAME:	Charles Perry Partners, Inc.	
ADDRESS OF PROPOSED OFFICE IN CHARGE:	706 SW 4th Avenue, Gainesville, Florida 32601	
Telephone & Fax Numbers:	352-373-5770 (P)	
	352-373-5119 (F)	
E-Mail Address & Website Address	calvin.peterson@cppi.com; www.cppi.com	
Florida Corporate Charter Number:	P11000035219	
Federal ID Number:	45-1601307	
For how many years has your firm been providing		

construction management services? General contracting?	29 years ; 49 years
Total billings, past three calendar years (submitting office)?	DPD - \$55,183,637
Total billings, past three calendar years (company-wide)?	\$374,168,679

Notarized signature below certifies the following:

- I. Regarding information furnished by the applicant herewith, and as may be provided subsequently (including information presented at interview, if a finalist):
 - All information of a factual nature is certified to be true and accurate (subject to perjury laws, Chapter 837, Florida Statutes).
 - b) All statements of intent or proposed future action (including the assignment of personnel and the provision of services) are commitments that will be honored by the applicant if awarded the contract.
 - c) The provision of false information could be cause for my firm's disqualification from applying for other OWNERS of Gainesville work for a period of up to three years.
- II. Applicant acknowledges that:
 - a) If any information provided by the applicant is found to be, in the opinion of the Selection Committee or the OWNERS, substantially unreliable, this application may be rejected.
 - b) The Selection Committee may reject all applicants and may stop the selection process at any time.
 - c) The selection of finalists for interview will be made on the basis of information provided herein. Finalists will be ranked based on additional criteria, the interview, and the results of reference checks.
 - d) It is understood that this sealed submittal must be received at OWNERS, 200 East University Avenue, Room 339, City Hall, Gainesville, FL 32601 <u>attention Gayle Dykeman, no later than 3:00 PM, October 23, 2017</u>.

Facsimile (FAX) submittals are not acceptable and will not be considered. In addition, proposer must provide one (1) electronic copy of their submittal in PDF format on a CD or USB flash drive. The statement of qualifications shall be clearly labeled: Statement of Qualifications for Continuing Construction Management Services for Minor Projects.

- Failure to file a protest within the time prescribed in City of Gainesville Purchasing Procedures shall constitute a waiver of proceedings.
- f) Failure to sign this form will result in discualification
- III. The undersigned certifies that he/she is a principal or officer of the firm applying for consideration and is authorized to make the above acknowledgments and certifications for and on behalf of the applicant.
- IV. The undersigned certifies that the Applicant has not been convicted of a public entity crime within the past 36 months, as set forth in Section 287.133, Florida Statutes.

(SEAL)

SWORN TO AND SUBSCRIBED TO ME,

<u>h), (year)</u>.

PUBLIC, THIS 23 DAY

t., 2017

FOR AND ON BEHALF OF THE APPLICANT: Charles Perry Partners, Inc. Matthew Webster, Principal By.



KATEARA L. STONER Notary Public - State of Florida My Comm. Expires Jan 19, 2018 Commission # FF 057038 Bonded Through National Notary Assn.

RFQ NO. FPUR-180009-GD



1. APPLICANT'S PERSONNEL

Name all personnel who will be part of the construction management team who will participate in this contract for its anticipated duration. Identify each person's title, contract-specific responsibilities, and city of residence. Also identify other non-essential positions planned for this contract that are not, as yet, filled or named. Enclose résumés for all key staff and discipline heads tailored to demonstrate their experience as it relates to this contract. If any consultants are included as part of the proposed team, provide resumes for the specific personnel proposed for this contract and describe each consultant's proposed role in the contract and its related experience. Provide an organization chart or diagram if necessary to clearly explain lines of authority, duties & responsibilities, continuity through design, construction, and post-occupancy, etc.





IN-HOUSE SERVICES PROVIDED

CPPI is a full service construction management firm that provides a myriad of services "in-house".



Coupled with our substantial relevant historical cost data based on past continuing service contracts, CPPI has a team of full-time Estimators who will provide estimates in intervals during programming, schematic, design development, and construction document phases of design. Our GMP will be accompanied by a detailed report, including: GMP summary, detailed line item estimate, qualification and clarification, project



SCHEDULING

CPPI has a full-time Scheduler who will develop a project master schedule, including all construction activity sequences. We will work with teh City of Gainesville and the design team on a schedule of progress, including specific milestone dates and review periods and a list of deliverables with due dates.



CONSTRUCTABILITY REVIEW

Throughout the design phase, we analyze the project documents focusing largely on structural systems, building envelope and site work. As the design develops many other opportunities will present themselves as we evaluate other means and methods of delivery in the details of subsystems. While the whole design and construction team will have input, the Director of Preconstruction and the project architect will specifically lead the effort.



MEP/FP COORDINATION

CPPI has a full-time MEP/FP Coordinator who has established a protocol to ensure delivery of a proper working HVAC and Fire Protection system. He will develop a Commissioning plan to verify that the systems operate normally after installation and adhere to design criteria.



BIM (BUILDING INFORMATION MODELING) CPPI has a full-time BIM Manager who has implemented Building Information Modeling into our every day practice, utilizing Autodesk "Revit" Suite of products. We are currently utilizing the software to generate building models with a level of detail sufficient for clash detection between the building structure and mechanical, electrical, plumbing, and fire protection (MEPFP) systems.

CPPI performs this service for all projects, regardless of the software utilized by the Architect or Engineer in designing the project.

SAFETY MANAGEMENT

CPPI has a dedicated Safety Manager who provides all of our employees with guidance and support in job site safety. He works closely with the Superintendents to ensure that all proper safety measures are being taken at all times. The Safety Manager will visit the job site weekly to monitor compliance, and monthly to hold safety inspections.







Matt provides project overview and assists in coordination at all points throughout the contract. He will make sure all the resources are in place to deliver a successful project. Matt is an active Principal who will work with City of Gainesville officials to ensure all projects under the contract are successful.

