

BID COVER



Procurement Division
(352) 334-5021(main)

Issue Date: April 18, 2022

INVITATION TO BID: #RTSX-220061-DS
Trash Pick Up and Disposal for Regional Transit System Bus Stops

PRE-BID MEETING: [ ] Non-Mandatory [ ] Mandatory [X] N/A [ ] Includes Site Visit
DATE: TIME:
LOCATION:

QUESTION SUBMITTAL DUE DATE: June 3, 2022

All meetings and submittal deadlines are Eastern Time (ET).

DUE DATE FOR UPLOADING BID RESPONSE: June 23, 2022, 3:00pm

SUMMARY OF SCOPE OF WORK:
Trash Pick Up and Disposal for Regional Transit System Bus Stops from October 1, 2022 through September 30, 2027.

For questions relating to this bid, contact: Daphne Sesco, Procurement Specialist 3, sescoda@cityofgainesville.org

Bidder is not in arrears to City upon any debt, fee, tax or contract: [ ] Bidder is NOT in arrears [ ] Bidder IS in arrears
Bidder is not a defaulter, as surety or otherwise, upon any obligation to City: [ ] Bidder is NOT in default [ ] Bidder IS in default

Bidders who receive this bid from sources other than City of Gainesville Procurement Division or DemandStar MUST contact the Procurement Division prior to the due date to ensure any addenda are received in order to submit a responsible and responsive offer. Uploading an incomplete document may deem the offer non-responsive, causing rejection.

ADDENDA ACKNOWLEDGMENT: Prior to submitting my offer, I have verified that all addenda issued to date are considered as part of my offer: Addenda received (list all) # \_\_\_\_\_

Legal Name of Bidder: \_\_\_\_\_

DBA: \_\_\_\_\_

Authorized Representative Name/Title: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ FEIN: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

By signing this form, I acknowledge I have read and understand, and my business complies with all General Conditions and requirements set forth herein; and,

- [ ] Bid is in full compliance with the Specifications.
[ ] Bid is in full compliance with specifications except as specifically stated and attached hereto.

SIGNATURE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

SIGNER'S PRINTED NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

# PART 1 – INVITATION TO BID INFORMATION

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Thank you for your interest in working with the City of Gainesville.

Pertinent information and required documents regarding this bid as part of a responsive offer are listed below:

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## 1.1 DISTRIBUTION OF INFORMATION

The City posts and distributes information pertaining to its procurement solicitations on DemandStar ([www.demandstar.com](http://www.demandstar.com)). **The City has transitioned from accepting hard (paper) copy submittals to accepting submittals through “E-Bidding” on DemandStar.com.** In order to submit a bid response to this solicitation the bidder must be registered with DemandStar.

It is the responsibility of the bidder to monitor DemandStar. Properly registered bidders can expect to receive automatic notification of solicitations for bids and proposals, by participating purchasing entities. Bidder failure to retrieve available, required procurement information from DemandStar and include the appropriate documentation and information in solicitation responses may result in disqualification.

## 1.2 PRE-BID MEETING/QUESTIONS/CLARIFICATIONS AND BID OPENING

If scheduled (refer to Bid Cover Page), attending a pre-bid meeting is strongly recommended as the project’s scope of work, procedures, and specifications will be discussed at this time. It is the only time during the bid process that bidders may ask questions directly of the end user.

If special accommodations are needed in order to attend a pre-bid meeting or a bid opening, please contact the Procurement Division at least 72 hours in advance.

All questions that occur outside of the pre-proposal meeting must be submitted to Procurement only, and must be received by the date indicated on the Bid Cover Page to be considered. Technical and/or specification questions will not be answered over the phone; they must be submitted by email directed to the Procurement Specialist conducting the solicitation (refer to Bid Cover Page). All questions will be answered via Addendum which will be posted on DemandStar.com for vendor access. All addenda must be acknowledged by the bidder on the Bid Cover Page.

### **\*\*\*IMPORTANT NOTICE REGARDING BID OPENING\*\*\***

**The scheduled bid opening will occur via Zoom; the information to join is provided below. Attendance (live viewing) of the bid opening is not required. However, to join the bid opening you must register. Meeting lasts 1-2 minutes.**

Time: Jun 23, 2022 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/4410155513?pwd=SE1pVEpYZFE1bG9kd2FRcTFhRDltQT09>

Meeting ID: 441 015 5513

Passcode: L98Vn7

One tap mobile  
+13126266799,,4410155513#,,,,\*849527# US (Chicago)  
+16465588656,,4410155513#,,,,\*849527# US (New York)

Dial by your location  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 301 715 8592 US (Washington DC)  
+1 346 248 7799 US (Houston)  
+1 720 707 2699 US (Denver)  
+1 253 215 8782 US (Tacoma)

Meeting ID: 441 015 5513

Passcode: 849527

Find your local number: <https://us06web.zoom.us/j/849527>

**All meetings and submittal deadlines are Eastern Time (ET).**

### **1.3 PROHIBITION OF LOBBYING**

To ensure fair consideration, consistent and accurate dissemination of information for all bidders, the City prohibits communication to or with any department, employee, or agent evaluating or considering proposals during the submission process, except as authorized by the Procurement Division representative. **Additionally, the City prohibits communication initiated by a bidder to any city official or employee evaluating or considering the proposals (up to and including the City Commissioners) before the time an award decision has been made.** Any communication between bidder and the City required to obtain information or clarification for preparing a bid or to enable a proper, accurate evaluation of a proposal will be handled solely through the Procurement Division staff. **Any communications initiated between the bidder and the City outside these parameters may be grounds for disqualifying the offending bidder from consideration for award of the bid and/or any future bid.**

### **1.4 CONE OF SILENCE**

During the Cone of Silence (formerly called Blackout period) as defined in the next paragraph, except as pursuant to an authorized appeal, no person may lobby (as defined in section 1.3) on behalf of a competing party in a particular procurement process, City officials or employees except the Procurement designated staff contact in the Procurement Division. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

The Cone of Silence is the period between the issue date of the ITB, which allows for immediate submittals to the City of Gainesville Procurement Division for an Invitation for Bid and the time the City Officials and Employee awards the contract.

### **1.5 MINIMUM QUALIFICATIONS**

#### **a) Qualifications**

The response to the minimum qualification requirements should address each of the qualifications set out in the section below. Bidders must provide documentation which demonstrates their ability to satisfy all of the minimum qualification requirements. Bidders who do not meet the minimum qualification requirements or who fail to provide supporting documentation will not be further considered. If a prescribed format, or required documentation for the response to minimum qualification requirements is stated below, bidders must use said format and supply said documentation. Missing documentation may be requested after the bid opening. Failure to provide missing documentation within the stated timeframe may be grounds for disqualification from award consideration.

