







Budget Update - FY10 Adjustment July 22, 2009









Budget Process Overview

- Strategic Objectives
- 2 Year Budget
- Year 1
 - Prepare complete budget document for Years 1 & 2
 - Adopt budget for Year 1 and set millage rate
 - Approve Year 2 plan
- Year 2
 - Adjustments to the plan
 - Set tentative millage rate
 - Adopt Year 2 budget









Budget Process Overview

- FY10 represents Year 2 of the two-year budget approved last year
- Updated both the revenue and expenditure projections from the FY10 approved Plan
- Asked departments to identify significant changes from the FY10 Plan









Budget Process Overview

- Citizen outreach meetings in each district
- Asked four questions of participants
 - What services do you use the most
 - What services are most important to you
 - If you have to reduce services, what would you reduce
 - Would you be willing to pay more for services and if so, which services









	FY10 Original Plan	FY10 Proposed
General Fund	\$ 103,492,538	\$ 100,385,854
All Funds	\$ 262,885,834	\$ 259,779,150









- Deteriorating economic climate has contributed to variances from approved FY10 Plan on both revenue and expenditure sides
 - Projected revenues \$4.0M under FY10 Plan
 - Projected expenditures \$2.5M over FY10 approved Plan
 - Base General Fund deficit of \$6.5M









\$638,000 in necessary increments identified

Total FY10 deficit \$7.2M









- FY10 will be third consecutive year (fourth for some departments) of significant decrement requirements
- Organizational efficiencies, non-departmental cuts and departmental reductions totaling \$4.9M over FY07 – FY09
- Total FY07 FY10 cuts of \$10.6 M









- FY10 City-wide decrements of \$3,029,122
- FY10 Departmental decrements of \$2,703,935
- Will result in a reduction of 34.93 General Fund positions
 - 18 deleted (2 filled & 16 vacant)
 - 14 deferred (including 13 for Fire Station 8)
 - 2.93 reallocated









- After approximately \$5.7M in FY10 decrements, there is a remaining General Fund deficit of \$1.4M
- Recommending millage rate increase from 4.2544 to 4.5297
- Requires majority vote
- \$41 annual tax impact on \$200,000 property









- FY11 financial concerns are just as significant
- Potential \$7.4M deficit
- Crossroads year after four years of cuts, covering this deficit will likely require broad programmatic reductions









General Fund

	FY10	FY10 Revised	
	Plan		Projection
Utility Transfer	\$ 36,078,601	\$	34,972,788
Utility Tax	9,946,566		9,696,998
Property Tax	24,419,201		24,207,902
Charges For Services	8,076,787		7,255,115
Half Cent Sales Tax	7,356,951		6,048,962
State Revenue Sharing	3,013,823		2,343,766
Communications Svc. Tax	5,808,435		5,640,306
Other Revenues	8,059,396		8,630,035
TOTAL REVENUES	\$ 102,759,760	\$	98,795,872
Personal Services	\$ 64,117,468	\$	63,855,691
Other Expenditures	39,375,070		41,464,047
TOTAL EXPENDITURES	\$ 103,492,538	\$	105,319,738
SURPLUS/(DEFICIT)	\$ (732,778)	\$	(6,523,866)









Revenue Adjustments – FY 2010 Plan

- Reductions in
 - Utility Transfer \$1,105,813
 - Utility Tax \$249,568
 - Property Tax \$211,299
 - Half Cent Sales Tax \$1,307,989
 - State Revenue Sharing \$670,057
- Increased Parking Fines \$309,020
 - Increased ticketing with transfer to PW function