- City of Gainesville Continuing Contract experience
- Expert in project development and delivery
- Provides principal leadership and direction for all phases of the project
- Assistance with strategic decision-making, establishment of project budget information, design review, preconstruction monitoring and

RELEVANT EXPERIENCE

- City of Gainesville / Community Redevelopment Agency Continuing Contract
- Alachua County Board of County Commissioners Continuing Contract
- University of Florida Continuing Contract
- UF Health / Shands Continuing Contract
- Alachua County School Board Continuing Contract
- Santa Fe College Continuing Contract
- Department of Management Services Continuing Contract
- Department of Military Affairs Continuing Contract
- Department of Juvenile Justice Continuing Contract
- University of Central Florida Continuing Contract
- Seminole State College Continuing Contract
- Florida A&M University Continuing Contract
- University of North Florida Continuing Contract

LICENSE & CERTIFICATE Certified General Contractor -Florida License: CGC1514331

LEED Accredited Professional BD&C, U.S. Green Building Council

Green Globes Professional

U.S. Army Corps of Engineers Certified Quality Control Manager (CQM-C)

Certified Plans Examiner, FLPX3320

Certified Building Code Inspector, FLBN6322

TOTAL EXPERIENCE 22 Years

EDUCATION

University of Florida Bachelor of Science in Building Construction





Calvin has worked with CPPI since 1999 and is highly knowledgeable of all aspects of the construction process. Complementing his leadership abilities are excellent personal communication skills. He will oversee all projects under the continuing contract from preconstruction through completion.

- Provide support to Kevin Smith throughout the duration of the Contract
- He will participate in preconstruction, constructability analysis, development of the project schedule, scope review and project buyout
- Responsible for managing finances for the project, and he will provide guidance for all Owner/Architect/Contractor meetings

RELEVANT EXPERIENCE

- City of Gainesville / Community Redevelopment Agency Continuing Contract
- Alachua County Board of County Commissioners Continuing Contract
- University of Florida Continuing Contract
- UF Health / Shands Continuing Contract
- Alachua County School Board Continuing Contract
- Santa Fe College Continuing Contract
- Department of Management Services Continuing Contract
- Department of Military Affairs Continuing Contract
- Department of Juvenile Justice Continuing Contract
- University of Central Florida Continuing Contract
- Seminole State College Continuing Contract
- Florida A&M University Continuing Contract
- University of North Florida Continuing Contract

LICENSE & CERTIFICATE Certified General Contractor -Florida License: CGC 1518071

LEED Accredited Professional BD&C, U.S. Green Building Council

30 hr. OSHA Safety Training

FDOT Advanced MOT Certified

TOTAL EXPERIENCE 24 Years

EDUCATION

University of Florida Bachelor of Science in Building Construction





As Project Manager, Kevin will be responsible for the overall project coordination and management of daily operations of all projects under the contract.

- Coordinates all owner/architect/contractor meetings
- Prepares and administers subcontracts and financial aspects of the project
- Responsible for daily and monthly communications and the implementation of project specific plans for subcontractors, quality control and safety
- Work closely with the Superintendents throughout the duration of the contract

RELEVANT EXPERIENCE

- City of Gainesville / Community Redevelopment Agency NW 1st Street Reconstruction
- City of Gainesville Depot Ave Segment 4 Reconstruction
- Florida Wildlife Commission Andrews Wildlife Management Area Boardwalk
- Florida Department of Environmental Protection Dunns Creek State Park
 Day Use Area and Canoe/Kayak Launch
- Florida Department of Environmental Protection West Park Repairs
- Florida Department of Environmental Protection Ravine Gardens HVAC
- Florida Department of Environmental Protection Gainesville-Hawthorne Trail Improvements at Paynes Prairie Preserve Park
- Florida Department of Environmental Protection Dunns Creek State Park Canoe/Kayak Launch Extension
- City of Venice Flamingo Ditch and Deertown Gully Restoration
- City of Naples 28th Ave Bridge Replacement
- City of Naples Putter Point Water Main
- City of Naples Port Royal Canal Maintenance Dredging
- City of Naples SR45 (US 41) Roadway Improvements
- City of Naples Continuing Contract for Emergency Utility Repairs
- City of Naples 24" Force Main Orchid Run Phase
- City of Naples APF III Development Hangars
- City of Naples Mercantile Avenue Improvements
- City of Naples Mercantile Avenue Sewer Main
- City of Naples Naples Various Storm Repair

LICENSE & CERTIFICATE FDOT Advanced MOT Certification

Surveyor in Training

TOTAL EXPERIENCE 9 Years

EDUCATION University of Florida Bachelor of Science in Geomatics





As General Superintendent, Troy is responsible for monitoring all construction activity on CPPI projects.

- Works with the on-site Superintendent and Project Manager on a daily/ weekly basis to ensure smooth job progress
- Monitors subcontractors' schedules for compliance to the project schedule, coordination of subcontractors, quality control, project safety, management of on-site employees and coordination of site logistics

RELEVANT EXPERIENCE

- City of Gainesville / Community Redevelopment Agency Continuing Contract
- Alachua County Board of County Commissioners Continuing Contract
- University of Florida Continuing Contract
- UF Health / Shands Continuing Contract
- Alachua County School Board Continuing Contract
- Santa Fe College Continuing Contract
- Department of Management Services Continuing Contract
- Department of Military Affairs Continuing Contract
- Department of Juvenile Justice Continuing Contract
- University of Central Florida Continuing Contract
- Seminole State College Continuing Contract
- Florida A&M University Continuing Contract
- University of North Florida Continuing Contract

LICENSE & CERTIFICATE Certified General Contractor: FL - CGC057313

LEED Accredited Professional, BD+C

30 Hr. OSHA Safety Training Certification

Lead Safety Certificate

TOTAL EXPERIENCE 31 Years

EDUCATION

University of Florida Bachelor of Science in Building Construction







EXPERIENCE & REFERENCES - CMQS 2

CONSTRUCTION SERVICES FOR MINOR PROJECTS QUALIFICATIONS SUPPLEMENT (CMQS))

QUESTION 2 – EXPERIENCE & REFERENCES

NOTE: Complete one 2-page form for each of the (up to 3) "most related" projects – instructions.