- Bidder must have been in business for a minimum of five (5) years providing like service. *(Provide business license or related permit(s) copies for the last five years).*

### **1.6 DETERMINATION OF RESPONSIBILITY OF BIDDERS**

The specific qualifications of bidders for this specific Invitation to Bid are included above. Bidder must also demonstrate that it is responsible as defined in the City of Gainesville's [Financial Services Procedures Manual](#), Section 41-522, as may be amended.

As a part of the bid evaluation process, City reserves the right to conduct a background investigation of bidder, including a record check by the Gainesville Police Department if the qualifications require it. Bidder's submission of a response constitutes acknowledgment of the process and consent to such investigation.

No contract will be awarded to any bidder who is in arrears to City upon any debt, fee, tax or contract, or who is a defaulter, as surety or otherwise, upon any obligation to City, or who is otherwise determined to be not responsible by City pursuant to Section 41-522, [Financial Services Procedures Manual](#), following:

These criteria consider the bidder's capability to perform:

- a) The ability of the bidder to successfully carry out a proposed contract.
- b) Past performance (including reference check), experience, business and financial capabilities, skills, technical organization, legal eligibility and reliability.
- c) Current litigation pending between the bidder and the City.
- d) Bidder has paid all debts owed to the City.
- e) Bidder possesses all required licenses.

If it is determined that the bidder is not responsible, City will notify bidder of its finding, including evidence used, and allow bidder the opportunity to come into compliance within three (3) business days of notification.

Successful Bidder must either update or complete City's vendor application, pay business tax (if applicable), and register with the State of Florida (if required by law).

#### **1.7 RESPONSIVENESS OF BID**

Each bid response will be reviewed to determine if the bid response is responsive to the submission requirements outlined in the ITB. A responsive bid is one which follows the requirements of the ITB, includes all required documentation, is submitted in the format outlined in the ITB, is of timely submission (via upload to DemandStar.com), and has the appropriate signatures as required on each document. Failure to comply with these requirements may deem the proposal non-responsive (see Section 41-444 of the [Financial Services Procedures Manual](#)).

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## **PART 2 – SCOPE OF WORK/SPECIFICATIONS**

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### **2.1 GENERAL DESCRIPTION**

It is the intent of the City of Gainesville to obtain bid responses for Trash Pick Up and Disposal for Regional Transit System (RTS) Bus Stops.

### **2.2 BACKGROUND**

The City of Gainesville's Regional Transit System (RTS) provides approximately 30-gallon trash cans at their bus stops for riders to utilize in disposing of their trash. Currently there are approximately 294 cans to be picked up with 85% of cans located within the corporate City limits (City) and 15% located outside the corporate City limits (County). A list of current can locations with the initial desired frequency of pick up is provided on ATTACHMENT A. The City estimates the total quantity of trash to be collected in a one-week period to be one ton or less. While no guarantee of future demand, the information is provided to assist bidders in analyzing their costs for providing these services.

The City reserves the right to add or delete locations and adjust the pick-up frequency as necessary throughout the term of the contract, using the per can or per compactor price without the need for a contract amendment.

### **2.3 HOURS AND TIMES OF COLLECTION**

Pick up will be Monday through Friday at frequencies noted on ATTACHMENT A, except in the case of some Special Events or City holidays that might create the need for some portion of the cans to be emptied on Saturday. Service will not be required on City holidays. Currently holidays are Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, New Year's Day, Martin Luther King Jr.'s Birthday, Memorial Day, Independence Day, Labor Day and one additional day which floats in combination with one of the other days (ex. day before or day after Christmas). Collection shall begin no earlier than 7:00 am and cease no later than 9:00 pm Monday through Saturday. In the event of an emergency or a special need in order to maintain a regular schedule, collection may be permitted at times or days not otherwise permitted by this section with the prior approval of the City's designated representative.

### **2.4 EQUIPMENT**

Contractor shall have and provide documentation with their proposal of sufficient equipment and personnel to adequately and efficiently perform the work required. All collection vehicles shall carry spill kits at all times that are adequate for containing and cleaning up any oil and hydraulic leaks and spills that may occur. Contractor shall have back up equipment (either on site or under contract) to ensure when equipment servicing this contract requires unscheduled maintenance (breakdowns) there is adequate equipment to maintain the schedule of pickups included in Exhibit A. Equipment shall be kept in good repair, be attractive in appearance and be painted uniformly with the name of the Contractor, business telephone number and a vehicle identification number on each side of the vehicle.

### **2.5 EXPERIENCE**

Contractor shall have a minimum of five years of continuous experience in providing waste services of similar size and scope and provide supporting documentation with their bid response.

### **2.6 ADDITIONAL SERVICES TO BE PERFORMED**

Any overflow from a can should be picked up at the same time the can is dumped. Contractor shall notify the designated RTS contact of any damaged or missing cans or areas needing attention. At least once a quarter, Contractor shall present RTS with a suggested list of modifications to frequency in the pickup schedule for their review and action. This may be sites where trash is accumulating faster than the pickup schedule anticipated as well as sites where the frequency of pick up may be reduced.

### **2.7 PROTECTION OF PROPERTY AND UTILITIES**

Contractor shall assume full responsibility for the protection of all buildings, structures, utilities, trees, and vegetation, including all sidewalk, curb, and pavement. Any damage resulting from the Contractor's operation shall be replaced or repaired to the satisfaction of the City's designated representative, without delay, and at the Contractor's expense.

### **2.8 UNUSUAL CHANGES OR COSTS**

Contractor may petition the City for rate adjustments on the basis of unusual changes in its cost of doing business, such as revised laws, ordinances or regulations; or changes in disposal sites, and said request shall not be unreasonably refused. Similarly, the City may petition the Contractor if aforesaid changes or conditions that reduce the Contractor's costs of providing the

service. Rate adjustments to the contract price must be requested at least sixty (60) days prior to the contract expiration. Any negotiated price change shall become effective on the anniversary date.

## **2.9 SPECIAL EVENTS**

The Contractor may be asked to provide additional partial pick-up along a route if an event occurs which would cause trash cans to be filled much more quickly than normal. Examples might be along University Avenue after the Homecoming Parade or certain areas adjacent to campus on Football weekends. If requested by the City to do so, Contractor will be compensated at the individual frequency rate in this bid times the number of cans picked up.

during the term of this contract RTS anticipates that recycling containers may be placed at some or all of its bus stops. All recoverable materials from public recycling containers are the property of the City of Gainesville, and must be taken to the City's contracted processor (currently SP Recycling) or another processing site approved by the City Manager or his designee. Contractor shall perform an audit one week each quarter to determine the amount of recycled material collected from public recycling containers. The purpose of the audit will be to weigh the recyclables collected from public containers separately from other commercially or residentially collected recyclables.

