

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Minutes

Tuesday, June 29, 2010

1:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

*Mayor Craig Lowe, Chair
Mayor-Commissioner Pro Tem Jeanna Mastrodicasa, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - 1:00 PM

ROLL CALL

Present: Craig Lowe and Jeanna Mastrodicasa

ADOPTION OF THE AGENDA

*Member Mastrodicasa moved and Chair Lowe seconded to adopt the agenda.
(VOTE: 2-0, MOTION CARRIED)*

APPROVAL OF MINUTES

100107. **Audit, Finance and Legislative Committee Minutes (B)**

RECOMMENDATION *The Audit, Finance and Legislative Committee approve the minutes of March 29, 2010, as circulated.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Approved as Recommended. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100107_march, 2010_20100629.pdf

DISCUSSION ITEMS

100115. **Report on the Status of Outstanding Audit Recommendations for June 2010 (B)**

City Auditor Brent Godshalk gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100115_outstanding audit report_20100629.pdf

100116. **Payroll Verification Procedures - Pension and DROP Calculations (B)**

City Auditor Brent Godshalk gave a presentation. City Finance Director Mark Benton and Administrative Services Director Becky Rountree made comments.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100116_payroll verification_20100629.pdf

100117.

Gainesville Regional Utilities - Quarterly Financial Report (B)

Gainesville Regional Utilities Controller Christine Marion gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the GRU Quarterly Financial Report as of March 31, 2010.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

GRU 2nd Quarter Financials UNAUDITED.pdf

100118.

Fiscal year 2010 Operating Funds Quarterly Monitoring Report - Quarter Ending March 31, 2010 (B)

City Finance Director Mark Benton gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended March 31, 2010.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100118_quarterly monitoring_rpt_gg_20100629.pdf

100119.

Second Amendment to the FY 2009-2010 General Government Financial and Operating Plan (B)

City Budget Coordinator Amy Spitzer gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee: (1) Review the proposed amendatory budget resolution; and if acceptable,*

(2) recommend that the City Commission adopt the proposed resolution.

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100119_budget_resolution_20100629.pdf

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100119_resolution_20100715.pdf

090456.

Payment Methods of City Fees and Licenses (B)

This item is to discuss the issue of traditional options of payment for City fees and licenses versus online payments.

Administrative Services Director Becky Rountree gave a presentation.

RECOMMENDATION *Discuss the issue and take any action deemed appropriate.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Retained in Committee. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

090456_Payment Methods of Fees and Licenses_20091130.pdf

090759.

Local Preference Policies in Relation to the City's Procurement Procedures (B)

City Auditor Brent Godshalk gave a presentation.

RECOMMENDATION *Discuss this issue and take any action deemed appropriate.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Retained in Committee. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

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ADDITIONAL ITEM

100127.

Audit, Finance and Legislative Committee (AFLC) Referral List (B)

RECOMMENDATION *The AFLC review and discuss the pending referral status report.*

Discussed

100127_AFLLC Referral Status Report.pdf

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

ADJOURNMENT - 2:05 PM