Project Information

Project # and Title: <u>CRA NW 1st Ave Street Renovation (Roa</u>dway/Infrastructure) Project Location: <u>NW 1st Ave, Gainesville, FL</u>____

Services provided (check applicable boxes)	
X CM At-Risk GC (Low Bid) Design-Builder	CM Agency Subcontractor Other
Pre-Construction services provided? X YES NO)
Current Status: Under Construction	
Size of project (gross square feet): 100,000 Sq Ft	
Program / Pre-Design Budget:\$2,000,000.00	
Design Development Budget: \$2,000,000.00	_
GMP Proposal (Original): \$1,958,939.00	_
Final Contract Value:	
Construction Start (NTP) Date: 11/21/2016	
Original Substantial Completion Date (at NTP): 09/08/	/2017
Actual Substantial Completion Date: Under Construction	on
LEED Certified? No	
Staffing Information (for this project)	
Principal: Matt Webster	On proposed (project title) team?
X YES NO	
Project Manager: Calvin Peterson	On proposed (project title) team?
X YES 🗌 NO	
Project Engineer: Kevin Smith	On proposed (project title) team?
YES X NO	
Superintendent: Donald Flemming	On proposed (project title) team?
X YES NO	
Other: Jason Nettle	On proposed (project title) team?
YES X NO	
Other: Troy Lauramoore	On proposed (project title) team?

X YES 🗌 NO

Narrative description of project/facility, including space type(s), major building components, and construction type(s):

This project includes the redevelopment of the NW 1 Ave from NW 16 St to NW 20 St. The project transforms the corridor from a "back alley" to a pedestrian friendly street that is also more functional for vehicle access and businesses. The scope consist of adjusting existing storm water systems, installing new water main and new gas main infrastructure, rebuilding the roadway, installing infrastructure to allow for larger tree growth in urban areas, under grounding all overhead utilities, new street LED street lighting, new sidewalks and more on-street parking. The project outcomes will be the enhanced safety of street users (pedestrian and vehicular) while revitalization of the street for better use by the Mid-Town area businesses and residents.

Explanation of relevance/similarity to the Continuing Renovation/Construction Minor Projects (see instructions):

The NW 1 Ave project is being delivered under a CM Continuing Services Contract with the Gainesville Community Redevelopment Agency (CRA) that is wholly consistent with the main objectives of the City of Gainesville Continuing Construction Management Professional Services for Minor Projects. The scope of the services rendered under the CM At-Risk platform included pre-construction design reviews with progressive GMP budget projections, constructibility reviews and value optimization analyes, MOT and logistics planning, MOT and NPDES permitting and maintenance, pre-construction scheduling with routine updates throughout construction, subcontract qualification, bidding and procurement, implementation and enforcement of CPPI safety program, and proactive coordination with the varying private and public stakeholders and authorities having jurisdiction (the street residences and businesses, One College Park Construction, CRA, PWD, BUDA Marketing, CHW, UFF, GRU, AT&T, and COX Communication). The specific project elements for the NW 1 Ave Street Renovation project that are consistent with the Minor Services contract include roadway, storm water, lighting, streetscapes, infrastructure improvements, and water piping.







CMQS Question 3 (Experience & References) continued

Owner Contact Information

Owner/Client: City of Gainesville Community Redevelopment Agency (CRA) Contact Person or PM: Sarit Sela Address: 802 NW 5th Ave, Suite 200, Gainesville, FL 32601 Phone and Fax: 352-393-8200

E-mail Address: selas@cityofgainesville.org

Designer Contact Information

Architect/Eng.: CHW, Inc. Contact Person or PM: Gina Goodyear Address: 132 NW 76th Dr., Gainesville, FL 32607 Phone and Fax: <u>352-331-1976</u> E-mail address: GinaG@chw-inc.com

Subcontractor #1 Information (highest dollar value trade contract on this project)

Sub-Contractor: <u>Hicks Asphalt Paving & Concrete</u> PM: <u>Ronnie Hicks</u>	Contact	Person
CSI Division/Trade: Sitework		
Value of Sub-Contract: \$657,441.73	_	
Address: 6758 SW CR 344, Bell, FL 32619		
Phone and Fax: <u>352-535-5479</u>		
E-mail Address: ronnie@hicksapc.com		

Subcontractor #2 Information (second highest dollar value trade contract on this project)

Sub-Contractor:	Hines Electrical and Communication	Contact	t	Person
PM: Chris Torrer	ice			
CSI Division/Tra	ide: Electrical			
Value of Sub-Co	ntract: \$329,364.78	_		
Address: 25117	NW 1st Ave, Newberry, FL 32669			
Phone and Fax:	352-472-4277			

E-mail Address: chris@hineselectrical.com

Subcontractor #3 Information (third highest dollar value trade contract on this project)

Sub-Contractor: Hamlet Construction Company PM: Charles Bell	Contact	Person	or
CSI Division/Trade:_Utility Work			
Value of Sub-Contract: \$184,252.00			
Address: 4260 NE 35th Street, Ocala, FL 34479			
Phone and Fax: <u>352-236-3355</u>			
F-mail Address: CBell@bamletconst.com			



CONSTRUCTION SERVICES FOR MINOR PROJECTS QUALIFICATIONS SUPPLEMENT (CMQS))

QUESTION 2 – EXPERIENCE & REFERENCES

NOTE: Complete one 2-page form for each of the (up to 3) "most related" projects – see instructions.

Project Information

Project # and Title: RTS Bus Fleet Maintenance & Operations Facility
Project Location: Gainesville, Florida



Narrative description of project/facility, including space type(s), major building components, and construction type(s):

The Project will be a major corporate transit facility, whereby the design for the Project must be functional, cost-effective, and an aesthetically pleasing facility by utilizing environmentally sustainable concepts to reduce and control operational costs and minimizing negative environmental impacts. The facility and site will be designed to blend into the surrounding environmental context and meet or exceed the budgeted program parameters currently defined for RTS and the City of Gainesville. The Project will be designed and constructed to be LEED 2009 Certified, with the goal of achieving a certification level of Silver.

Explanation of relevance/similarity to the Continuing Renovation/Construction Minor Projects (see instructions):

The New RTS Bus Fleet Maintenance Facility includes a 12.2 acre-feet wet system to contain all water from the 26 acre site contributing zero gallons to the city's storm system. This wet SWMF is partially constructed over a closed landfill and adjacent Sweetwater Branch. Due to the proximity of this landfill to the SWMF and a waterway, extensive measures were taken to prevent migration of water from the wet SWMF through the landfill and into Sweetwater Branch. Throughout this project, the team remained focused our duty to protect our natural resources by not only maintaining required records and inspections of controls, but also remaining in communication with FDEP and Public Works contacts when questions arose. Reconstructing SE Veight Street, SE 1st Road, SE 13th Road and SE 13th Street for the RTS Bus Fleet Maintenance Facility which included bringing all roads and utilizes up to current codes. Work included complete demo and re-building of SE Veight Street, SE 1st Road, SE 13th Road and SE 13th Street for HD asphalt paving.











