

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Minutes

Monday, April 4, 2011

1:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

*Mayor Craig Lowe, Chair
Mayor-Commissioner Pro Tem Thomas Hawkins, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - 1:05 PM**ROLL CALL**

Present: Craig Lowe and Jeanna Mastrodicasa

ADOPTION OF THE AGENDA**APPROVAL OF MINUTES****100699. Audit, Finance and Legislative Committee Minutes (B)**

RECOMMENDATION *The Audit, Finance and Legislative Committee approve the minutes of November 30, 2010 and January 27, 2011, as circulated.*

Approved as Recommended

100699_nov30,2010minutes_20110404.pdf

100699_jan.27,2011minutes_20110404.pdf

DISCUSSION ITEMS**100849. City of Gainesville Fiscal Year 2010 Comprehensive Annual Financial Report, Audited Financial Statements, Auditors' Reports, Auditors' Management Letters and Single Audit Reports, and Management's Written Response (B)**

City Auditor Brent Godshalk, Alan Nast of Carr, Riggs and Ingram, LLC and Paula Yeoman of Ernst and Young Certified Public Accountants gave presentations.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission accept the subject financial report, financial statements, auditors' reports, management letters and single audit reports; and accept management's written response.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100849 CA Transmittal of FY2010 Audited Fin Strmts_20110404.PDF
100849A_Summary of FY2010 GG_Audit Results_20110404.pdf
100849B_Summary of FY2010 GRU Audit Results_20110404.pdf
100849C_FY2010 Comprehensive Annual Financial Report (CAFR)_20110404.pdf
100849D_GRU Financial Statements - FY2010_20110404.pdf
100849E_WSPP FY2010 Financial Statements_20110404.pdf
100849F_Employee's Pension Fund FY2010 Financial Statements_20110404.pdf
100849G_Consolidated Police and Fire Pension Fund FY2010 Financial Statements_20110404.pdf
100849H_Disability Pension Fund FY2010 Financial Statements_20110404.pdf
100849I_Other Postemployment Benefits Fund FY2010 Financial Statements_20110404.pdf

100507.**Funding RTS Routes and Associated ADA Service Outside the City Limits (B)**

This item is a request to approve the service rate policy for transit service outside Gainesville City limits.

RTS Director Jesus Gomez and Assistant County Manager Rick Drummond made comments.

MOTION: The City Commission approve the revised service rate policy, which generates a service rate of \$71.37 per hour for fiscal year 2012 for unincorporated portions of Alachua County not covered by other contracts.

RECOMMENDATION *The Committee review policy and service rate and forward it to City Commission for final approval.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Approved as shown above (See Motion). The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100507_RTS Proposed Policy_20101130.PDF
100507_Revised Formula_20110127.pdf
100507_spreadsheets_20110217.pdf
100507_Service Rate Policy_20110217.PDF
100507_FinalRecommendedServiceRates_20110404.pdf
100507_MOD_Presentation_20110505.pdf

100852.**Quarterly Financial Report - Gainesville Regional Utilities (B)**

Gainesville Regional Utilities Chief Financial Officer Jennifer Hunt gave a presentation.

RECOMMENDATION *The City Commission receive the GRU Quarterly Financial Report for the period ending 12-31-10.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100852_GRU 2011 First Quarter Financials_20110404.pdf

100853.

Fiscal year 2011 Operating Funds Quarterly Monitoring Report - Quarter Ending December 31, 2010 (B)

General Government Finance Director Mark Benton gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended December 31, 2010.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100853_1st Quarter Report_20110404.pdf

100854.

First Amendment to the FY 2010-2011 General Government Financial and Operating Plan (B)

General Government Assistant Finance Director April Shuping gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee: (1) Review the proposed amendatory budget resolution; and if acceptable, (2) recommend that the City Commission adopt the proposed resolution.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100854_FY2011 Amendatory--1st Qtr_20110404.pdf

100854_FY11 1st Budget Amendment_20110421.pdf

100854_resolution_20110421.pdf

090456.

Payment Methods of City Fees and Licenses (B)

This item is to discuss the issue of traditional options of payment for City fees and licenses versus online payments.

General Government Administrative Services Director Becky Rountree gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss the issue and take any action deemed appropriate.*

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Retained in Committee. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

090456_Payment Methods of Fees and Licenses_20091130.pdf

090456_methods of payment_20110404.PDF

100858.

Review of Landlord Permit Revenues (B)

City Auditor Brent Godshalk and Assistant City Auditor Michelle Torma gave presentations.

RECOMMENDATION

The Audit, Finance and Legislative Committee recommend the City Commission:

1) Accept the City Auditor's report and response from the City Manager, and

2) Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

100858_City Auditor's Review of Landlord Permit Revenues_20110404 .PDF

080938.

Streamlining Gainesville Government Report (B)

Code Enforcement Manager Chris Cooper gave a presentation.

MOTION: 1) Ask the City Commission to refer the issue of Citizen Boards geographic and demographic representation to the EO Director; 2) keep the method of appointing members to Citizen Boards the same except in certain ad hoc situations.

RECOMMENDATION

The Audit, Finance and Legislative Committee discuss the status of this item.

A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Approved as shown above (See Motion). The motion carried by the following vote:

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

080938_revised rules_20090330.PDF
080938_Summary_20090330.PDF
080938_Commission Rules_20090507.pdf
080938_Rules Resolution_20090604.PDF
080938_resolution_20090604.pdf
080938_Matrix_20110404.pdf
080938_Matrix_20110725.pdf
080938_Demographic-Geographic analysis_20110725 .pdf

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

ADJOURNMENT