

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Minutes

Wednesday, September 2, 2015

1:00 PM

Roberta Lisle Kline Conference Room

Community Development Committee

*Mayor-Commissioner Pro Tem Craig Carter, Chair
Commissioner Randy Wells, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER

Meeting was called to order at 1:07pm.

ROLL CALL

Present 2 - Commissioner Wells, and Carter

ADOPTION OF THE AGENDA

The Community Development Committee adopted the agenda as circulated.

Adopted

APPROVAL OF MINUTES

Approved as submitted.

Adopted

[150160.](#)

Community Development Minutes of July 1, 2015 (B)

Attachments: [150160_CDC Minutes for 7-1-15_20150902.pdf](#)

RECOMMENDATION *The Community Development Committee approve the Minutes of July 1, 2015 as circulated.*

DISCUSSION OF PENDING REFERRALS

The minutes are a summary of the meeting and are not verbatim discussion. A copy of the meeting recording will be provided upon request.

[140292.](#)

Landlord Permits (B)

Attachments: [140292_Landlord Permit Review_20150304.pdf](#)
[140292_FY14 GAINESVILLE \(FL\) - LL CAP FINAL_20150902.pdf](#)
[140292A_Landlord Permit Program_20150917.pdf](#)
[140292B_fee study_20150917.pdf](#)
[140292C_3-4-15 CDC Minutes_20150917.pdf](#)

Assistant City Manager Fred Murry introduced the landlord permit issue and Chris Cooper, Code Enforcement Manager, provided a brief history of the issue and announced that the fee study had been completed. He reiterated that the Committee is being asked to consider the five staff recommendations that were presented in July as well as recommendations from stakeholders. Finance Director, Mark Benton, explained that the fee study was made in order to determine the City's expenses as well as the percentage of Code Enforcement department's energies are dedicated to the landlord licensing efforts. It was found that the total annual cost is about

\$486,000, which equals \$112-204 per permit issued. With a goal of rewarding the good actors while being more strict with those who don't follow the rules, Commissioner Wells moved that "the Community Development Committee request that the City Commission: 1) revise the permit fee to \$118, while maintaining the current Codes Enforcement budget, 2) implement a single late fee of 25%, 3) place the points process with the Special Magistrate, 4) offer the permit transfer option, but points stay with the permit and there will be hearing with the Special Magistrate, 5) clearly define what a "relative" is and have that reflected in the permit forms, 6) direct Codes to create a process now to contact landowner as well as permit contact on first contact with the property and on each violation with the property, 7) Codes utilize 311GNV to report the status of issues reported there." Commissioner Carter agreed with the motion. Mr. Benton stated, for the record, that this will make a \$415,000 difference in the FY16 budget. The Committee requested that this issue be brought before the City Commission at the September 19th regular meeting.

RECOMMENDATION *The Community Development Committee hear staff's presentation and consider the recommended actions proposed by staff.*

Discussed

[140680.](#)

Water/Wastewater Connection Program Guidelines (B)

Attachments: [140680 Draft Report 20150127](#)
[140680 Draft Agenda Item for Final Report 20150127](#)
[140680 BRFA SUMMARY REPORT FINAL 20150305](#)
[140680 BRFA Report Presentation 20150305](#)
[140680 Policy Direction on Alternative Budget for FY16 20150402](#)
[140680 Water-Wastewater Connection Program presentation 20150902.pdf](#)

With no time remaining for the planned presentation, Assistant City Manager Fred Murry requested that the Committee support staff in bringing an agenda item to the City Commission that would allow \$37,500 previously designated for the Connect Free program could be used in support of an affordable housing project within the GRU Connect Area. Commissioner Wells made a motion to that effect and the Committee agreed by consensus. The Committee will receive the full Connection Program presentation at the next meeting.

RECOMMENDATION *The Community Development Committee review the Water/Wastewater Connection Program Guidelines and take appropriate action concerning the development of the program.*

No Action Taken

[140655.](#)

Review of Pending CDC Referrals (B)

Attachments: [140655 Pending Referral List 20150701.pdf](#)
[140655 Referral List 20150902.pdf](#)

RECOMMENDATION *The Community Development Committee review and approve the pending referral list and proposed action schedule prepared by staff.*

No Action Taken

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE -- Wednesday, October 14, 2015 at 1:00 pm

ADJOURNMENT

The meeting was adjourned at 3:00 PM.