Utility Transfer & Utility Tax

			Revised		Projection
		FY10 Plan	Projection	(u	ınder) Plan
Utility Transfer:	Electric	\$ 20,496,693	\$ 19,859,903	\$	(636,790)
	Gas	2,055,912	2,027,032		(28,880)
	Water	6,070,342	5,814,284		(256,058)
	Wastewater	7,100,755	6,916,670		(184,085)
	GRUCom	354,899	354,899		-
		\$ 36,078,601	\$ 34,972,788	\$	(1,105,813)
Utility Tax:	Electric	\$ 7,659,349	\$ 7,337,218	\$	(322,131)
	Water	1,435,203	1,379,032		(56,171)
	Gas	686,952	786,248		99,296
	Other	165,062	194,500		29,438
		\$ 9,946,566	\$ 9,696,998	\$	(249,568)
TOTAL		\$ 46,025,167	\$ 44,669,786	\$	(1,355,381)









Electric System Transfer

- Electric System transfer makes up 57% of total GRU transfer
- 3% annual growth in base as long as 3 year rolling average of retail kWh delivered is positive
- First time ever 3 year average was negative: FY06 FY08
- Based on projections Electric System transfer will decline through FY13
 - Cumulative \$12.2M less through FY14 compared to 3% annual growth









Property Tax Revenue

- Initial FY10 Plan Property Tax revenue based on:
 - Assumed 7% growth in tax base
 - Millage rate rolled back to 4.1466
 - Taxable value estimate of \$6.102 billion
- FY10 Proposed Property Tax revenue includes:
 - Taxable value estimate of \$5.896 billion
 - 4.06% growth primarily due to annexation
 - Controlling for annexation and tax increment districts, net
 1.21% decrease in taxable value

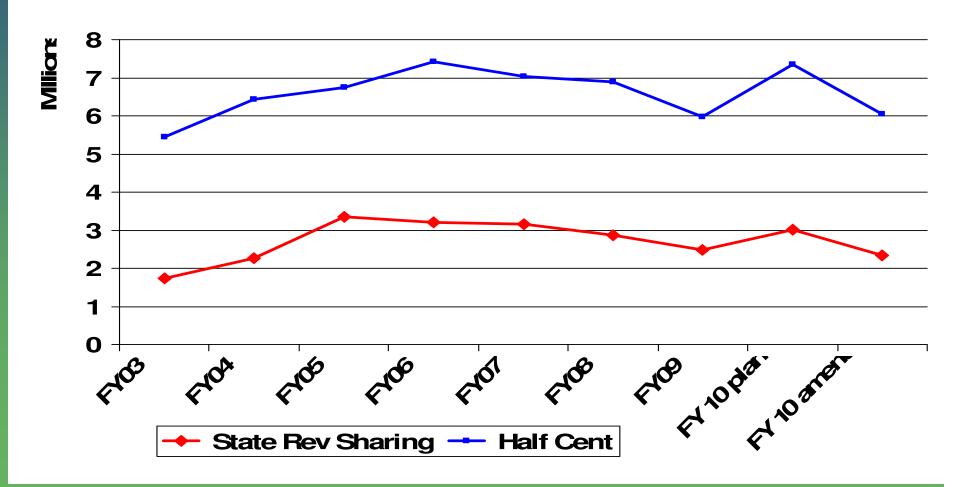








State Revenue Sharing & Half Cent Sales Tax











Expenditure Adjustments - Personal Services

Benefits:

- Pension contribution rates increased \$538,150
- Health insurance savings \$267,189
- Retiree health insurance contribution rate savings \$177,298

Overtime:

 Increased GPD overtime by \$167,189 to align budget with prior year actual expenses









Expenditure Adjustments – Utilities

- Utilities:
 - FY10 projection \$1.1M over FY10 original Plan
 - Updating FY10 Plan to track actual experience
 - Rate increases
 - Consumption has declined from FY08 to FY09

	<u>KWH</u>	<u>KGAL</u>	<u>Therms</u>
Oct 07 to April 08	12,433,668	36,537	44,322
Oct 08 to April 09	11,174,913	36,236	28,192









Expenditure Adjustments – Fuel & Fleet

- Fuel:
 - \$220,000 savings due to reduced consumption and prices
- Fixed Fleet:
 - \$87,765 savings due to longer replacement cycle









Expenditure Adjustments – Non-Dept.

