

**RESOLUTION NO. 150460**

**PASSED December 3, 2015**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA RELATING TO APPROVING AND ADOPTING THE ANNUAL AUDIT PLAN FOR THE OFFICE OF THE CITY AUDITOR FOR THE PERIOD OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016**

**WHEREAS**, formal responsibilities and administrative procedures for the Office of the City Auditor were established by City Commission Resolution 970187 on August 11, 1997; and

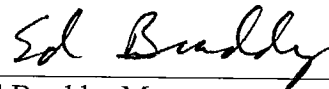
**WHEREAS**, such procedures require the development of an annual audit plan in order to ensure adequate audit coverage during the period;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA:**

Section 1. That the City Auditor is authorized to carry out the audits and other projects as described in the ANNUAL AUDIT PLAN attached hereto as EXHIBIT A.

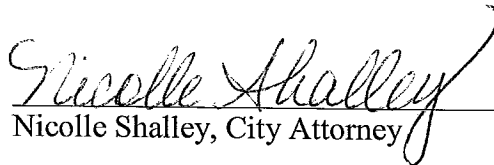
Section 2. This Resolution shall take effect immediately from and after its adoption in accordance with the provisions of the Charter of the City of Gainesville, and it is accordingly so resolved.

**PASSED AND ADOPTED this 3rd day of December 2015.**



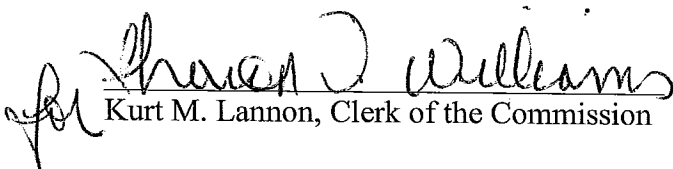
Ed Braddy, Mayor

Approved as to Form and Legality



Nicolle Shalley, City Attorney

ATTEST:



Kurt M. Lannon, Clerk of the Commission

**EXHIBIT A**

CITY OF GAINESVILLE  
OFFICE OF THE CITY AUDITOR  
FISCAL YEAR 2016 ANNUAL AUDIT PLAN

<b>A. <u>Audit Projects Carried Forward from 2015 Annual Audit Plan</u></b>	<b><u>Estimated Hours</u></b>
A.1 <u>In Progress:</u>	
Fleet Operations (P)	480
A.2 <u>Projected for Completion:</u>	
Budgeted Revenue Estimates (P) <sup>1</sup>	280
Historic Preservation Board (P)	230
Small Business Purchasing Process(P) <sup>2</sup>	420
	930
<b>B. <u>Audit Projects for 2016</u></b>	
Human Resources Hiring Cycle (P)	380
Health Dependent Eligibility (P)	360
GPD Use of Force (P)	200
GPD Ammunition Controls (P)	160
Fuel Expenses (P)	320
GRU Related Audit (P)– (To Be Determined)	380
	1,800
<b>C. <u>Follow-up on Status of Previous Recommendations</u></b>	220
<b>D. <u>Other Projects</u></b>	
Fraud, Waste and Abuse Hotline (N)	210
Strategic Initiative #4.2 Implementation-COSO/Grantee (N)	600
Information Systems – Assets & Security (P)	720
City Commission/Management Referrals (N)	100
	1,630
TOTAL FY16 AUDIT STAFF PROJECT HOURS	5,060

Audit Classifications per *Government Auditing Standards*:

P – Performance Audit

N – Non-audit Service

<sup>1</sup> Revenue Estimate Audit required by City Commission Resolution

<sup>2</sup> Equal Opportunity related audit required by City Charter