## **3. FRANCHISE**

Commercial Service Franchise. The Contractor, in accordance with City Ordinance Chapter 27, Article III, Division 2, Section 27-79, must apply for a franchise with the City of Gainesville Solid Waste Division. Proof of franchise must be provided to the City's designated representative within 30 days after notice of award. The City's Solid Waste Division can be contacted at 352-334-2330.

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## PART 3 – HOW TO SUBMIT A BID

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### 3.1 HOW TO SUBMIT A BID

**The bid response, containing all required documents, with authorized signatures, must be received by 3:00 p.m. on the due date indicated on the Bid Cover Page for this project.** The bidder's complete pdf response must be uploaded into DemandStar.com prior to the 3:00 p.m. deadline. This platform will not accept late submittals. Required signatures for bid forms may be applied using electronic signature software (i.e., DocuSign, Adobe Sign, etc.).

Upload the bid response as a pdf formatted document only, unless the solicitation states otherwise. The pdf document should be titled with bidder's name, bid number, and, if the response is submitted in parts, include "Part # of x".

Modifications to or withdrawal of a bidder's submittal can be made up to the deadline date. Modifications and withdrawals must be documented in DemandStar.com in order to be recognized by the City. Any bid not withdrawn will constitute an irrevocable offer, for a period of one hundred twenty (120) days, to provide the City adequate time to award the Contract for the services specified in this solicitation.

### 3.2 HOW TO ASSEMBLE YOUR BID

The following documents and forms must accompany any offer submitted, and will be the basis for review and award. A submittal without these documents may be deemed non-responsive. The City reserves the right to request all other missing forms and additional information from any bidder prior to award. *Please do not include items that are not specifically requested.*

- Completed Bid Cover Page
- Bid Form - (Leave no blanks; indicate N/A or No Bid where applicable)
- Drug-Free Workplace Form
- Bidder Verification Form
- Customer History Form
- Bidder's W-9
- Proof of Bidder's Insurability (refer to Part 7, 7. Insurance)
- Copy of any applicable, current licenses and/or certification required by City/County/State
- Documentation of Compliance with Minimum Qualifications
- Exceptions to the ITB (refer to Part 6, 6.2 Deviations)

The bid response must be signed by an officer of the business who is legally authorized to enter into a contractual relationship in the name of the bidder. An authorized representative who is not an officer may sign the response, but must attach a corporate resolution granting authorization to the representative to execute on behalf of the business.

The submittal of a response by a bidder will be considered by the City as constituting an offer by the bidder to perform the required services at the stated fees.

### 3.3 DISCLOSURE AND CONFIDENTIALITY

Florida's Public Records Law, Chapter 119, Florida Statutes, includes numerous exemptions to the general requirement to disclose information to the public in response to a public record's request. Exemptions are found in various provisions of the Florida Statutes, including but not limited to Section 119.071, Florida Statutes (General exemptions from inspection or copying of public records), and Section 119.0713, Florida Statutes (Local government agency exemptions from inspection or copying of public records). Section 815.045, Florida Statutes (Trade secret information), provides that trade secret information as defined in Section 812.081, Florida Statutes (Trade secrets; theft, embezzlement; unlawful copying; definitions; penalty) is confidential and exempt from disclosure because it is a felony to disclose such records. The Parties understand and agree that Florida's Public Records Law is very broad and that documents claimed by a Party to be confidential and exempt from public disclosure pursuant to the Public Records Law may in fact not be deemed such by a court of law. Accordingly, the following provisions shall apply:

- (i) Identifying Trade Secret or Otherwise Confidential and Exempt Information. For any records or portions thereof that bidder claims to be Trade Secret or otherwise confidential and exempt from public disclosure under the Public Records Law, bidder shall:

- a. Specifically identify the records or specific portions thereof that are confidential and exempt and reference the particular Florida Statute that grants such status. Provide one redacted copy of the record and one copy of the record with the confidential and exempt information highlighted as outlined in 1 and 2 on the following page. Bidder shall take care to redact only the confidential and exempt information within a record.
  - b. Provide an affidavit or similar type of evidence that describes and supports the basis for Contractor's claim that the information is confidential and exempt from public disclosure.
- (ii) Request for Trade Secret or Otherwise Confidential and Exempt Information.
- a. In the event City receives a public records request for a record with information labeled by bidder as Trade Secret or otherwise as confidential and exempt, City will provide the public record requester with the redacted copy of the record and will notify bidder of the public records request.
  - b. However and notwithstanding the above, in the event that City in its sole discretion finds no basis for bidder's claim that certain information is Trade Secret or otherwise confidential and exempt under Florida's Public Records Law, then City shall notify bidder in writing of such conclusion and provide bidder a reasonable amount of time to file for declaratory action requesting a court of law to deem the requested information as Trade Secret or otherwise as confidential and exempt under Florida's Public Records Law. If bidder fails to file for declaratory action within the reasonable amount of time provided, then City will disclose the information requested.
  - c. If a public records lawsuit is filed against CITY requesting public disclosure of the information labeled by bidder as Trade Secret or otherwise as confidential and exempt, CITY shall notify bidder and bidder shall intervene in the lawsuit to defend the nondisclosure of such information under Florida's Public Records Law.
  - d. Bidder hereby indemnifies and holds CITY, its officers and employees harmless from any and all liabilities, damages, losses, and costs of any kind and nature, including but not limited to attorney's fees, that arise from or are in any way connected with bidder's claim that any information it provided to CITY is Trade Secret or otherwise confidential and exempt from public disclosure under Florida's Public Records Law.

How to Designate Trade Secret or Otherwise Confidential and Exempt Information

If a bidder believes that its response contains trade secret or otherwise confidential and exempt information (as defined by Florida or Federal law) and should be withheld from disclosure to the public, in such cases the bidder must provide a redacted copy of the proposal for public access.

- Redacted means that the confidential/proprietary information in the proposal has been obscured so that it cannot be read.
  - Unredacted means that the entire document, including the confidential/proprietary information, has not be obscured and is visible for the evaluation team to use in their evaluation process.
1. Upload a pdf version response of the complete UNREDACTED proposal. Include "UNREDACTED, CONFIDENTIAL" in document title. This is the version that will be used by the evaluators when they are reviewing your proposal. It is essential that the items that will be redacted are highlighted in yellow to prevent the evaluation team from discussing these items after the award. The first page of the document for the **unredacted** document should provide a general description of the information bidder has designated as confidential and/or exempt, and provide a reference to the appropriate Florida or Federal statute supporting the confidential and/or exempt classification.
  2. Upload a pdf version response of the REDACTED copy of the proposal. Include "REDACTED" in the document title. This copy will be used to support any public records requests that may arise from this solicitation.