As the Transit Director for the City of Gainesville Regional Transit System (RTS), I have had the good fortune to work closely with Charles Perry Partners, Inc., (CPPI) during the design and now construction of our Maintenance and Operation Facility.

We initially selected CPPI because of their excellent track record in construction and during the course of our association have found them to be knowledgeable and skillful as they have worked as a team in proposing solutions to construction and design issues, while keeping the project moving forward.

Their dedication to high professional standards in providing a quality product for their clients is evident.

CPPI has been a pleasure to work with and we would not hesitate to use them for future projects. They have my strongest recommendation.

Please feel free to contact me if you have questions.

Sincerely, Jesus Gomez Transit Director

CMQS Question 3 (Experience & References) continued

Owner Contact In:	formation	
Owner/Client:	City of Gainesville	
Contact Person or	PM: John Curtis	
Address:	405 NW 39th Ave. Gainesville, FL 32601	
Phone and Fax:	(352) 393-7974	
E-mail Address:	curtisjm@cityofgainesville.org	

Designer Contact Information

Architect/Eng.:	Ponikvar & Associates
Contact Person or PM:	Apryl Ponikvar
Address:	720 SW 2nd Ave. Gainesville, FL 32601
Phone and Fax:	(352) 372-1378
E-mail address:	aponikvar@ponikvar.com

Subcontractor #1 Infor	mation (highest dollar value tra	de contract on this proje	ect)	
Sub-Contractor:	Watson Construction Co.	Contact	Person	0
PM:	Doug Dabney			
CSI Division/Trade:	Site Work	_		
Value of Sub-Contract	; \$1,999,129			
Address:	940 NW 247th Dr. Newberry	/, FL 32669		
Phone and Fax:	(352) 472-9157 / (352) 472-2	2520		
E-mail Address:	doug@watsonconstruct.com	1		

Subcontractor #2	Information (second highest dollar v	alue trade contra	act on this project)	
Sub-Contractor:_ PM:	Mid-State, Inc. Billy Samples	_Contact	Person	or
CSI Division/Tra	de: Electrical	_		
Value of Sub-Con	ntract: \$1,089,214	_		
Address:	2323 NE 17th Yerrace Gainesville	e, FL 32609		
Phone and Fax:	(352) 376-0793 / (352) 376-6002			
E-mail Address:	mdstate@bellsouth.net			
Subcontractor #3	Information (third highest dollar val	ue trade contract	t on this project)	
Sub-Contractor:	Trinity Fabricators	Contact	Person	or
PM:	Dan Westfall			
CSI Division/Tra	de: Structural Steel	_		
Value of Sub-Cor	ntract: \$459,109			
Address:	825 Corporate Square Rd. Gree	n Cove Springs,	, FL 32043	
Phone and Fax:	(904) 284-9657 / (904) 284-9750			

E-mail Address: danwestfall@trinityfabricators.com









EXPERIENCE & REFERENCES - CMQS 2

CONSTRUCTION SERVICES FOR MINOR PROJECTS QUALIFICATIONS SUPPLEMENT (CMQS))

QUESTION 2 – EXPERIENCE & REFERENCES

NOTE: Complete one 2-page form for each of the (up to 3) "most related" projects – see instructions.

Project Information

Project # and Title: UF Center for Outdoor Recreation & Education Project Location: Gainesville, Florida

Services provided (check applicable boxes)
X CM At-Risk GC (Low Bid) Design-Builder CM Agency Subcontractor Other
Pre-Construction services provided? 🕱 YES 🗌 NO
Current Status: Complete
Size of project (gross square feet): 6,000 SF
Program / Pre-Design Budget: \$1,750,000
Design Development Budget: \$1,600,000
GMP Proposal (Original): \$1,594,241
Final Contract Value:\$1,478,362
Construction Start (NTP) Date: June 2015
Original Substantial Completion Date (at NTP): June 2016
Actual Substantial Completion Date: June 2016
LEED Certified? No
Staffing Information (for this project)
Principal: Matt Webster On proposed (project title) team?
X YES NO
Project Manager: Calvin Peterson On proposed (project title) team?
X YES NO
Project Engineer: Rachael Smith On proposed (project title) team?
YES NO
Superintendent: Dave Allaire On proposed (project title) team?
TYES X NO
Other: Troy Lauramoore On proposed (project title) team?
YES NO
Other: Terry Frey On proposed (project title) team?

Narrative description of project/facility, including space type(s), major building components, and construction type(s):

The Center for Outdoor Recreation and Education is a 6,000 sf pre-engineered metal building with a post tension slab and brick veneer exterior. The building features polished concrete floors and reclaimed barn wood in the Point of Sale, Conference Room and Offices, and has over 3,000 sf of Warehouse space. Exterior lighting is programmed with timelock feature, exterior and interior cameras and a Lenel System provide building security. LED light fixtures, low flow plumbing fixtures and occupancy sensors align the buildings energy and water use with the User groups mission for low environmental impact. Sitework related items included multiple new sanitary structures with 500' of new sanitary line installed through SW Rec softball field, rerouting of existing 12" chilled water supply and return lines to remove them from the project building pad, undercutting of building pad to replace deficient soils, upgrade and undergrounding of site electrical services, rerouting and installation of new natural gas utilities, canoe/kayak wash-down basin with holding tank, hardscaping, sidewalks and new parking lot.

