

The City of Gainesville is launching a new initiative which will allow Small, Minority, and Women-Owned businesses to be fostered by larger more mature businesses in order to enhance all aspect of their business operations which will in turn enable them to become more competitive and profitable. In our endeavor to assist in the growth and development of local small, minority, and woman-owned businesses; the diversification of goods and services provided by such businesses, we are extending an offer for your business to apply for the mentoring program.

Independent local businesses employ a wide array of supporting services. They hire architects, designers, cabinet shops, sign makers and contractors for construction. Opportunities grow for local accountants, insurance brokers, computer consultants, attorneys, advertising agencies and others to help run it. Local vendors carry a higher percentage of locally-made goods than the chains, creating more jobs for local producers. Locally owned businesses recycle a much larger share of their revenue back into the local economy, and also create more jobs locally thus enriching the whole community.

Local procurement helps build the capacity of local vendors in a way that enables them to become more competitive and profitable. This is extremely beneficial because small businesses hire more people than any other business type and also assist on a large scale with keeping currency in our local community.

Businesses interested in participating in the City Of Gainesville's Mentoring Program should complete the attached application and submit by visiting our office at 222 E. University Ave. (Old Library Building-Floor 2) Gainesville, FL. or by fax or email to the following:

City of Gainesville-Office of Equal Opportunity
Small Business Development
P.O. Box 490-Station 52
Gainesville, FL. 32627-0490
Email: sbpp@cityofgainesville.org
Fax: (352) 334-2088

We will schedule a meeting with a representative of your company and discuss the program in more detail as well as eligibility requirements. We feel strongly that your business will benefit from the increased knowledge and skill that will be gained through this program. The more you know, the more you grow! We look forward to hearing from you.

The City of Gainesville is launching a new initiative which will allow Small, Minority, and Women-Owned businesses to be fostered by larger more mature businesses in order to enhance all aspect of their business operations which will in turn enable them to become more competitive and profitable. In our endeavor to assist in the growth and development of local small, minority, and woman-owned businesses; the diversification of goods and services provided by such businesses, we solicit your services by means of mentoring these developing businesses (protégé's). We feel that your skill and knowledge base will prove beneficial to our local businesses and strongly encourage these business relationships which will also positively affect our local economy.

Independent local businesses employ a wide array of supporting services. They hire architects, designers, cabinet shops, sign makers and contractors for construction. Opportunities grow for local accountants, insurance brokers, computer consultants, attorneys, advertising agencies and others to help run it. Local vendors carry a higher percentage of locally-made goods than the chains, creating more jobs for local producers. Locally owned businesses recycle a much larger share of their revenue back into the local economy, and also create more jobs locally thus enriching the whole community.

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We will schedule a meeting with a representative of your company and discuss the program in more detail as well as eligibility requirements. While considering, keep this thought in mind, "Generosity: Your Candle Loses Nothing When It Lights Another". We look forward to hearing from you!

Protégé Application- Construction



Name: _____ Title: _____
 Company Name: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone: _____ Fax: _____ E-mail: _____
 Been in Business for _____ years Nature of Business/Trade: _____

Interested in: Being Mentored Teaming/Strategic Alliance

Areas of Interest for Mentorship:

- | | | |
|--|---|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Management | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Payroll | <input type="checkbox"/> Hiring/Staffing/Human Resources | <input type="checkbox"/> Estimating |
| <input type="checkbox"/> Purchasing | <input type="checkbox"/> Financial Management | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Business Planning | <input type="checkbox"/> Plan Reading/Bidding | <input type="checkbox"/> Bonding/Insurance |
| <input type="checkbox"/> Construction Trades | <input type="checkbox"/> Other area not identified: _____ | |

- | | |
|--|---|
| <input type="checkbox"/> Division 1: General Requirements | <input type="checkbox"/> Division 2: Sitework |
| <input type="checkbox"/> Division 3: Concrete | <input type="checkbox"/> Division 4: Masonry |
| <input type="checkbox"/> Division 5: Metals | <input type="checkbox"/> Division 6: Wood & Plastics |
| <input type="checkbox"/> Division 7: Thermal & Moisture Protection | <input type="checkbox"/> Division 8: Doors & Windows |
| <input type="checkbox"/> Division 9: Finishes | <input type="checkbox"/> Division 10: Specialties |
| <input type="checkbox"/> Division 11: Equipment | <input type="checkbox"/> Division 12: Furnishings |
| <input type="checkbox"/> Division 13: Special Construction | <input type="checkbox"/> Division 14: Conveying Systems |
| <input type="checkbox"/> Division 15: Mechanical | <input type="checkbox"/> Division 16: Electrical |
| <input type="checkbox"/> Division 17: Telecommunications | <input type="checkbox"/> Division 18: Audio Visual |