How the City will Handle Material Identified as Trade Secret or Otherwise Confidential and Exempt Information

The City's evaluators will be provided with the complete proposal, including any trade secret or otherwise confidential and exempt information. The City evaluators will maintain the confidentiality of the information through the evaluation process, including any recorded evaluation team meetings.

In the event a public record request is made to view the information which bidder claims is confidential and/or exempt, the City will notify the bidder and give the bidder a reasonable opportunity (generally 2 business days) to institute appropriate legal action to prevent the disclosure of the information claimed as confidential and/or exempt.

All public records submitted to the City, including those claimed as confidential and/or exempt, will be retained by the City and will not be returned to a bidder at the conclusion of the bidding process.



### **3.4 ONLY ONE BID**

Only one bid from any individual, firm, corporation, organization or agency under the same or different name shall be considered. Should it appear to the City that any bidder has a financial interest in more than one submission under this bid, all bids in which such bidder has a financial interest will be rejected. A subcontractor is permitted to appear in more than one submittal for the same bid, as long as the subcontractor is not a lead bidder in any of the submittals. The City considers a financial interest to include, but not be limited, to joint ventures and, partnerships.

### **3.5 FULLY INFORMED BIDDER**

A Bidder is expected to fully inform itself as to the requirements of the Specifications and Contract terms and conditions; failure to do so will be at its own risk. A Bidder shall not expect to secure relief on the plea of error.

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## PART 4 – BID PRICES

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### 4.1 BID PRICES

Prices to remain firm and fixed for the entire contract term.

**Monday through Friday for a total of three hundred ninety (390) trash can pickups weekly. The eleven (11) Big Belly Solar Compactors identified in ATTACHMENT A shall be serviced on a 1x weekly basis.**

#### 30-Gallon Trash Cans

- A. Unit price per pick up will be \$\_\_\_\_\_/per can.
- B. Unit price to add, or credit to deduct, stops to and/or from the contract will be \$\_\_\_\_\_/per can.

#### Big Belly Solar Compactors

- C. Unit price per pick up for one (1) time per week will be \$\_\_\_\_\_/per compactor.
- D. Unit price to add, or credit to deduct, stops to and/or from the contract will be \$\_\_\_\_\_/per compactor.
- E. In case of Special Events, etc, unit price per pick up **above the standard pick up frequency of one (1) time per week** will be \$\_\_\_\_\_/per compactor.

#### Recycle Containers

During the term of this contract RTS anticipates that recycling containers may be placed at some or all of its bus stops. All recoverable materials from public recycling containers are the property of the City of Gainesville, and must be taken to the City's contracted processor (currently SP Recycling) or another processing site approved by the City Manager or his designee. Contractor shall perform an audit one week each quarter to determine the amount of recycled material being collected from public recycling containers. The purpose of the audit will be to weigh the recyclables collected from public containers separately from other commercially or residentially collected recyclables.

- F. Unit price per pick up for each public recycling container to be collected one (1) time per week \$\_\_\_\_\_/container.

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## PART 5 – AWARD

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### 5.1 AWARD OF CONTRACT

The awards of a contract and/or purchase shall be to the lowest responsive, responsible bidder.

A responsive bidder is one that provides all requested information, certifications, product information and pricing. A responsible bidder is one that has demonstrated through the past performance and the requested documentation that they have the resources and financial capability to provide the products/services identified by the City via this Invitation to Bid.

The City may reject a bid based upon past performance of a bidder. In determining the lowest responsive, responsible bidder the City will consider, but not be limited to, the items listed below:

- Price,
- The ability of the bidder to successfully carry out a proposed contract,
- Past performance (including reference checks), experience, business and financial capabilities, skills, technical organization, legal eligibility and reliability,
- Current litigation pending between bidder and City,
- All debts owed to City have been paid,
- Bidder has all required licenses,
- Bidder is authorized to do business in Florida, if required by law (registered in SunBiz),
- The number and scope of conditions and/or exceptions attached to the bid,

The City reserves the right to make such investigations as it may deem necessary to establish the competency and financial ability of any Bidder to perform the work. If, after the investigation, the evidence of competency and financial ability is not satisfactory, the City reserves the right to reject the bid.

In the event the successful Bidder fails to execute the Contract, the City may then accept the bid of the next lowest responsive, responsible bidder or re-advertise the bid. If the bid of the next best Bidder is accepted, this acceptance shall bind such Bidder as though he were the original successful Bidder. City reserves the right to pursue such remedies as provided by law for Bidder's failure to execute the Contract.

The City of Gainesville reserves the right to accept or reject any or all bids, reserves the right to waive any or all irregularities, and to award the contract to the lowest, responsive and responsible Bidder whose bid is determined by the City to be in its best interest.

Successful Bidder must either update or complete City's vendor application, pay business tax (if applicable), and register with the State of Florida (if required by law).

### 5.2 TIE BIDS

Whenever two or more bids which are equal with respect to price, quality and service are received, preference shall be given in the following order: (1) Bidders submitting the attached Drug-Free Workplace form with their bid/proposal certifying they have a drug free workplace in accordance with Section 287.087, Florida Statutes; (2) Bidders located within the City of Gainesville, if not subject to the Local Preference Ordinance; (3) Bidders located within Alachua County; (4) Bidders located within the State of Florida; and (5) coin toss.

### 5.3 DRUG-FREE WORKPLACE

Preference shall be given to submitters providing a certification with their qualifications certifying they have a drug-free workplace whenever two or more bids which are equal with respect to price, quality, and service are received in accordance with Section 287.087, Florida Statutes. The attached form should be filled out and returned with the qualifications in order to qualify for this preference.

### 5.4 CONTRACT

The Contract to be entered into will designate the successful bidder as the City's Contractor. The terms and conditions in the Sample Contract, Part 7, shall be applicable and binding. The successful bidder will be required to execute an agreement with the City in substantially the same format as found in Part 7.

**5.5 BID PROTEST**

Participants in this solicitation may protest Invitation to Bid specifications or award in accordance with Section 41-580 of the [Financial Services Procedures Manual](#).

**5.6 ITB POSTPONEMENT/CANCELLATION/WAIVER OF IRREGULARITIES**

The City may, at its sole and absolute discretion, reject any and all, or parts of any and all, proposals; re-advertise this ITB; postpone or cancel, at any time, this ITB process; or waive any irregularities in this ITB or in the bid responses received as a result of this ITB. See Section 41-444 [Financial Services Procedures Manual](#).

