

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Minutes

Monday, November 30, 2009

3:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

*Mayor Pegeen Hanrahan, Chair
Mayor-Commissioner Pro Tem Scherwin Henry (Member)*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - Approximately 3:16 PM

ROLL CALL

Present: Pegeen Hanrahan and Scherwin Henry

ADOPTION OF THE AGENDA

The agenda was adopted by consensus.

APPROVAL OF MINUTES

090540. **Audit, Finance and Legislative Committee (AFLC) Minutes (B)**

RECOMMENDATION *The Audit, Finance and Legislative Committee approve the minutes of September 28, 2009, as circulated.*

Approved as Recommended

DISCUSSION ITEMS

090601. **City Election Issues - (Related to Ordinance #090078) (B)**

City Auditor Brent Godshalk and Clerk of the Commission Kurt Lannon gave presentations.

NOTE: The new Election Ordinance File #090078 related to this item is on the December 3, 2009 City Commission agenda. Kurt Lannon provided the following election dates to the Audit, Finance and Legislative Committee:

2010 - Already scheduled.

2011 - Tentative March 14, 2011 Election and April 11, 2011 run-off (would coincide with several municipalities like 2010).

2012 - Schedule with Presidential Primary.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss future City Election Dates.*

Recommended for Approval

090601_Election Dates_20091130.pdf

090601_Elec Date_Spreadsheet_20101130.pdf

090512. **FOURTH AND FINAL AMENDMENT TO THE FY 2008-2009 GENERAL GOVERNMENT FINANCIAL AND OPERATING PLAN (B)**

Budget Coordinator Amy Spitzer gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee: (1) Review the proposed amendatory budget resolution; and if acceptable, (2) recommend that the City Commission adopt the proposed resolution.*

Recommended for Approval

090512_FY09-4TH-AMEND-BGT-RES_20091130.pdf
090512a_ Exhibit A_20091130.pdf
090512_resolution_20091203.pdf

090602.

Review of General Fund Forecasted Revenues and Other Sources of Funds for the Fiscal Year Ending September 30, 2010 (B)

City Auditor Brent Godshalk and Sr. Auditor Michelle Torma gave presentations. Assistant City Manager Fred Murry and Administrative Services Director Becky Rountree made comments.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

Recommended for Approval

090602_ GF Forecasted Revenues for FY Ending 9-30-2010_20091130.pdf

090567.

Pension Credited Service for Temporary Employment (B)

This item is to discuss a request for temporary service to be included in pension service credit.

Administrative Services Director Becky Rountree gave a presentation. GRU Chief Financial Officer Jennifer Hunt, Risk Management Director Steve Varvel, City Manager Russ Blackburn and Assistant City Manager Fred Murry made comments.

Discussed the option to allow purchase of temporary time for pension credit at full actuarial value, with certain parameters including continuous temporary service, employed as of a certain date, etc. Also discussed potential eligibility for early separation incentive. Committee directed staff to bring back to City Commission a proposal to allow the purchase of temporary time for pension credit similar to the military buy-back provision. Staff will propose the parameters as discussed considering all legal ramifications. The Committee discussed early separation incentive program, but it did not wish to open that program to include temporary service.

Chair Hanrahan recognized Housing Employees Judy Raymond and Benina Jones-Sumwashe who spoke to the matter.

RECOMMENDATION *Discuss the request and analysis provided and take no action.*

Discussed

090567_Memorandum to CCOM_20091130.pdf
090567A_Judy Raymond - Temporary Job Offers_20091130.pdf

090603.**Review of Local Business Tax Revenues (B)**

City Auditor Brent Godshalk and Staff Auditor Brecka Anderson gave presentations. Finance Director Mark Benton made comments.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission: 1) Accept the City Auditor's report and the response from the City Manager; and 2) instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

Recommended for Approval

090603_ Local Business Tax Revenues_20091130.pdf

090604.**Review of Landlord Permit Revenues - Driveway Parking Plans (B)**

City Auditor Brent Godshalk and Senior Auditor Michelle Torma gave presentations. Interim Code Enforcement Manager Chris Cooper and Assistant City Manager Fred Murry made comments.

AMENDMENT: Request that landlords acknowledge compliance with the driveway parking plan as part of their annual landlord license renewal.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend the City Commission: 1) Accept the City Auditor's report and response from the City Manager; and 2) instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

Recommended for Approval, as amended

090604_Landlord Permit Reviews_20091130.pdf

090456.**Payment Methods of City Fees and Licenses (B)**

This item is to discuss the issue of traditional options of payment for City fees and licenses versus online payments.

RECOMMENDATION *Discuss the issue and take any action deemed appropriate.*

Continued

090456_Payment Methods of Fees and Licenses_20091130.pdf
090456_methods of payment_20110404.PDF

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

ADJOURNMENT - 5:20 PM