

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Minutes

Monday, March 31, 2014

5:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

*Mayor Ed Braddy, Chair
Mayor-Commissioner Pro Tem Randy Wells, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER

The meeting was called to order at 5:03 PM.

ROLL CALL

ADOPTION OF THE AGENDA

The agenda was adopted as presented.

Adopted

Present 2 - Mayor-Commissioner Pro Tem Wells, and Mayor Braddy

APPROVAL OF MINUTES

[130816.](#) Audit, Finance and Legislative Committee minutes of March 5, 2014
(B)

The Audit, Finance and Legislative Committee meeting minutes of March 5, 2014 were approved as recommended.

RECOMMENDATION *The Audit, Finance and Legislative Committee approve the minutes as circulated.*

Approved as Recommended

DISCUSSION OF ITEMS

[130831.](#) **City of Gainesville Fiscal Year 2013 Comprehensive Annual Financial Report, Audited Financial Statements, Auditors' Reports, Auditors' Management Letters and Single Audit Reports (B)**

City Auditor Brent Godshalk gave a brief presentation related to this item and each of the financial reports being presented for review. Mike Patillo, partner with Ernst and Young, provided a presentation and answered questions regarding the financial statements and auditor's report for Gainesville Regional Utilities. Alan Nast, partner with Carr, Riggs and Ingram, provided a presentation and answered questions regarding the financial statements and auditor's reports for General Government. The Committee agreed to recommend City Commission acceptance of all reports and financial statements.

RECOMMENDATION *The City Commission accept the subject financial report, financial statements, auditors' reports, management letters and single audit reports; and management's written response.*

Approved as Recommended

[130654.](#) **Foreclosed and Vacant Property Registry (B)**

Staff will present information about foreclosed and vacant property registries.

Code Enforcement Manager Chris Cooper gave a presentation to the Committee on the item. Additional information was provided by Scott Blasie, with Vacant Registry.com. The benefits and enforcement issues were addressed in detail. The item will be retained in Committee to allow management and the City Attorney to return with implementation options.

RECOMMENDATION *The Audit, Finance and Legislative Committee hear a presentation from staff on foreclosed and vacant property registries.*

Retained in Committee

[130600.](#)

UF Student Advisory Board (NB)

Student Representatives from the University of Florida addressed the Committee and discussed their interests in the formulation of a UF Student Advisory Board to the City Commission. There was discussion pertaining to the current Advisory Boards in existence that allow student participation. The item will be retained in Committee to allow management and interested students to return with implementation options for an additional Advisory Board or re-organization of the existing Boards which involve student membership.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss the item and take appropriate action.*

Retained in Committee

[130721.](#)

Personnel & Organizational Structure Committee (NB)

City Auditor Brent Godshalk presented minutes from a previous Personnel and Organizational Committee structure and requested that the legislative portion of the current Audit, Finance and Legislative Committee be realigned under a separate committee to be staffed by management. There was discussion of combining legislative, administrative and organizational referrals into a new committee. The item will be retained in Committee for further discussion.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss the item and take appropriate action.*

Retained in Committee

[130823.](#)

First Amendment to the FY 2013-2014 General Government Financial and Operating Plan (B)

Budget Coordinator Amy Spitzer provided information pertaining to the recommended Budget Resolution.

RECOMMENDATION *The Audit, Finance and Legislative Committee: (1) Review the proposed amendatory budget resolution; and if acceptable, (2) recommend that the City Commission adopt the proposed resolution.*

[130824.](#)

Fiscal Year 2014 Operating Funds Quarterly Monitoring Report - Quarter Ending December 31, 2013 (B)

Finance Director Mark Benton provided information on the item and the projected General Fund Transfer for Fiscal Year 2014.

RECOMMENDATION *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly*

budget monitoring report for the quarter ended December 31, 2013.

Approved as Recommended

[130833.](#)

GRU Quarterly Financial Report (B)

Chief Financial Officer David Richardson presented an overview of the GRU Quarterly Report. Questions from Committee members and citizens were addressed and the item was approved as recommended.

