

# NON-COMPETITIVE SITUATION WAIVER OF COMPETITIVE BIDDING

**VENDOR NAME & ADDRESS:**

The Whitlock Group

3728 Phillips Highway Ste 40, Jacksonville, Fl 32207

**COMMODITY (GENERAL DESCRIPTION)**

Upgrades to the Audio/Visual Equipment used in the GPD DataTrac Room

**PLEASE CHECK ENTRY BELOW THAT APPLIES TO THE PROPOSED PURCHASE AND PROVIDE EXPLANATION. ATTACH ADDITIONAL DATA OR SUPPORT DOCUMENTATION AS MAY BE NECESSARY.**

- Sole Source: The only source through which the materials and services may be purchased (not available from any other vendor)
- Explanation:
- Specified Source: A source selected without competitive bidding for justifiable reasons
- Explanation: In year 2001, RFP # 010460-GPDX-RW was developed to find and install a high-tech turn-key Multimedia Boardroom Presentation System for the newly renovated DataTrac Room within the Gainesville Police Department. The bid was awarded to The Whitlock Group, Jacksonville, Florida. The Whitlock Group provided all of the audio-visual equipment, programming, installation and servicing since 2001 to the present. The relationship with the Whitlock Group has been very satisfactory. Assistance with the operation of the equipment and occasional required service has been thorough, prompt and professional. Changes in technology and the desire to improve presentation capability and access to information in the DataTrac Room require updates to current equipment. Approximately 30% of the equipment presently used in the DataTrac Room will be moved to the newly renovated Intelligence Room within the Crime Analysis Section. This equipment will continue to be serviced by Whitlock under the current maintenance agreement. In addition to the reinstallation of old equipment into the Crime Analysis Intel Room, other equipment will be included to afford access by officers and other departmental members to all information generated by the Crime Analysis Section and other sources. The Whitlock Group is able to supply, install and maintain all the upgrades specified for the DataTrac Room and the CAS Intel Room. All of the new equipment supplied by The Whitlock Group (estimated total cost, including programming and installation, \$73,973.36 for the DataTrac Room and 38,928.30 for the CAS Intel Room) is compatible with the equipment installed in 2001. Because of the need for a cohesive transition from the present equipment to the upgrade to newer technology, in addition to the satisfactory level of service enjoyed from The Whitlock Group over the past 4 years, it is recommended that they provide the upgrade equipment and maintenance contract needs for both the DataTrac Room and the CAS Intel Room.
- Only Approved Source: Only one source meets the stated requirements of a specification based on a thorough qualitative and/or quantitative evaluation
- Explanation:  
Of  
Evaluation:

**I RECOMMEND THAT COMPETITIVE PROCUREMENT BE WAIVED AND THAT THE SERVICE OR MATERIAL BE PURCHASED FROM THE VENDOR INDICATED BASED ON THE EXISTENCE OF A NON-COMPETITIVE SITUATION AS DESCRIBED ABOVE.**

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REQUISITIONER

\_\_\_\_\_  
Date

\_\_\_\_\_  
DEPARTMENT HEAD

\_\_\_\_\_  
Date

\_\_\_\_\_  
CITY MANAGER DIRECT REPORTS

\_\_\_\_\_  
Date

\_\_\_\_\_  
CITY MANAGER OR DESIGNEE

\_\_\_\_\_  
Date