- Ironwood:
 - \$300,000 transfer to repay accumulated cash deficit
 - \$450,000 transfer to cover projected FY10 loss
- Alachua County Streetlights:
 - Adjusted proposed budget based on FY 09 actuals & reduced costs due to annexations
 - Savings of \$126,300









General Fund Base Deficit FY 2010 Adjusted Plan

Total Revenues

\$ 98,795,872

Total Expenditures

105,319,738

Base Deficit

\$ (6,523,866)









CITY MANAGER RECOMMENDATION









FY 2010 Proposed Recurring Incremental Expense

Dept	Description	Amount	Notes
Planning	Increase Advertising Expense	\$ (12,500)	Legal Req.
PRCA	San Felasco Park Maint Exp	(41,873)	From County
	RTS Transfer for Emp Bus Pass	(1,572)	
	Stop the Violence Contribution	(2,500)	
	Elections Expense	(100,000)	Runoffs
Total Re	curring Incremental Expense	\$ (158,445)	









FY 2010 Proposed Non-Recurring Incremental Expense

Description	Amount
Kopper's Consulting	\$ (25,000)
Kopper's Lawsuit Legal Costs	(40,000)
North Main Charette	(20,000)
Pay Study	(30,000)
Employee Culture Survey	(15,000)
Total Non-Recurring Incremental Expense	\$ (130,000)









FY 2010 Proposed Incremental Expense Ironwood Closure for Renovation

- Initiating the renovations in FY2010 will allow us to experience the following benefits one year earlier than planned (in FY2011):
 - Provide basis for fee increases
 - Increase number of paid rounds due to:
 - Improved quality of play
 - · Reduced rounds lost to weather
- Closure for renovation in FY2010 will result in \$350,000 increased transfer from General Fund









General Fund Revised Deficit FY 2010

Base Deficit - Adj FY10 Plan

\$ (6,523,866)

Recurring Incremental Expense

(158,445)

Non-recurring Incremental Expense

(130,000)

Ironwood Renovation Closure FY2010

(350,000)

Revised Deficit - FY10

\$ (7,162,311)









FY 2010 Proposed Decrements









FY 2010 Proposed City-Wide Decrements

Dept #	Description	Amount	FTE	Notes
	1% Raises (except FOP, PBA, DC)	\$ 923,015	-	
	Suspend Sensitive Land Acq.	425,000	-	Until 2011
	Voluntary Early Separation Incentive	339,634	-	
	General Insurance Rate Savings	750,000	-	
	GF Fund Balance Reserve	250,000	-	
	Reserve for One-Time Items	191,473	-	
	City Commission Contingency	25,000	-	
	City Commission Outside Agency	20,000	-	
	Cell Phone/Blackberry Reduction	60,000	-	
	Reduction in Meals	25,000	-	
	Elimination of PC Loan Program	20,000	-	Interest
Total Ci	ty-Wide Decrements	\$ 3,029,122	_	









Dept	Description	Amount	FTE	Notes
N.Imp	Delete Code Enfc Officer	\$ 52,947	1.00	Vacant
N.Imp	Reduce Board & Seal Funds	4,000	-	
N.Imp	Reduce Neighborhood Plan Prog	5,000	-	
P&D	Reduce Operating Expenses	8,000	-	
Planning	Delete GIS Specialist-Planning	35,915	0.50	Vacant
Planning	Delete Word Processing Tech	33,011	1.00	Filled
ASD	Reallocate Director Salary 5%	11,903	0.08	
CityMgr	Reduce Operating Expenses	44,700	-	
Auditor	Reduce Operating Expenses	2,000	-	
Auditor	Reallocate Health Benefits	5,755	-	
Atty	Delete Legal Program Assistant	39,219	1.00	Vacant
Atty	Reallocate Legal Assist Salary	29,594	0.50	
Atty	Outside Legal Svcs - Multiyear	10,000	-	









