

DEPARTMENT RECOMMENDATION OF BID (ITB, RFP, BEB, RFQ) INTENDED AWARD

To: Purchasing, Box 32

Attn: Darius McPhall (Buyer)

Bid #: RECP-170039-DM

Bid Due Date: 5/31/2017

Bid Title: DESIGN, FABRICATION, INSTALLATION OF SHADE STRUCTURES IN CITY PARKS

NO AWARD - REJECT ALL BIDS

Justification for No Award:

- Bids over budget
Only one bid received
Other (provide detailed explanation:)

IMPORTANT: The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

RECOMMENDATION FOR INTENDED AWARD

If straight low bid (no evaluation - i.e. construction, materials):

Recommended Bidder:

Bid award amount:

Justification for the Recommendation:

OR

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

Table with 2 columns: Vendor, Ranking. Vendor: Shade Structures Inc., Ranking: 1

Bid award amount: \$376,076.11

Justification for the Recommendation:

Most responsible bidder that met the requirements of the RFP.

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below

- Four pairs of checkboxes for certification/qualification items.

Recommended by: [Signature] Phone:
Title: Park Operations Manager Date: 6-12-17

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: Yes/No
Vendor is active in the Advantage Financial System - Department is responsible to obtain appropriate documentation to activate vendor.