

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Minutes**

**Monday, November 21, 2005**

**10:00 AM**

**City Hall, Room 16**

## **Audit and Finance Committee**

*Mayor Pegeen Hanrahan, Chair  
Mayor-Commissioner Pro Tem Chuck Chestnut, Member*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

**CALL TO ORDER - 10:20 AM****ROLL CALL**

Present: Pegeen Hanrahan and Chuck Chestnut

**ADOPTION OF THE AGENDA****APPROVAL OF MINUTES****050645            Audit and Finance Committee Minutes (B)**

**RECOMMENDATION**        *The Audit and Finance Committee approve the minutes of August 30, 2005, as circulated.*

**Approved as Recommended**

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**DISCUSSION ITEMS****050337            United Gainesville Community Development Corporation (UGCDC) Loan Update (B)**

*City Auditor Brent Godshalk and Finance Director Mark Benton gave presentations.*

**RECOMMENDATION**        *The Audit and Finance Committee receive the following UGCDC loan update and discuss the current status of outstanding loans.*

**Discussed**

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**050647            Fourth Amendment to FY 2005 General Financial and Operating Plan Budget Resolution (B)**

*Office of Management and Budget Director Becky Rountree and Senior Management Analyst Tom Bird gave presentations.*

**RECOMMENDATION**        *The Audit and Finance Committee: 1) Review the proposed amendatory budget resolution, and if acceptable; 2) recommend to the City Commission that it accept the fourth amendment to the FY 2005 General Government Financial*

*and Operating Plan budget; and 3) authorize staff to proceed with the resolution adoption procedure.*

**Recommended for Approval**

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**050648            Review of General Fund Forecasted Revenues and Other Sources of Funds for the Fiscal Year Ending September 30, 2006 (B)**

*City Auditor Brent Godshalk and Senior Auditor Michelle Torma gave presentations.*

**RECOMMENDATION**        *The Audit and Finance Committee recommend that the City Commission accept the City Auditor's report.*

**Recommended for Approval**

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**050649            Summary Report of Payroll Payoff Procedures for Fiscal Year 2005 (B)**

*Assistant City Auditor Eileen Marzak gave a presentation.*

**RECOMMENDATION**        *The Audit and Finance Committee recommend that the City Commission accept the City Auditor's report.*

**Recommended for Approval**

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**050650            Petty Cash and Change Fund Counts for Fiscal Year 2005 (B)**

*Assistant City Auditor Eileen Marzak gave a presentation.*

**RECOMMENDATION**        *The Audit and Finance Committee recommend that the City Commission accept the City Auditor's report.*

**Recommended for Approval**

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**050651            Proposed FY 2006 Annual Audit Plan (B)**

*City Auditor Brent Godshalk gave a presentation.*

**RECOMMENDATION**        *The Audit and Finance Committee submit the City Auditor's Proposed FY 2006 Annual Audit Plan to the City Commission*

*for approval by resolution.*

**Recommended for Approval**

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**MEMBER COMMENT**

**CITIZEN COMMENT**

**NEW BUSINESS**

**NEXT MEETING DATE**

**ADJOURNMENT - 11:20 PM**