Organizational Structure: Sole Proprietor Partnership Corporation Limited Liability Corporation (LLC)

I agree to commit to the program for a period of time, as mutually agreed upon by the Small Business Procurement Program, the Mentor and my company, in the provision of mentoring assistance being provided to my company. I agree to hold harmless, the City of Gainesville, any of its' employees, officers, agents, representatives or affiliates, with regard to this mentoring initiative.

Signed: _____ Date: _____

Printed Name: _____ Title: _____

Mentor Application- Construction



Name: _____ Title: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail: _____

Interested in mentoring: Start—up (0-2 yrs) Emerging (>2 to 6 yrs) existing (>7 yrs)

Interested in: Mentoring Teaming/Strategic Alliance

Areas of Interest in Mentoring:

- | | | |
|--|---|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Management | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Payroll | <input type="checkbox"/> Hiring/Staffing/Human Resources | <input type="checkbox"/> Estimating |
| <input type="checkbox"/> Purchasing | <input type="checkbox"/> Financial Management | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Business Planning | <input type="checkbox"/> Plan Reading/Bidding | <input type="checkbox"/> Bonding/Insurance |
| <input type="checkbox"/> Construction Trades | <input type="checkbox"/> Other area not identified: _____ | |

- | | |
|--|---|
| <input type="checkbox"/> Division 1: General Requirements | <input type="checkbox"/> Division 2: Sitework |
| <input type="checkbox"/> Division 3: Concrete | <input type="checkbox"/> Division 4: Masonry |
| <input type="checkbox"/> Division 5: Metals | <input type="checkbox"/> Division 6: Wood & Plastics |
| <input type="checkbox"/> Division 7: Thermal & Moisture Protection | <input type="checkbox"/> Division 8: Doors & Windows |
| <input type="checkbox"/> Division 9: Finishes | <input type="checkbox"/> Division 10: Specialties |
| <input type="checkbox"/> Division 11: Equipment | <input type="checkbox"/> Division 12: Furnishings |
| <input type="checkbox"/> Division 13: Special Construction | <input type="checkbox"/> Division 14: Conveying Systems |
| <input type="checkbox"/> Division 15: Mechanical | <input type="checkbox"/> Division 16: Electrical |
| <input type="checkbox"/> Division 17: Telecommunications | <input type="checkbox"/> Division 18: Audio Visual |

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Signed: _____ Date: _____

Printed Name: _____ Title: _____

Mentor Application- Non-Construction



Name: _____ Title: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail: _____

Interested in mentoring: Start—up (0-2 yrs) Emerging (>2 to 6 yrs) existing (>7 yrs)

Interested in: Mentoring Teaming/Strategic Alliance

Areas of Interest in Mentoring:

- | | |
|--|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Management |
| <input type="checkbox"/> Marketing | <input type="checkbox"/> Payroll |
| <input type="checkbox"/> Staffing/Hiring/Human Resources | <input type="checkbox"/> Estimating |
| <input type="checkbox"/> Purchasing | <input type="checkbox"/> Financial Management |
| <input type="checkbox"/> Technology | <input type="checkbox"/> Business Planning |
| <input type="checkbox"/> Plan Reading/Bidding | <input type="checkbox"/> Bonding/Insurance |
| <input type="checkbox"/> Construction Trades | <input type="checkbox"/> Other area not identified above: _____ |

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Signed: _____ Date: _____

Printed Name: _____ Title: _____

Protégé Application- Non-Construction



Name: _____ Title: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail: _____

Been in Business for _____ years Nature of Business/Trade: _____

Interested in: Being Mentored Teaming/Strategic Alliance

Areas of Interest for Mentorship:

- | | | |
|--|---|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Management | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Payroll | <input type="checkbox"/> Hiring/Staffing/Human Resources | <input type="checkbox"/> Estimating |
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