Explanation of relevance/similarity to the **Continuing Renovation/Construction Minor Projects** (see instructions):

The Center for Outdoor Recreation and Education project was delivered under a CM Continuing Services Contract with the University of Florida that is wholly consistent with the main objectives of the City of Gainesville Continuing Construction Management Professional Services for Minor Projects. The scope of services rendered under the CM At-Risk platform included pre-construction design reviews with progressive GMP budget projections, constructability reviews and value optimization analyses, early release packages, MOT and logistics planning, NPDES permitting and maintenance, pre-construction scheduling with routine updates throughout construction, subcontract qualification, bidding, and procurement, implementation and enforcement of CPPI safety program, and proactive coordination with the varying private and public stakeholders and authorities having jurisdiction (UF Planning Design and Construction, St. Johns River Water Management District, Duke Energy, RTS, AT&T, UF Transportation & Parking Services, Division of Rec Sports, UF PPD, UF EH&S, GRU Gas and Cox Communications). The specific project elements for the project that are consistent with Minor Services contract included the overall scope of improvements along with upgrading, addition and rerouting of utilities and review of the existing urban stormwater management system functionality.









CMQS Question 3 (Experience & References) continued

Owner Contact Inform	nation					
Owner/Client:	University of Florida					
Contact Person or PM: Joe Garcia						
Address:	157 Gale Lemerand Dr. Gainesville, FL 32601					
Phone and Fax:	(352) 273-4009, (352) 273-4034					

jagarcia@ufl.edu

Designer Contact Information

E-mail Address:

Brame Heck Architects, Inc.	
Mick Richmond	
606 NE 1st St. Gainesville, FL 32601	
(352) 273-4025, (352) 372-0427	
m.richmond@brameheck.com	
	Brame Heck Architects, Inc. Mick Richmond 606 NE 1st St. Gainesville, FL 32601 (352) 273-4025, (352) 372-0427 m.richmond@brameheck.com

Subcontractor #1 Info	rmation (highest dollar value t	rade contract	t on this projec	t)	
Sub-Contractor:	P.W. Norfleet, Inc.	Contact		Person	01
PM:	Jessica Norfleet				
CSI Division/Trade:	Site Work				
Value of Sub-Contrac	t: \$236,729				
Address:	PO Box 417 Newberry, Fl	_ 32669			
Phone and Fax:	(352) 354-5111				
E-mail Address:	pwequipment@gmail.com				

Subcontractor #2	Information (second highest dolla	r value trade contrad	ct on this project)	
Sub-Contractor:	Burgess & Dudley, Inc.	Contact	Person	01
CSI Division/Tra	de Electrical			
Value of Sub-Co	ntract: \$136,808			
Address:	25050 West Newberry Rd. New	vberry, FL 32669		
Phone and Fax:	(352) 472-1966			
E-mail Address:	bodudley@bde.com			
G 1 // J				
Subcontractor #3	Information (<i>third highest dollar</i>)	value trade contract	on this project)	
Sub-Contractor:	Comfort Temp Company, Inc.	Contact	Person	01

PM: Erik Worthmann CSI Division/Trade: HVAC

Value of Sub-Contract: \$123,290

Address: 7050 NW 23rd Way Gainesville, FL 32653

Phone and Fax: (352) 376-2366 / (352) 376-0523

E-mail Address: erik@comforttemp.com



PROCUREMENT, MANAGEMENT, & COORDINATION OF TRADE SUBCONTRACTORS - CMQS 3

3. PROCUREMENT, MANAGEMENT, AND COORDINATION OF TRADE SUBCONTRACTORS:

What means will be used to identify, notify, pre-qualify, and procure sub-contractors for the disciplines involved in these projects? How will the trade contracts be proactively, rather than reactively, managed? What specific steps will be taken to ensure communication and to minimize conflicts between trades in the field as well as conflicts between the CM and sub-contractors? Other than tracking and processing, what is the CM's role in technical correspondence between sub-contractors and the owners A/E (submittals and shop drawings, Requests For Information, etc.)? Elaborate on your understanding of the City Local Small Business Procurement Program

SUBCONTRACTOR PROCUREMENT

Being a Gaineville-based company, our team is well positioned to maximize the participation of qualified local subcontractors and suppliers for the City of Gainesville.

The combination of experience with continuing contracts, coupled with our knowledge of the local subcontractor market and CPPI's streamlined prequalification protocol, will ensure we approve only well qualified, financially solvent, quality firms to submit bid proposals.

Our team takes a proactive approach to the procurement of local subcontractors and vendors including:

- Thoroughly review all aspects of the construction documents. Determine the project's scope of work, how they should be managed and any conditions that require special attention. Develop the bid scope packages to gain the most interest from the market.
- Early notification of the subcontractors in our database of the timing of the project so they can identify available resources for this particular project.
- Conduct local community outreach workshops and "meet and greet functions". These functions are conducted by our team to educate the subcontractor market about the project and generate local subcontractor excitement. We have found this process results in finding higher quality subcontractors and better overall pricing.
- Execute a procurement plan and tailored scopes to maximize local subcontractor opportunities on the project while obtaining the most competitive price.

ORGANIZATION FOCUS

ACCOUNTABILITY COMMUNICATION

PARTNERSHIP

POSITIVE & BENEFICIAL RESULTS

PROACTIVE SUBCONTRACTOR MANAGEMENT

Once the subcontractors are selected for the project, detailed subcontract agreements are prepared that clearly and concisely describe the scope of work and expectations of that trade. There are very few hiccups in this process because scope review meetings have already occurred, and everyone is on the same page.



The management plan includes:

- Schedule preconstruction meetings with all subcontractors to review site logistics, staging areas, temporary utilities, delivery routes and any special concerns
- Review the project schedule, project milestones, quality and safety requirements
- Establish reporting heirarchy within the office and field to maintain a constant line of communication between trade contractors, superintendents, project managers, executives and all other team personnel
- Establish weekly subcontractor progress and coordination meetings at the jobsite office
- Review compliance with schedule, coordination of work, manpower issues, material deliveries, safety, quality issues, critical items, upcoming work and milestones



PROCUREMENT, MANAGEMENT, & COORDINATION OF TRADE SUBCONTRACTORS - CMQS 3

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ROLE IN TECHNICAL CORRESPONDENCE

CPPI reviews project specifications to identify long-lead specialty systems, equipment, and materials early in the design process and incorporate this information into the construction schedule.

Communication is established between trade contractors and CPPI so all parties have a clear understanding of any specifications or shop drawings. If conditions occur in the field that generate issues CPPI works with the trade contractors to develop the most effective solution for everyone involved.

SUBMITTALS/SHOP DRAWINGS

CPPI uses Expedition software to manage the submittal process. A detailed log is developed and maintained by the Project Manager.