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## PART 6 – GENERAL INFORMATION

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### 6.1 REIMBURSABLES

When cost estimating travel, the City's travel policy allows for Coach air travel only. In addition, long distance phone calls, printing, and other administrative costs may be billed at cost only – no mark-up). Evidence of these expenditures will be submitted when invoicing the City.

### 6.2 PURCHASES BY OTHER AGENCIES (“PIGGYBACKING”)

All bidders submitting a response to this solicitation agree that such response also constitutes a bid to all state agencies, municipalities and political subdivisions of the state of Florida under the same terms and conditions, for the same prices and the same effective period as this bid, should the bidder deem it in the best interest of its business to do so. This provision in no way restricts or interferes with any state agency, municipality or political subdivision to rebid any or all items.

### 6.3 DEVIATIONS

Any deviation from the specifications must be explained in detail on sheets attached to the Bid Form and labeled “Clarifications and Exceptions”, and each deviation must be itemized by number and must specifically refer to the applicable specification paragraph and page. Otherwise, it will be considered that items offered are in strict compliance with these Specifications and the successful bidder will be held responsible for meeting the Specifications. If bidder wishes its Standard Terms and Conditions to be considered as part of its bid, such terms and conditions must be made part of the “Clarifications and Exceptions”. The City reserves the following rights: to waive clarifications and exceptions in awarding the bid in the best interest of the City; to accept or reject any or all bids; to waive any or all irregularities; and to award the contract to the most responsive responsible bidder whose bid is determined by the City to be in its best interest.

**NOTE: Bidders are strongly encouraged to submit any deviations or exceptions to the City before the question submittal deadline or proposals are due, so that based upon the City's response in the addendum, the bidder can determine if it is in their best interest to submit a response or not.**

### 6.4 ACCEPTANCE OF TERMS

Acceptance of the Contract, Specifications, terms and conditions is a mandatory aspect of being considered responsive. Bidders wanting to challenge any of the Contract, Specifications, terms and conditions or question alternatives to any Specifications listed herein must do so in writing prior to the deadline for submitting questions. If the City does not authorize a change prior to bid closing via addendum, the Contract, Specifications and terms and conditions stand; any counter-proposal on Contract, Specifications, or terms and conditions, will be rejected, as will the bid.

### 6.5 BIDDER'S DECLARATION AND UNDERSTANDING

The bidder, declares that the only person or parties interested in this Bid are those named herein, that this Bid is, in all respects, fair and without fraud, that it is made without collusion with any official of the City, and that the Bid is made without any connection or collusion with any person submitting another Bid on this contract.

The bidder further declares that no City Commissioner, other City officer, or City employee directly or indirectly owns more than five (5) percent of the total assets or capital stock of the bidding entity, nor will directly or indirectly benefit by more than five (5) percent from the profits or emoluments of this contract. (For purposes of this paragraph, indirect ownership or benefit does not include ownership or benefit by a spouse or minor child.)

The bidder further declares that it has carefully examined the Specifications and that this Bid is made according to the provisions and under the terms of the Specifications, which Specifications are hereby made a part of this Bid. Bidder further declares that any deviation from the specifications are explained on separate sheets labeled Clarifications and Exceptions attached to this Bid Form and that each deviation is itemized by number and specifically refers to the applicable specification paragraph and page.

### 6.6 LOCAL PREFERENCE

In bidding of, or letting contracts for procurement of, supplies, materials, equipment and services, as described in the purchasing policies, the city commission, or other purchasing authority, may give a preference to local businesses in making such purchase or awarding such contract in an amount not to exceed five percent of the local business' total bid price, and in any event the cost differential should not exceed \$25,000.00. Total bid price shall include not only the base bid price but also all alterations to that base bid price resulting from alternates which were both part of the bid and actually purchased and awarded by the City Commission or other authority. In the case of requests for proposals, letter of interest, best evaluated bids, qualifications or

other solicitations and competitive negotiation and selection in which objective factors are used to evaluate the responses. Local Businesses are assigned five (5) percent of the total points of the total evaluation points.

Local business means the vendor has a valid business tax receipt, issued by the City of Gainesville at least six months prior to bid or proposal opening date, to do business in said locality that authorizes the business to provide the goods, services, or construction to be purchased, and a physical business address located within the limits of said locality, in an area zoned for the conduct of such business, from which the vendor operates or performs business on a day-to-day basis. Post office boxes are not verifiable and shall not be used for the purpose of establishing said physical address. In order to be eligible for local preference, in the Bid or RFP evaluation, the vendor must provide a copy of the business tax receipt and Zoning Compliance Permit. The business tax receipt must be issued at least six months prior to bid or proposal opening date. For more information on City's Local Preference Policy: [Municipal Code Article X Local Preference Policy](#).

## **6.7 SMALL AND SERVICE-DISABLED VETERAN BUSINESS CERTIFIED BY THE CITY OF GAINESVILLE**

Small or Service-Disabled Veteran's Business Enterprise Definition: A Small Business or a Service-Disabled Veteran's Business, which is duly licensed and authorized to engage in business and maintains a permanent principal place of operation with full time personnel within Alachua, Bradford, Columbia, Gilchrist, Levy, Putnam, or Union County and possess a current City business tax receipt as required, and is so certified by the Small and Service-Disabled Veteran's Business Program Coordinator.

It is the policy of the City of Gainesville that small and service-disabled veteran businesses as defined in the Small and Service-Disabled Veteran Business Program, have the maximum practical opportunity to participate in contracting opportunities provided by the City. In keeping with this policy, each bidder is asked to state whether it will utilize small and service-disabled veteran businesses that are eligible for assistance to perform work on the project(s) being advertised.

For bidders not yet certified by the City, a small and service-disabled veteran application may be accessed via the [Office of Equity and Inclusion](#) website. To be considered as a certified small and/or service-disabled veteran business, a bidder must have a current certificate at the time of the solicitation submittal due date. For more information on certified small and service-disabled veteran businesses, please visit the [Office of Equity and Inclusion](#) website.

## **6.8 LIVING WAGE REQUIREMENTS**

Living Wage requirements, Ordinance 020663, as amended in Ordinance 030168, and in [Ordinance 180999](#), and as shown on the City's web page, applies to contracts solicited by the City after midnight on March 31, 2021.

Section 2-619. – Living Wage Requirements.