Dept	Description	Amount	FTE	Notes
IT	Reduce Operating Expenses	\$ 20,000	-	
IT	Reduce Equip & Software Maint	25,000	-	
IT	Reduce PC Replacement Funds	10,000	-	
Bud&Fin	Purchasing Mgr Alloc to WSPP	112,671	1.00	FY10 & 11
Bud&Fin	Reduce Operating Expenses	29,984	-	
EO	Reduce Operating Expenses	13,100	-	
PW	Reduce Environmental Review	10,677	-	
PW	Postpone 50% Radio Upgrades	85,000	-	
PW	Delete Traffic Sign/Mkg Tech I	36,495	1.00	Vacant
PW	Delete Operations Supervisor	68,521	1.00	Vacant
GPD	1.5% Sworn Vacancy Rate	297,996	-	
GPD	Reduce Fuel Budget	100,000	_	
GPD	Reduce Party Patrol Budget	50,000	-	









Dept	Description	Amount	FTE	Notes
GPD	Delete Records Tech	\$ 36,495	1.00	Vacant
GPD	Delete Staff Assistant	39,219	1.00	Vacant
GPD	Delete Front Desk Telserv Op	35,622	1.00	Vacant
GPD	Delete Forensic Crime Tech	50,673	1.00	Filled
GPD	Delete PST III	108,397	3.00	Vacant
GFR	Fire Station 8 Delay 12/2010	878,948	13.00	Vacant
GFR	Delete Firefighter on 01/2010	42,556	1.00	Vacant
GenSvc	Underfill GS Analyst & Realloc	23,447	0.35	
GenSvc	Reduce Operating Expenses	1,090	-	
GenSvc	Unfund Energy Mgmt Specialist	39,219	1.00	FY10 Only
GenSvc	Delete Painter/Increase Temps	7,359	1.00	Vacant
PRCA	Reallocate CIP Mgr to CIRB	91,162	1.00	FY10 & 11









Dept	Description	Amo	ount	FTE	Notes
PRCA	Reduce Supp Svcs Events 10%	\$	6,885	-	
PRCA	Reduce W. Johnson Contr. 10%		5,000	-	
PRCA	Reduce Outside Agency Gr 10%	•	14,250	-	
PRCA	Delete Nature Assist & OT	į	54,855	1.50	Vacant
PRCA	Delete Rec Aide I	4	29,526	1.00	Vacant
PRCA	Reduced Hours 26A Fountain	4	20,000	-	
HR	Reduce Operating Expenses		30,525	-	
HR	Reduce Professional Svcs Exp		5,000	-	
HR	Delete Staff Specialist		42,219	1.00	Vacant
Total D	epartmental Decrements	\$ 2,70	03,935	34.93	

Note: FTE count includes deferring the planned addition of 13 firefighters for FS 8









FY 2010 Proposed Personal Services - Raises

- PBA, FOP, IAFF District Chiefs will receive increases per current contracts
- 1% raises for all other contracts









FY 2010 Proposed Personal Services Decrements Summary

- Position Changes (34.93 total reduction):
 - 2 Deleted (filled)
 - 16 Deleted (vacant)
 - 14 Deferred (includes 13 for Fire Station 8)
 - 2.93 Reallocated









General Fund Remaining Deficit FY 2010

Revised Deficit - FY10

\$ (7,162,311)

City-wide Decrements

Departmental Decrements

3,029,122 2,703,935

Remaining Deficit - FY10

\$ (1,429,254)









Property Tax Revenue Proposed Millage Increase

- To close remaining gap recommending millage rate increase
 - 4.2544 to 4.5297
- Simple majority maximum millage rate requires majority vote
- Generates \$1,566,482 in additional property tax revenue over current 4.2544 rate









Property Tax Revenue – Millage Increase

	Rate	Projected Revenue	Revenue change vs Current Millage
Current millage rate	4.2544	24,207,902	-
Rolled back rate	4.4192	25,145,629	937,727
Simple majority max. millage rate	4.5297	25,774,384	1,566,482
Super majority max. millage rate	4.9826	28,351,424	4,143,522