The shop drawing log tracks every step in the approval process. Dates are entered when submittals are sent and received by each party, which enables the project team to know the specific status of every item.

REQUESTS FOR INFORMATION

CPPI uses Expedition to manage and track all RFI's. These are presented at the regularly scheduled owners meeting or on demand. The owners forms, reports and records are filed electronically so all information is submitted per the owners request and standard practices.

This system provides a "clear trail of communication" for use throughout the project to document commitments made and promises delivered.

We believe in an "open book" approach to Construction Management. This is just one example of how CPPI is an Advocate for the Owner.

LOCAL SMALL BUSINESS PROCUREMENT PROGRAM

CPPI shares the the city's commitment to generate opportunities for local, small and diverse businesses.

Local participation is driven by bid packages that are tailored to the skills and capabilities of the local subcontractor/ supplier market. Smaller bid packages offer smaller local business the opportunity to bid on the project.

Our focus on breaking down larger bid packages in to smaller scopes of work has proven successful for many of our past projects. Also, smaller subcontractors tend to buy products from local suppliers which maximizes dollars spent with in our community.

This is part of our culture at CPPI. We believe in building long lasting structures, communities, local business partners and relationships.



TEAMBUILDING

As Construction Mangers, we are responsible for the project budget, schedule and quality but we do not employe the tradesmen who actually build the project. We need to build trust, facilitate communication and be accountable to the construction team so we can deliver the best product to you, the Owner.

There are three main factors that define high performing teams: Trust, Communication and Accountability.

These factors do not happen naturally but must be nurtured and developed. We begin each project with a session that will help to foster collaboration and communication throughout the project.

This teambuilding session touches on four main components:

- A Teambuilding activity This is not "trust falls"
- Interpersonal skill training (we use the DISC behavior styles in a fun interactive way)
- Unifying Goal How do we take our individual goals and unify them into one
- Project Focus determine how to achieve these goals and anticipating obstacles

While the frequency of these sessions will vary on a project by project basis, we have also seen success when teambuilding sessions are conducted around key milestones within the project, including but not limited to:

- Programming
- Pre-Construction
- Early Site Packages
- Concrete and Steel



a) Describe the team's approach to, and methods for, cost estimating during the pre-GMP phase and cost control during the construction phase, specifically when the unforeseen arises.

COST CONTROL

Cost control is one of the principal functions of preconstruction services and begins with the initial analysis of the building program. The first task is to evaluate the program and drawings and develop a cost model that aligns the scope of the project with the available funds and the City of Gainesville's goals.

We understand the battle of space needs versus budget, and we have experience in accurately controlling costs to ensure project scope and budget is in alignment.

At the start of a project, estimates help establish the budget; during design, they put price tags on alternative building systems; before construction, they predict the fair price for a bid; during construction, they help price and negotiate change orders.

Development of Cost Models

in Early Design Phases

Managing cost control effectively in the early design phase of a project relies on the development of a Project Cost Model.

This cost model must properly align the scope of the project and the available budget, and determine the best balance of resources, cost, and feasibility.

In addition to the programmed space, the definition of scope must include an understanding level of finish, special systems, unique site or sequencing constraints, and materials.

Cost Control During the Design Phase

Throughout the design and construction phases our team, the architect and the City of Gainesville can discuss potential cost savings ideas that can be reviewed, and then either accepted, rejected, or held for future review.

Cost Control During the Construction Phase

During the construction phase, our team helps to control costs by implementing a detailed and thorough buyout process.

Each trade package is scoped in detail with all bidders and final recommendations are made to the City of Gainesville for subcontractor selection. This process helps to avoid scope gap change orders and aids in the selection of the most qualified subcontractor for each project.

All buyout savings are tracked by our team and communicated to the City of Gainesville on a weekly basis.

SCOPE **BUDGET** SCHEDULE õ Ń 1 O MILLO のクロション ~ 1 8{ +80.0 007.0000 (1-17047 CONDILIN DUNIT RESIDENCE FIL: - 185,997 (M 1-ENEY CONCEPT BLOCK BUILDING PTE = 165.67 (X) NOTE NEEDEN ø Sinn 2 -NW IST AVENUE 6 HUITO 200.HL -g u REFER TO AND COMPANY ON THE AND COMPANY OF THE AND COMPAN USIONS DESCRIPTION CITY OF GAINESVILLE COMMUNITY REDEVELOPMENT AGENCY C NW 1ST AVENUE BETWEEN 20TH ST AND 16TH ST

CPPI works aggressively as an advocate for the owner to control and/or minimize any additional cost whether for added scope or unforeseen conditions.

Any additional costs from trade contractors require backup and unit cost data and are carefully scrutinized to determine that the costs represent a fair market value.



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b) How are cost estimates developed and how dependent are they upon estimates by potential sub-contractors?

METHODOLOGY FOR DEVELOPING ESTIMATES

Cost estimates are generated by our in-house estimating staff. Quantity take-offs are completed for the project scope and priced using our in-house database. This database is checked and updated with current market pricing for material and labor. The estimate-specific pricing is also adjusted to reflect the overall level of competition in the subcontractor marketplace as well as anticipated escalation costs.

It is vital for the project management staff to provide cost leadership to the project, and while our research efforts include reaching out to the sub-contracting community for pricing information, it does not rely on it.

The quantity take-off and compiled estimates are scrutinized by our staff and their implement of their years of experience to fill in the blanks and provide an estimate showing final cost, no matter the stage of the project.

Our experience allows us to price early documents as accurately as fully detailed documents, and gives us the ability to complete the preconstruction phase with minimal unexpected changes.

Estimates are developed using a process of validation and adjustment of the cost model as design elements become quantifiable.

In the schematic phase, basic structural and envelope systems become quantifiable while during design development, mechanical, electrical, plumbing and fire protection systems and finishes come into a level of focus where they can be measured and accounted for.

DEPENDENCY ON SUBCONTRACTORS

By becoming involved in the Preconstruction phase, CPPI gains a thorough understanding of the scope and estimated cost, which we pass on to the trade subcontractors immediately upon joining the team.

Participation during design allows CPPI the requisite level of interaction with the Owner, Users and Design team to provide insight into building and material costs and constructability issues, while continuously monitoring the budget.