(a) The following are requirements of each service contractor/subcontractor:

- (1) A service contract or/subcontractor shall pay a living wage to each of its covered employees during the time they are providing the covered services.
- (2) A copy of the living wage rate shall be posted by the service contractor/subcontractor in a prominent place where it can easily be seen by the covered employees and shall be supplied to any covered employee upon request.
- (3) Each service contractor shall make all of its service subcontractors aware of the requirements of this division and shall include the contract provisions listed in the **Sample Contract** under the *Living Wage* paragraph in each of its service subcontracts to ensure compliance with this article. The city shall not be deemed a necessary or indispensable party in any litigation between the service contractor and a subcontractor.
- (4) A service contractor/subcontractor shall not discharge, reduce the compensation of, or otherwise retaliate against any covered employee for filing a complaint, participating in any proceedings or otherwise asserting the requirement to pay a living wage under this division. A covered employee who claims their employer has not paid them a living wage as required by this division may file a written complaint with the city.
- (5) Each service contractor/subcontractor shall produce payroll records, and any other requested documentation to the city as necessary for the city to audit or investigate compliance with or a reported violation of this division.

As of October 1, 2021 the adjusted Living Wage for this contract is \$14.25 (Living Wage with Health Benefits) or \$16.3875 if Health Benefits are not offered. The living wage for this contract will increase annually on the anniversary date of the contract at the City's prevailing living wage rate, which is updated October 1 each year. **Effective October 1, 2022 the adjusted Living Wage for this contract is \$15.00 (Living Wage with Health Benefits) or \$17.25 if Health Benefits are not offered.**

## **6.9 DEBARMENT, SUSPENSION, OTHERWISE EXCLUDED**

By submitting this bid response, bidder agrees that it:

- Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- Has not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements or receiving stolen property;
- Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission or any of the offenses enumerated in paragraph (2) of this certification; and
- Has not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

## **6.10 PUBLIC ENTITY CRIME INFORMATION STATEMENT**

For your information, Section 287.133 (2)(a) , Florida Statutes, contains the following provisions: “A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.”

## **6.11 INVESTIGATION OF ALLEGED WRONGDOINGS, LITIGATION/ SETTLEMENTS/FINES/PENALTIES**

The City Commission specifically requests that responders to this document indicate in writing any investigations of wrongdoings, litigation and/or settlements, and fines or penalties (anywhere in the U.S) involving the bidder and specific contractors listed as projected to provide services to the City. You may be required to respond to questions on this subject matter.

## **6.12 TAXES, CHARGES AND FEES**

The Bidder agrees that any applicable Federal, State and Local sales and use taxes, which are to be paid by City of Gainesville, are included in the stated bid prices. Since the City of Gainesville is often exempt from taxes for equipment, materials and services, it is the responsibility of the Contractor to determine whether sales taxes are applicable. The Contractor is liable for any applicable taxes which are not included in the stated bid prices.

## **6.13 COSTS INCURRED BY BIDDERS**

All expenses involved with the preparation and submission of bid responses to the City, or any work performed in connection therewith shall be borne by the bidder(s). No payment will be made for any responses received, nor for any other effort required of or made by the bidder(s) prior to commencement of work as defined by a contract approved by the City Commission (if so required).

## **6.14 RULES; REGULATIONS; LICENSING REQUIREMENT**

The bidder shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, including those applicable to conflict of interest and collusion. Bidders are presumed to be familiar with all Federal, State and local laws, ordinances, codes and regulations that may in any way affect the services offered.

## **6.15 NON-DISCRIMINATION POLICY AND COMMERCIAL NON-DISCRIMINATION REQUIREMENT**

As a condition of entering into this agreement, the company represents and warrants that it will comply with Title VI and Title VII of the Civil Rights Act of 1964 and all other federal, state or local laws prohibiting discrimination. The company shall not discriminate on the basis of race, color, religion, gender, national origin, marital status, sexual orientation, age, disability or gender identity, or other unlawful forms of discrimination in the solicitation, selection, hiring, commercial treatment of subcontractors, vendors, suppliers or commercial customers, nor shall the company retaliate against any person for reporting instances of such discrimination.

The City reserves the right to investigate any claims of illegal discrimination by the Contractor and in the event a finding of discrimination is made and upon written notification thereof, the Contractor shall take all necessary steps to cure and rectify such action to the reasonable satisfaction of the City. The company understands and agrees that a violation of this clause shall be considered a material breach of this agreement and may result in termination of this agreement, disqualification of the company from participating in City contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party.

For more information on this policy and requirement, please visit the [Office of Equity and Inclusion](#).

#### **6.16 E-VERIFY REQUIREMENT**

Section 448.095, Florida Statute states the statute shall be construed in a manner so as to be fully consistent with any applicable federal laws or regulations. The Contractor shall (1) utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Contractor during the term of the Contract; and (2) shall expressly require any subcontractors performing work or providing services pursuant to the Contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. Alternatively, Contractor shall provide proof that one of the exceptions to the E-Verify federal contractor rule applies.

#### **6.17 INTERNATIONAL PROPOSER REQUIREMENTS**

The City is unable to send ACH payments to international banks. Therefore, ACH payments will only be made to U.S.A. banks. Additionally, the international company must be from a country that has a tax treaty with the U.S.A. International proposers must agree to these requirements and provide proof of same should they receive an award recommendation.

**[THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK]**



## PART 7 – SAMPLE CONTRACT

**THIS CONTRACT** (“Contract”), entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2022 between the CITY OF GAINESVILLE, a Florida municipal corporation, (“City”), and \_\_\_\_\_, (“Contractor”), taken together, shall be known as “Parties”.

**WHEREAS**, City desires Trash Pick Up and Disposal for Regional Transit System Bus Stops.

**NOW, THEREFORE**, in consideration of the foregoing premises and the mutual covenants contained herein, the Parties agree as follows:

### 1. EFFECTIVE DATE AND TERM OF CONTRACT.

The term of the Contract shall be effective on October 1, 2022 and shall expire September 30, 2027, unless otherwise terminated pursuant to this Contract.

### 2. SCOPE OF SERVICES.

Trash Pick Up and Disposal for Regional Transit System (RTS) Bus Stops, as more specifically described in the Specifications.

### 3. CONTRACT DOCUMENTS.

A. The Contract consists of the following documents, whether attached to this Contract or incorporated by reference (collectively the ‘Contract Documents’):

- i. Contract;
- ii. Addenda to Bid Documents (*attach and identify by title, number and date*);
- iii. Bid Documents (*attach and identify by title, number and date*); and
- iv. Contractor’s response to Bid documents (*attach and identify by title, number and date*).

B. The Contract Documents constitute the entire contract between the City and Contractor. In the event of conflict or inconsistency between the Contract Documents, the order of precedence for interpretation shall be the order in which the Contract Documents are listed above. Conflict or inconsistency within a particular contract document shall be resolved by having the more specific reference to the matter prevail.