Millage Rate Increase Impact to Taxpayer

Current		Annual impact on homeowner with property					
Millage	Millage	Incremental			value of:		
4.2544	Increase	Revenue	100,000	200,000	300,000	400,000	500,000
4.3544	0.1000	569,009	5	15	25	35	45
4.4192	0.1648	937,727	8	25	41	58	74
4.5297	0.2753	1,566,482	14	41	69	96	124
4.7544	0.5000	2,845,044	25	75	125	175	225
4.9826	0.7282	4,143,522	36	109	182	255	328

Rolled Back
Majority Max
2/3 Maximum









General Fund FY 2010 Proposed

Revised Deficit - FY10

City-wide Decrements

Departmental Decrements

Millage Increase to 4.5297

Increased Transfer to TIF at 4.5297

Proposed Deficit - FY10

\$ (7,162,311)

3,029,122

2,703,935

1,566,482

(137,228)

\$ -









Decrements – FY 2007 to 2010

	FY2007-	Proposed FY	
Dept Name	FY2009	2010	Total
Org Efficiencies	\$ (1,576,901)	\$ (1,636,107)	\$ (3,213,008)
Neigh Imp	(135,000)	(61,947)	(196,947)
Planning	(103,694)	(68,926)	(172,620)
Plan & Dev	(78,489)	(8,000)	(86,489)
Admin Svcs	(82,002)	(11,903)	(93,905)
Clerk	(15,075)	-	(15,075)
City Manager	(27,112)	(44,700)	(71,812)
City Auditor	(1,960)	(7,755)	(9,715)
City Attorney	(72,679)	(78,813)	(151,492)
IT	(103,775)	(55,000)	(158,775)
Budget & Fin	(244,796)	(142,655)	(387,451)

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Decrements – FY 2007 to 2010

	FY2007-	Proposed	
Dept Name	FY2009	FY2010	Total
Equal Op	\$ (16,091)	\$ (13,100)	\$ (29,191)
Public Wks	(425, 354)	(200,693)	(626,047)
Police	-	(718,402)	(718,402)
Fire-Rescue	(24,601)	(921,504)	(946, 105)
Gen Svcs	(298,610)	(71,115)	(369,725)
PRCA	(359,470)	(221,678)	(581,148)
HR	(96, 161)	(77,744)	(173,905)
Risk Mgmt	(11,047)	-	(11,047)
Comm	(132,359)	-	(132,359)
Non-Dept	(1,062,857)	(1,393,015)	(2,455,872)
Total	\$ (4,868,033)	\$ (5,733,057)	\$ (10,601,090)









FY 2011 Potential Deficit









FY 2011 Anticipated Expenditure Issues

- Increased pension contributions
- Increased retiree health contributions
- Health insurance premium increases
- COPS grant expiration, 12 FTEs to General Fund
- Fire Station 8, add 13 FTEs to General Fund
- Incremental parks operating expense
 - Wild Spaces Public Places projects & Forest Park









FY 2011 Anticipated Revenue Issues

- Utility Transfer
 - Flattening growth due to reduction in Electric
 System transfer
- Property Tax
 - 1% decrease in taxable value
 - Millage rate held constant at 4.5297









FY 2011 Potential Deficit

 Assuming approval of 4.5297 millage rate for FY 2010 and FY 2011, potential deficit in FY 2011 is estimated at \$7,400,000









FY 2011 Potential Solutions









FY 2011 - Fire Assessment

- Design to offset incremental cost of Fire Station 8 personnel and operating expense
- Adopt a non-binding resolution of intent to use the uniform method of collection

 Request authorization to notify Property Appraiser of intent prior to January 1, 2010









FY 2011 – Voluntary Early Separation Incentive

- Design to create vacancies to allow for elimination of at least 15-20 currently filled positions in the General Fund
- Sworn public safety positions are not included
- Savings \$1,000,000
- Ordinance to be heard in August









