

CALL TO ORDER

Mayor Braddy called the meeting to order at 5:04PM

ROLL CALL

Mayor Braddy, Commissioner Carter

ADOPTION OF THE AGENDA

Adopted

APPROVAL OF MINUTES

[140859.](#) **Legislative and Organizational Policy Committee Meeting Minutes from March 3, 2015 (B)**

Attachments: [140859_March 3 Minutes_20150414.pdf](#)

RECOMMENDATION *The Legislative and Organizational Policy Committee approve the minutes from the March 3, 2015 meeting as submitted.*

Approved as Recommended

DISCUSSION OF PENDING REFERRALS

[130131.](#) **Public Records Request (B)**

Attachments: [130131A_G-5 Public Records Admin Procedures_20150120.pdf](#)
[130131B_G-5 Public Records Policy_20150120.pdf](#)
[130131C_Public Records Request Training Pkt_20150120.pdf](#)
[130131_Public Records Request Website Page_20150414.pdf](#)

Administrative Services Director Becky Rountree introduced this Public Records agenda item, along with #130276 Public Records/Clerk's Office. At the previous Legislative and Organizational Policy Committee meeting, staff presented a draft web page to help citizen's understand how and where to make a public records request. Staff presented a revised web page with a "Helpful Hints" section for consideration. A link with the department contact numbers will be added, as well as links for the Human Resource Department and the records division of the Gainesville Police Department.

The Committee members suggested redesigning the page to add visual interest; and as a future project, they recommended adding a link to a library of popular/historic searches.

RECOMMENDATION

The Legislative and Organizational Policy Committee: 1) Review and approve the draft of webpage/link on website; and 2) Remove items #130131 and #130276 from the referral list.

The members requested this item be moved on consent to the full City Commission in May for approval; and remove both Public Records agenda items (130131 and 130276) from the Legislative and Organizational Policy Committee's referral list.

140186.**Residency Requirement for Candidates (B)**Attachments:

[140186A_ARTICLE II CITY COMMISSION_20150414.pdf](#)

[140186B_Qualifications of Candidates for City Commission_20150414.pdf](#)

[140186A_ARTICLE II CITY COMMISSION_20150504.pdf](#)

[140186B_Qualifications of Candidates for City Commission_20150504.pdf](#)

Becky Rountree, Administrative Services Director, introduced this agenda item by referring to Article 2 Section 2.03 of the City Charter which outlines the eligibility requirements for each district and at-large candidates, as well as Section 9-10 of the code which discusses qualifications when a redistricting has occurred. Candidates must be a registered voter who lives in their district for not less than 6 months and must continuously reside in their district.

Candidates must sign an affidavit of eligibility when running for office. The Legislative and Organizational Policy Committee members would like to know who the controlling legal authority is for election concerns (sign placements, wording on the signs, eligibility requirements including residency, etc). David Schwartz, Assistant City Attorney, will bring a legal opinion regarding residency to the next committee meeting.

RECOMMENDATION

The Legislative and Organizational Policy Committee: 1) Discuss the residency requirement for candidates; 2) Take any action deemed appropriate; and 3) Remove #140186 from the referral list.

Continued

140622.**Advisory Board Appointments (B)**Attachments:

[140622_Board Committee Matrix_20150414.pdf](#)

Administrative Services Director Becky Rountree simultaneously introduced agenda item 140622 Advisory Board Appointments and agenda item 140701 Advisory Board Decisions. A matrix detailing each Advisory Board and committee including their terms, residency requirements and their quasi-judicial or administrative status was provided to the committee members. The Legislative and Organizational Policy Committee members discussed the current procedure of selecting applicants to ensure a diverse group of people serve on the Advisory Boards and Committees since these individuals make decisions with long-lasting impacts on the City.

Committee members recommended referring this item to the City Commission on the regular agenda to establish which Advisory Board vacancies should be interviewed for and which vacancies should be filled by completing a ballot.

RECOMMENDATION

The Legislative and Organizational Policy Committee discuss