### 4. COMPENSATION/PAYMENT.

City will pay Contractor in an amount not to exceed (\$amount bid if lump sum or budget amount if annual agreement) for the term of the contract. Payment shall be based upon (*describe whether City is paying on an hourly basis, or for a percentage of work completed, amount of material delivered or some other measurement*).

City shall make payments in accordance with the Local Government Prompt Payment Act, Sections 218.70, et. seq. Florida Statutes. Contractor will be paid electronically as an electronic funds transfer (EFT).

### 5. INDEMNIFICATION.

Contractor shall indemnify the City, its officials, agents and employees, and hold it harmless from suits, actions, damages, liability, expenses, losses and costs, including, but not limited to reasonable attorney’s fees in connection with loss of life, bodily or personal injury, or property damage arising from or occasioned by any act or omission or negligence or intentional wrongdoing on the part of the Contractor and other persons employed or utilized by the Contractor.

**6. ANTI-DISCRIMINATION.**

CONTRACTOR shall not discriminate on the basis of race, color, religion, gender, national origin, marital status, sexual orientation, age, disability or gender identity, or other unlawful forms of discrimination in the performance of this Contract. CONTRACTOR understands and agrees that a violation of this clause shall be considered a material breach of this Contract and may result in termination of the Contract. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party.

**7. INSURANCE.**

**A.** During the term of this Contract, Contractor shall maintain insurance as follows:

Workers' Compensation insurance	providing coverage in compliance with Florida Statutes
Public Liability insurance (other than automobile) consisting of broad form comprehensive general liability insurance including contractual coverage	\$1,000,000.00 per occurrence combined single limit for bodily injury and property damage
Automobile Liability insurance	\$500,000.00 per occurrence combined single limit for bodily injury and property damage

**B.** Prior to the effective date of this Contract, Contractor shall provide to City a certificate of insurance certifying such insurance and naming City as additional insured and that City will be notified in writing at least thirty (30) days before any such insurance is canceled or materially changed.

**C.** Insurance must be written by a company licensed to do business in the State of Florida and satisfactory to City.

**8. SOVEREIGN IMMUNITY.**

Nothing in the Contract Documents shall be interpreted as a waiver of the City's sovereign immunity as granted under Section 768.28, Florida Statutes.

**9. LIVING WAGE.**

The definitions, terms and conditions of the city's living wage requirements set forth in Division 2 of Article IX of Chapter 2 of the City's Code of Ordinances shall apply to this agreement. These requirements include that the service contractor/subcontractor: shall pay a living wage to each covered employee during the term of this agreement, including any extension(s) to this agreement; shall maintain records sufficient to demonstrate compliance with the living wage requirements; shall not discharge, reduce the compensation of, or otherwise retaliate against any covered employee for filing a complaint, participating in any proceedings or otherwise asserting the requirement to pay a living wage; shall cooperate with any city audit or investigation concerning compliance with or a reported violation of the living wage requirements, including providing all requested documentation. Failure to comply with the City's living wage requirements shall be a material breach of this agreement, enforceable by the city through all rights and remedies at law and equity.

## **10. TERMINATION.**

A. If the Contractor fails to observe or perform in accordance with the Contract Document (a “Default”), then the City, after providing at least ten (10) days written notice to the Contractor of the Default and the City’s intent to terminate if such Default continues unremedied during the ten (10) day period, may terminate this Contract without prejudice to any other rights or remedies the City may have under this Contract and Florida law.

B. This Contract may be terminated by the City, without cause, upon thirty (30) days written notice to the Contractor. In the event this Contract is so terminated, the Contractor shall be compensated for services rendered through the effective date of the termination.

## **11. MULTI-YEAR CONTRACT.**

The obligations of the City as to any funding required pursuant to this Contract shall be limited to an obligation in any given year to budget and appropriate from legally available funds, after monies for essential City services have been budgeted and appropriated, sufficient monies for the funding that is required during that year. Notwithstanding the foregoing, the City shall not be prohibited from pledging any legally available non-ad valorem revenues for any obligations heretofore or hereafter incurred, which pledge shall be prior and superior to any obligation of the City pursuant to this Contract.

## **12. INDEPENDENT CONTRACTOR.**

Contractor shall be considered an independent contractor and as such shall not be entitled to any right or benefit to which City employees are or may be entitled to by reason of employment. Except as specifically noted in the Contract Documents, Contractor shall be solely responsible for the means, method, techniques, sequences, and procedures utilized by the Contractor for the full performance of the Contract Documents.

## **13. INTELLECTUAL PROPERTY AND WORK PRODUCT.**

A. Ownership and Publication of Materials. All reports, information, data, and other materials prepared by the Contractor pursuant to the Contract Documents, except those separately identified in the Scope of Services or in other written agreements between the Parties, are owned by the City. The City has the exclusive and unrestricted authority to release, publish or otherwise use, in whole or in part, information contained therein and relating thereto. No material produced in whole or in part under the Contract Documents may be copyrighted or patented in the United States or in any other country without prior written approval of the City.

B. Intellectual Property. Contractor warrants that it owns or has rights to use all intellectual property used for the scope of each project, including patent rights, copyrights, or other intellectual property rights, except with respect to designs, processes or products of a particular manufacturer expressly required by the City [or process or product is an infringement of a patent, copyright or other intellectual property, the Contractor shall promptly give City [and Professional if applicable] written notice of the infringement.

## **14. RECORDS AND RIGHT-TO-AUDIT.**

Contractor shall maintain records sufficient to document completion of the scope of services established by the Contract Documents. These records shall be subject at all reasonable time to review, inspect, copy and audit by persons duly authorized by the City. These records shall be kept for a minimum of three (3) years after termination of the Contract. Records that relate to any litigation, appeals or settlements of claims arising from performance under this Contract shall be made available until a final disposition has been made of such litigation, appeals, or claims.

## **15. CONTRACTOR'S ASSURANCES.**

Contractor warrants that the goods and services supplied to the City pursuant to this Contract shall at all times fully conform to the specifications set forth in the Invitation to Bid and be of the highest quality. In the event the City, in the City's sole discretion, determines that any product or services supplied pursuant to this Contract is defective or does not conform to the specifications set forth in the Invitation to Bid, the City reserves the right unilaterally to cancel an order or cancel this Contract upon written notice [and an opportunity to cure if applicable] to the Contractor, and reduce commensurately any amount of money due the Contractor.

