

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Minutes - Draft

Tuesday, February 17, 2015

5:00 PM

City Hall, Room 16

Audit and Finance Committee

*Mayor Ed Braddy, Chair
Mayor-Commissioner Pro Tem Todd Chase, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA**

The agenda was adopted as presented.

Adopted

APPROVAL OF MINUTES

140599. Minutes of the Audit and Finance Committee Meeting of November 18, 2014 (B)

The minutes of the Audit and Finance Committee meeting of November 18, 2014 were approved as circulated.

RECOMMENDATION *The Audit and Finance Committee approve the minutes of November 18, 2014 as circulated.*

Approved as Recommended

DISCUSSION OF ITEMS

140598. Fire Assessment Hardship Assistance Program (B)

City Auditor Brent Godshalk introduced the item and Administrative Services Director Becky Rountree provided the history of the item. Discussion centered around indentifying low income and senior homeowners who could benefit from the assistance with the fire assessment fee. The Audit and Finance Committee recommended the City Commission:

- 1) Direct staff to enhance outreach to low income families and seniors regarding the Fire Assessment Hardship Assistance Program through communication methods such as ElderCaRe, the Senior Recreation Center, the Alachua County Schools Free and Reduced Lunches program, neighborhood watch programs, local churches and ministerial alliances, etc.; and*
- 2) Remove this item from the referral list.*

RECOMMENDATION *The Audit and Finance Committee discuss the item, take appropriate action and remove item from the referral list.*

Approved as Recommended, as Modified

140736. Review of Stormwater Management Utility Revenues (B)

City Auditor Brent Godshalk introduced the item and Senior Auditor Brecka Anderson provided the Committee with information pertaining to the audit recommendations and management's reponse to the audit findings. The Committee accepted the Audit Report as presented and will request City Commission approval of the report.

RECOMMENDATION *The Audit and Finance Committee recommend the City*

Commission:

Accept the City Auditor's report and the response from the City Manager, and

Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit and Finance Committee.

Approved as Recommended

140735.

Report on the Status of Outstanding Audit Recommendations for February 2015 (B)

City Auditor Brent Godshalk provided information on the outstanding audit recommendations contained in the report and management's progress in implementing recommendations. There was discussion regarding the rehiring of retirees issue addressed within the Payroll System audit section of the report and IRS guidelines relevant to this issue. The Audit and Finance Committee recommended the City Commission:

- 1) Accept the City Auditor's report, and*
- 2) Establish a referral to the Legislative and Organizational Policy Committee regarding "Rehiring of Retirees" and direct the Charter Officers to provide a draft policy to the Committee codifying the parameters in which City retirees may be rehired.*

RECOMMENDATION

The Audit and Finance Committee recommend that the City Commission accept the City Auditor's report.

Approved as Recommended, as Modified

140710.

External Quality Control Review of the City Auditor's Office for the period October 2011 through September 2014 (B)

City Auditor Brent Godshalk reported that the Peer Review Team recently completed their review of our office, concluding that the City Auditor's internal quality control system was suitably designed and operating effectively to provide reasonable assurance of compliance with Government Auditing Standards, with no reported recommendations for improvement. The Committee agreed to forward the item to the City Commission for approval.

RECOMMENDATION

The Audit and Finance Committee recommend the City Commission accept the External Quality Control Review report prepared by the Association of Local Government Auditors Review Team and the City Auditor's response.

Approved as Recommended

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

ADJOURNMENT