FY 2011 – Sensitive Land Acquisition

- Defer \$425,000 annual contribution to Sensitive Land Acquisition Fund
 - Wild Spaces Public Places Half Cent Sales Tax provides for environmentally sensitive land acquisition during FY 2011
 - Transfer scheduled to resume in FY2012









FY 2010 Fee Changes









FY 2010 Proposed Fee Changes

- Increase parking fines
- 5% scheduled biannual increase for other fees
- Implement fee study FY11
- Increase false alarm fines
- Institute open burn permit fees
- Initiate towing rotation program
- Increase fire inspection fee
- Institute per sq. footage fire inspection rate
- Initiate special event permit fees
- Increase Westside camp fees









FY 2010 – Increase Parking Fines

Recommend increasing parking fines:

	<u>Cur</u>	rent Fine	<u>Reco</u>	mmended
Expired Meter	\$	15.00	\$	30.00
Fire Lane		29.25		75.00
Handicapped Spot		118.75		250.00
Private Property		20.50		41.00
Tow-away Zone		26.25		50.00
Fire Hydrant		28.00		60.00
Other Violations		15.00		30.00
Late Fee (starts at)		10.00		10.00

Note: Statutory surcharges are included in the above fines.









FY 2010 – Review Fee Study

- Recommend implementing the Fee Study effective October 1, 2010 (for FY2011)
- Full-cost analysis for:
 - Parks, Recreation & Cultural Affairs
 - Planning
 - Public Works
- Details will be provided in future presentations
- 5% biannual fee increase in FY2010









FY 2010 – Increase False Alarm Fines

Recommend increasing false alarm fines

Rec	omr	nen	ded

	<u>Current</u>	Fire Alarm	Burglar & Other
1st False Alarm	\$ -	\$ -	\$ -
2nd False Alarm	26.25	281.78	60.00
3rd & 4th False Alarm	52.50	281.78	60.00
5th & 6th False Alarm	105.00	563.56	105.00
7th False Alarm	210.00	563.56	210.00
8th False Alarm	210.00	1,127.12	210.00
9th & Subsequent	420.00	1,127.12	420.00









False Alarm Reduction

- Alarm system permit required \$15.75
- Required to maintain system
- Fire Alarm Contractors fined if they cause a false alarm \$131.75
- Warning is provided if false alarm is caused by equipment malfunction.
- Reduction in fines provided if system is repaired (Note: reduced to \$10.50 if false fire alarm caused by system malfunction and proof of timely service/repair is submitted to the fire department (section 10-33(d))
- Alarm Permit revoked after 8th False Alarm









Cost of Compliance vs Non-compliance

- Assumptions
 - Average cost of \$178.00 per hour
 - Average service call 2 hours
 - Inspected twice a year
 - Costs \$712.00









FY 2010 – Open Burn Permit Fee

Recommend establishing an open burn permit fee

	Recommende	
Permit	\$	50.00
Illegal Burn Fine		100.00
Cost Recovery (hourly rate for response)		281.00



















City of Gainesville Fire Rescue Burn Permit Procedure

- The only open burning allowed in the City of Gainesville is for cooking, such as barbecue grills, smokers, or other devices designed specifically for that purpose.
- Agriculture, forest operations, or land-clearing burns may also be authorized with a permit under certain conditions.









FY 2010 – Towing Rotation Program

- Recommend establishing a GPD towing rotation program
- Develops a towing service operator network
- Network towing members pay fees to participate

Annual Registration Fee	\$ 150.00
Late Registration Fee	50.00
Driver Permit (biennial)	20.00
Duplicate Driver Permit	11.00
Per-rotation Tow Fee	25.00









FY 2010 – Increase Fire Inspection Fees

- Modifying rates to match those currently charged by Alachua County
- Increasing base fee from \$50 to \$60
- Implementing a fee based on square footage for larger, time-consuming buildings, similar to the County's rate