We provide written scopes of work and clearly review them with all subcontractors to eliminate overlaps or exclusions. It is through this early involvement that CPPI reduces the unknowns that can occur with the dependency on estimates by potential subcontractors.



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c) Provide a examples of previous cost estimates. Were they lump sum packages or unit pricing, or a combination of both?

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TOTAL

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a) Does your staff review design submittals with an eye for errors, discrepancies, conflicts, and other potential change order issues? If so, who specifically does that?

DESIGN REVIEW

A complete review of design submittals is conducted by each member of the construction management team. This includes directors of preconstruction and operations, project manager, superintendent, and MEP systems coordinator.

They are not only looking at budgeting impacts, but also constructability, construction sequencing, coordination issues, and potential conflicts between design disciplines. Senior Project Manager Calvin Peterson and Project Manager Kevin Smith will have direct responsibility to manage this process and will personally review each submittal prior to final approval.



b) What means are used to cross-check design submittals against the City design & construction parameters and standards, previous review comments, Value Engineering input, and other direction or feedback?

CROSS-CHECK DESIGN SUBMITTALS

This process starts during the design phase and is tracked throughout the estimate. A major component that is required to ensure success is the ability of our estimating team to carry comments and value engineering items forward with each deliverable.

Design review comments and value engineering items are tracked continuously right in the body of the estimate and particularly with VE, ideas are logged as pending, accepted or rejected so that all ideas brought forth are documented throughout the entire process.

This experience and protocol combined our team's experience with the City of Gainesville's projects will ensure these checks are completed and enforced throughout the project. We view quality control as the result of applying technical ability, experience, and pride of workmanship to the construction process.

> Throughout our process, we enlist the best technicians to identify, address and resolve potential issues.

Prior to the start of construction, we will have a job specific Three Tier Quality Control plan in place designed for City of Gainesville projects.

TIER 1 DESIGN / PRECONSTRUCTION

Detailed Drawing & Specification Review

- Scope issues
- Coordination issues
- Potential problems
- Comparison of specs to drawings for uniformity
- Review of MFG recommendations where applicable
- Identify mock ups
- Identify Items that should require a preinstallation meeting
- Identify third party review/inspection items
- Identify commissioning activities
- Constructability review
- Identify and isolate effected utilities and systems

Quality Check Sheets for Selected Scopes

- Create project specific check sheets by division
 - Create data base for boiler plate QC sheets by division
 - To be used by project team on site (PM, PE, Superintendent, Etc)
 - Utilized daily by team and maintained at job site

Owner/Architect
review

- Project Specific QC program
- Prepare project specific program and activities
- Program designed
 with customer scope in mind
- Listing of team members
- Incorporated in the onsite
 QC Manual

• City of Gainesville approval throughout design and preconstruction phase



c) Describe the methods used by the team to maintain quality control during the construction phase

QUALITY CONTROL DURING CONSTRUCTION

Instilling quality in performance, product and delivery begins on a CPPI construction project well before the first shovel of dirt is moved. Our pledge of quality and professionalism extend well beyond simply directing subcontractors to adhere to the contract documents.

CPPI requires trade contractors to provide mock-up sections of specialty systems, wall or roof systems, and interior finish systems to ensure acceptance prior to the start of construction. Furthermore, schedule sequencing is done to ensure successor trade contractors don't damage work in place.

At the heart of our quality control is daily inspection of the job-site to evaluate each trade for conformance to quality work. We point out and discuss any element of the work that does not meet quality levels and mutually discuss how the issues should be corrected.

This approach assures that the trade contractors have a thorough understanding of how the quality issues should be resolved so that corrective measures can be made promptly and the overall schedule is not delayed. We expect and demand quality work. Our trade contractors understand these expectations.

d) Briefly describe the firms' existing quality assurance policies & procedures and explain how they're tailored to each project.

QUALITY ASSURANCE POLICY

It is a policy of CPPI to perform all activities in a manner that reflects a total commitment to quality. To ensure that the City of Gainesville's and CPPI's quality goals are achieved during all phases of design and construction, the project team along with the owner's representative, will develop a job specific quality control program.



CPPI's corporate quality control program requires a three step process to quality control that starts during design and continues thru the warranty phase of the project that is tailored to each project. A few of the major items the job specific quality program will provide are:

- Job specific quality goals
- Ensures comments and ideas from the design phase are carried through to the construction phase
- Specific quality checklists for major activities (ie: SOG concrete, roofing, flooring)
- List of required mockups
- Pre-installation meetings required for the project
- Weekly goal and forms for random quality audits



TIER 2 CONSTRUCTION

Random Quality Inspections (QC Audits)

- Each project team to conduct three audits a week
- Audit form on file within project QC book
- All non compliant audits to have follow up and closure
- Audits to have time lines with resolution descriptions
- Subcontractor notification
- All open items discussed at each weekly subcontractor meeting

Miscellaneous Quality Control

- Third party inspection reports
- Review of mock up assemblies
- Pre-installation meetings

Subcontractor Quality Control

- Submittal Reviews
- Quality of submittals
- Timeliness of submittals
- Review of Subcontractor Quality program
- Subcontractor QC program reviewed and signed off by PM
- Subcontractor to review and sign off on QC program
- Ensure subcontractors follow QC programs

Punch List Preparation And Completion

- Subcontractor Punch List
- Punch List
- Final Owner / Architect Punch List

TIER 3 POST CONSTRUCTION FOLLOW UP

Warranty Procedure

- 3 Month Walk Thru
- 11 Month Walk Thru
- Owner Requested Warranty Work
- Lessons Learned documented and distributed
- Opportunities for improvement documented and distributed
- Subcontractor Evaluation
- Rating of subcontractor performance with supporting information
- Owner satisfaction surveys



a) Describe how the team will develop and maintain the construction schedule throughout the construction process. Who develops the schedule that accompanies the GMP proposal? Who is responsible for updating and adhering to the schedule during construction?

SCHEDULING

CPPI's approach to scheduling consists of not only creating the optimal schedule, but monitoring and managing the schedule throughout the duration of a project to ensure that it is adhered to. The Preconstruction Director develops the schedule with the project team and utilizes scheduling software to project duration times as well as meetings to forecast any upcoming schedule slippage, and how it will be accounted for.