RECOMMENDATION

The Audit, Finance and Legislative Committee review and recommend that the City Commission accept the GRU Quarterly Financial Report as of December 31, 2013.

Approved as Recommended

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

ADJOURNMENT

The meeting was adjourned at 7:45 PM.

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes

Tuesday, August 19, 2014

5:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

*Mayor Ed Braddy, Chair
Mayor-Commissioner Pro Tem Todd Chase, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA**

The agenda was adopted as presented.

Adopted

Present 2 - Braddy, and Chase

APPROVAL OF MINUTES[140224.](#)

Audit, Finance and Legislative Committee Meeting Minutes of July 1, 2014
(B)

The minutes of the July 1, 2014 meeting were approved as circulated.

RECOMMENDATION

The Audit, Finance and Legislative Committee approve the minutes of July 1, 2014 as circulated.

Approved as Recommended

Present 2 - Braddy, and Chase

DISCUSSION ITEMS[130654.](#)**Foreclosed and Vacant Property Registry (B)**

City Auditor Brent Godshalk spoke to the history of the item and Code Enforcement Manager Chris Cooper gave a brief presentation. Discussion centered around the creation of an ordinance. The Committee requested additional information and the item will be presented at a future date to the entire commission for discussion and action.

RECOMMENDATION

The Audit, Finance and Legislative Committee hear a presentation from staff on foreclosed and vacant property registries.

Approved as Recommended[140219.](#)**GRU Issues at Separate Meetings (NB)**

City Auditor Brent Godshalk gave a brief update on the item. Acting GRU General Manager Kathy Viehe spoke to the issue and advised that separate meetings would allow staff to be more responsive to questions from City Commission and provide more information when needed. City Attorney Nicolle Shalley advised that no resolution would be needed, just a change in City Commission meeting procedures. The Committee discussed the item and agreed to move forward to City Commission for approval.

RECOMMENDATION

The Audit, Finance and Legislative Committee discuss

whether to and a process by which the City Commission would meet as a GRU Board separate from regular City Commission meetings and take appropriate action.

140220.**Review of CDBG/Home Funds (B)**

Assistant City Auditor Michelle Torman gave an overview of the audit and the recommendations for the CDBG programs and grants. The Committee approved the audit.

RECOMMENDATION

The Audit, Finance and Legislative Committee recommend the City Commission:

Accept the City Auditor's report and the response from the City Manager; and

Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

Approved as Recommended

140221.**GRU Interim Financial Statements (B)**

Utilities Controller Claudia Rasnick gave a presentation on the GRU Financial Statements. Numerous questions were responded to in regard to the fuel adjustment charges and the fuel adjustment funding balance projections. The Committee discussed the item and recommended its approval.

RECOMMENDATION

The Audit, Finance and Legislative Committee:

- a. Receive a report on the GRU Interim Financial Statements for the period ended June 30, 2014.*
- b. Recommend that the City Commission accept the GRU Interim Financial Statements for the period ended June 30, 2014.*
- c. Direct GRU staff to separate the information contained in the GRU Interim Financial Statements into two reports in future reporting periods:*
 - 1. GRU Interim Financial Statements*
 - 2. GRU Supplementary Operating Information*

Approved as Recommended

140222.**Fiscal Year 2014 Operating Funds Quarterly Monitoring Report - Quarter Ending June 30, 2014 (B)**

Finance Director Mark Benton presented an overview of the General Fund projections. Several questions arose which Becky Rountree advised would be addressed at upcoming budget workshops. City Manager Russ Blackburn advised that each department will review their departmental funds and provide feedback at the workshops. The Committee agreed to move the item to the City Commission for approval.

RECOMMENDATION

The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended June 30, 2014.

Approved as Recommended

[140223.](#)

Second Amendment to the FY 2013-2014 General Government Financial and Operating Plan (B)

The budget resolution was approved and will be moved to the City Commission for adoption.

RECOMMENDATION

The Audit, Finance and Legislative Committee: (1) Review the proposed amendatory budget resolution; and if acceptable, (2) recommend that the City Commission adopt the proposed resolution.

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

ADJOURNMENT

The meeting adjourned at 7:05 PM