FY 2010 – Special Event Permit Fee

- Fee to cover cost of processing special event permits
- \$52.50 per permit









FY 2010 – Westside Summer Camp Fees

- Increase Westside summer camp fees from \$66 to \$75 per week
- Increased fees will go towards cost of providing service









General Fund Potential Deficit FY2011

Potential Base Deficit-FY2011	\$ (7,400,000)
Potential fee revenue	500,000
Sensitive Land Acquisition Deferral	425,000
Fire Assessment	1,000,000
Separation Incentive Savings (cut 15 FTEs)	 1,000,000
Potential Remaining Deficit-FY2011	\$ (4,475,000)









FY 2010 Other Funds









FY 2010

Stormwater Management Utility Fund

- FY 10 is fourth year of a five-year 25 cent per ERU per month increase
- Provides funding for completion of water quality improvement construction projects

	Ca	apital	O	perating	Total
FY07	\$	0.25	\$	6.70	\$ 6.95
FY08		0.50		6.90	7.40
FY09		0.75		6.90	7.65
FY10		1.00		6.90	7.90

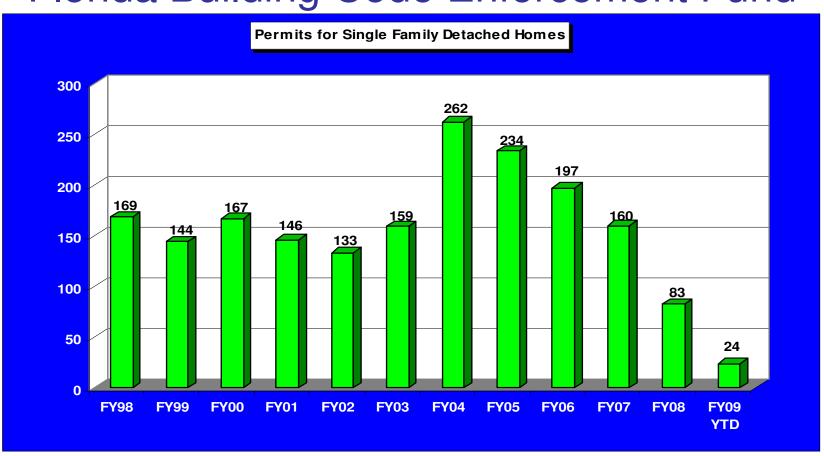








FY 2010 Florida Building Code Enforcement Fund











FY 2010 Florida Building Code Enforcement Fund

- Permits issued have declined dramatically after peak years of 2004 to 2007
- Fund has sufficient fund balance to cover expenses for several years of low permit sales
- Fees will be reviewed/benchmarked in FY2010
- Department plans to work with development community to enhance services









FY 2010 Solid Waste Fund

- Waste management collection contract expires September 30, 2009
- Joint RFP issued with County
- Fee structure will be re-evaluated
 - Will include debt service from CEM settlement









FY 2010 Ironwood Golf Course Fund

- Transition plan into General Fund over 10 years
 - Increase transfer from General Fund to amortize cash deficit and to cover ongoing operating losses
- Plan for closure in FY 2010 for approved renovations









FY 2010 Regional Transit System (RTS) Fund

- FY 2010 projected fuel costs are less than Original Plan
- Savings allow for reinstitution of portion of FY 2009 UF & City service cuts









Requested Commission Action for July 28th

- Set tentative millage rate at 4.5297
- Authorize staff to take appropriate actions to implement new and increased fees
 - Effective October 1, 2009
- Adopt non-binding resolution of intent on Fire Assessment and authorize staff to notify Property Appraiser of intent









Upcoming Schedule

- July 22 9am Initial budget workshop
- July 27 9am Continued budget workshop
- July 28 3pm CDBG & outside agencies
 Wrap-up & questions
- July 28 6pm Set tentative millage rate
- September 3 6pm Set millage & adopt budget
- September 17 6pm Set final millage & adopt final budget