To maintain the schedule during construction we take the following steps:

- Daily activity and on-site with trade communication contractors is recorded and documented
- CPPI monitors areas in which . each trade contractor is working, the number of workers on site, the quantity of work put in place. and the site conditions
- Utilize Primavera Scheduling software to track information that will be used consistently for reviews with team members
- Formal reviews including of performance, evaluation a preview of upcoming work and critical items according to the most current construction plan, and a review of potential changes
- "look ahead" Two week schedules and coordinate this with all contractors active on the site

Look Ahead Schedule

The two week look ahead schedule, prepared and continuously updated by the site superintendent, is used to plan and coordinate all subcontractor activity on a detailed basis over a short

period of time. It is also used to focus on specific portions of the overall project.

For instance, a two week look ahead schedule might be used to focus on critical path activities. It may also be used to help contractors make up time if they have fallen behind, or rearrange work to deal with the changing dynamics of the onsite work. The schedule basically defines the technical scope of each activity to its lowest task level.



With our long history of continuing contracts for many repeat clients, we have implemented a seamless process. We begin this process by:

- Identification of potential long lead items that can be purchased early through utilizing the Owner Direct Purchase Order System - CPPI will be tracking every piece of material to make sure that materials are delivered on time.
- Prequalifying subcontractors and vendors -This will ensure that selected subcontractors and vendors are gualified to provide the required service on this project.
- Open Communication From our daily huddle to our two week look ahead, weekly subcontractor meetings, real time status updates which will include all material deliveries and schedule revisions gathered from weekly subcontractor meetings, CPPI will include all necessary team members to be sure we are proactively responding and providing vital information to ensure the daily resolution of actual field construction issues affecting the critical path of the schedule.

These methods have been proven through our past experience and will keep the project on or ahead of schedule.

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b) What role, if any, do potential sub-contractors play in developing the schedule? What role, if any, do actual sub-contractors play in refining and maintaining the schedule?

SUBCONTRACTOR INPUT

Prospective subcontractors help with the review and verification of accuracy of the construction schedule. Their input and feedback provides another perspective to assess whether the construction schedule's duration and feasibility are realistic.

Specialty systems and critical path contractors are also solicited to determine if there are more economical and faster methods of completing the work. Prior to award, schedules are reviewed with potential subcontractors to confirm that everyone is in agreement about the construction timetable.

> Subcontractors are responsible for providing detailed scheduling information such as necessary manpower and resources, allowing CPPI staff to effectively monitor the daily on-site progress.

> c) Given your understanding of the Owner's goals, requirements, and constraints, elaborate on ideas you have for "fast-tracking" the project without sacrificing quality or introducing unreasonable risk.

FAST TRACKING

CPPI has previously utilized the fast track process by developing early release trade packages. We have been able to do similar "Fast Tracking" on telecommunication projects world-wide to determine delivery times for specific items and equipment and develop our bid packages to expedite the project.

This process involves coordination efforts among the team to get early 100% documents for the identified trade packages in concert with our GMP submittal, thereby avoiding risk for the Owner with regard to budget.





a. Outline your firm's approach to jobsite safety management, training & education, enforcement and OSHA compliance. Provide proof of your firm's Experience Modification Rate for the past three years.

CPPI is committed to an aggressive, results oriented safety program based on strong management support and effective job site implementation and enforcement. A safe job site has proven to be a productive job site.

JOB SITE SAFETY MANAGEMENT

The Job Site Superintendent is responsible for the implementation and enforcement of the Job Site Safety Program. CPPI's Safety Manager provides the Superintendent with expertise and support in the overall safety effort.

The major components of the Job Site Safety Program Include:

- Safety issues are addressed and documented in all Job Site meetings
- Weekly Job Site safety meetings for all employees
- Monthly Job Site safety inspections by the CPPI Safety Manager requiring response from the Job Site Superintendent regarding correction of noted deficiencies
- Weekly informal Job Site visits by the CPPI Safety Manager with an emphasis on subcontractor safety coaching and compliance
- Subcontractor safety program compliance documentation
- Strong daily emphasis by Job Site supervision on overall Job Site compliance with all applicable safety, health and environmental standards and regulations
 - (OSHA, EPA, State, etc.)
- Accident investigation and prompt remediation of accident causes

TRAINING AND EDUCATION

CPPI Job Site personnel receive the following safety training:

- First Aid
- OSHA 10 Hour Construction Training
- Weekly safety meetings addressing OSHA mandated safety training topics
- Specialty safety training as required by work exposures

ENFORCEMENT

The CPPI Job Site Superintendent and field supervisory staff is responsible for the strong enforcement of the Job Site Safety Program. They work through the subcontractor supervision to ensure prompt and effective correction of all safety compliance issues. All compliance issues are documented with continued violations resulting in subcontractor employee and/or supervision removal and replacement.

b. Describe the experience of the proposed staff with building commissioning.

COMMISSIONING

We establish procedures for commissioning during the early stages of the construction phase. Lee Hall, our in-house MEPFP coordinator, will set-up commissioning protocols with our subcontractors that provide a base line for our commissioning.

They include weekly walk-through's to inspect the roughin of buildings systems, equipment pre-functioning testing, equipment start-up, test the interface of building systems and review the building test and balance reports. Our coordinators also provide analysis of the building systems and assist the agent with the commissioning. These steps are performed to ensure the commissioning is a seamless process.

Our team conducts owner training on all building and site systems that require periodical maintenance and adjustments. Our training sessions are performed onsite around the actual system the training is intended for.

All the training is conducted by trained manufacturer representatives, factory service technicians, the subcontractor responsible for the system and representatives from our team. Each session is recorded onto a DVD and included in the close-out documentation. The training sessions are conducted in a open manner and encourage interaction with the technicians and maintenance staff.





c. LEED or equivalent accreditation is preferred; enclose copies of proposed staff's LEED similar accreditation(s) and describe the experience of the proposed project management staff with sustainable construction and LEED certification efforts.



CPPI has over **40** LEED Accredited Professionals who have worked on **over 40** LEED Projects.







N/A



GENERAL CONTRACTOR LICENSE



ARTICLE OF INCORPORATION



RFQ NO. FPUR-180009-GD 25



BONDING CAPACITY





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INSURANCE

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DRUG FREE WORKPLACE

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

Charles Perry Partners, Inc.

_does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty of nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United State or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature

Matthew Webster, Principal

10/20/2017

Date