## **16. PUBLIC RECORDS.**

Florida has a very broad public records law and certain records of a contractor may be considered public records. Accordingly, by entering into an agreement with the City, contractor must:

1. Keep and maintain public records required by the public agency to perform the service.
2. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
4. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (telephone number, e-mail address, and mailing address).**

<http://www.cityofgainesville.org/ClerkOfTheCommission/PublicRecordsRequests/RequestingPublicRecord.aspx>

## **17. DISPUTE RESOLUTION**

Except as otherwise provided in this Contract, any dispute concerning a question of fact or of interpretation of a requirement of the Contract which is not disposed of by mutual consent between the parties shall be decided by the City Manager or designee, who shall reduce the decision to writing and furnish a copy thereof to the parties. In connection with any dispute proceeding under this clause each party shall be afforded an opportunity to be heard and to offer evidence in support of its version of the facts and interpretation of the Contract. The City Manager or designee shall make such explanation as may be necessary to complete, explain or make definite the provisions of this Contract and the findings and conclusions shall be final and binding on both parties. Pending the final decisions of a dispute hereunder, Contractor shall proceed diligently with its performance of the Contract in accordance with the preliminary directions of the City Manager or designee.

## **18. ATTORNEY'S FEES AND COSTS.**

The prevailing party to any litigation filed in state or federal court, shall be entitled to attorney's fees and costs, including any attorney's fees and costs incurred on appeal.

**19. APPLICABLE LAW AND VENUE.**

This Contract shall be governed by and construed in accordance with the laws of the State of Florida, notwithstanding any Florida conflict of law provision to the contrary. In the event of any legal action under this Contract, venue shall be in Alachua County, Florida.

**20. DEFAULT AND REMEDIES.**

The non-breaching party shall have available all remedies at law.

**21. NOTICES.**

Any notices from either party to the other party must be in writing and sent by certified mail, return requested, overnight courier service or delivered in person with receipt to the following:

**CITY:**

City of Gainesville  
Insert Department Name  
Attn:  
Insert Address

**CONTRACTOR:**

Insert Contractor's Information

**22. SEVERABILITY.**

If any provision of this Contract is declared void by a court of law, all other provisions will remain in full force and effect.

**23. INTEGRATION/MERGER.**

This Contract, together with the attached bid documents, contains the entire contract and understanding of the Parties regarding the matters set forth herein and supersedes all previous negotiations, discussions, and understandings, whether oral or written, regarding such matters. The Parties acknowledge that they have not relied on any promise, inducement, representation, or other statement made in connection with this agreement that is not expressly contained in this Contract. The terms of this Contract are contractual and not merely recital.

**24. MODIFICATION AND WAIVER.**

The provisions of this Contract may only be modified or waived in writing signed by all the Parties. No course of dealing shall be deemed a waiver of rights or a modification of this Contract. The failure of any party to exercise any right in this contract shall not be considered a waiver of such right. No waiver of a provision of the Contract shall apply to any other portion of the Contract. A waiver on one occasion shall not be deemed to be a waiver on other occasions.

**25. CAPTIONS AND SECTION HEADINGS.**

Captions and section headings used herein are for convenience only and shall not be used in construing this Contract.

**26. ASSIGNMENT OF INTEREST.**

Neither party will assign or transfer any interest in the Contract without prior written consent of the other party.

**27. SUCCESSORS AND ASSIGNS.**

The Parties each bind the other and their respective successors and assigns in all respects to all the terms, conditions, covenants, and provisions of this Contract.

**28. THIRD PARTY BENEFICIARIES.**

This Contract does not create any relationship with, or any rights in favor of, any third party.

**29. CONSTRUCTION.**

This Contract shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by one of the Parties. It is recognized that both Parties have substantially contributed to the preparation of this Contract.

**30. COUNTERPARTS.**

This Contract may be executed in any number of and by the different Parties hereto on separate counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same instrument.

**31. EXHIBITS.**

All exhibits attached to this Contract are incorporated into and made part of this Contract by reference.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement, or caused to be executed by their duly authorized officials, on the day and year first written above.

**NAME OF COMPANY:**

**CITY OF GAINESVILLE:**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY

\_\_\_\_\_  
City Attorney

## PART 8 – EXHIBITS

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The following documents/forms are included in this section:

- Drug-Free Workplace Form
- Bidder Verification Form
- Customer History Form
- Attachment A – Can Inventory

## DRUG-FREE WORKPLACE FORM

The undersigned bidder in accordance with Florida Statute 287.087 hereby certifies that

\_\_\_\_\_ does:

(Name of Bidder)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for the drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this bidder complies fully with the above requirements.

\_\_\_\_\_  
Bidder's Signature

\_\_\_\_\_  
Date

***In the event of a tie bid, bidders with a Drug Free Workplace Program will be given preference. To be considered for the preference, this document must be completed and uploaded to DemandStar.com with your Submittal.***



# BIDDER VERIFICATION FORM

## **LOCAL PREFERENCE** (Check one)

Local Preference requested:  YES  NO

A copy of the following documents must be included in your submission if you are requesting Local Preference:

- Business Tax Receipt
- Zoning Compliance Permit

## **QUALIFIED SMALL BUSINESS AND/OR SERVICE DISABLED VETERAN BUSINESS STATUS** (Check one)

Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Small Business?  YES  NO

Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Service-Disabled Veteran Business?  YES  NO

## **REGISTERED TO DO BUSINESS IN THE STATE OF FLORIDA**

Is Bidder registered with Florida Department of State's, Division of Corporations, to do business in the State of Florida?

YES  NO (refer to Part 1, 1.5, last paragraph)

If the answer is "YES", provide a copy of SunBiz registration or SunBiz Document Number (# \_\_\_\_\_)

If the answer is "NO", please state reason why: \_\_\_\_\_

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## **DIVERSITY AND INCLUSION (Applies to solicitations above \$50,000)**

Does your company have a policy on diversity and inclusion?  YES  NO

If yes, please attach a copy of the policy to your submittal.

*Note: Possessing a diversity and inclusion policy will have no effect on the City's consideration of your submittal, but is simply being requested for information gathering purposes.*

\_\_\_\_\_  
Bidder's Name

\_\_\_\_\_  
Printed Name/Title of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

# CUSTOMER HISTORY FORM

Name of Bidder: \_\_\_\_\_

Provide a list of prior customers **for similar services** that your bidder has provided within the last \_\_\_\_ years. Copy form as necessary.

Customer Name:	
Address:	
City, State, Zip:	
Point of Contact:	Phone Number:
E-mail:	

Customer Name:	
Address:	
City, State, Zip:	
Point of Contact:	Phone Number:
E-mail:	

Customer Name:	
Address:	
City, State, Zip:	
Point of Contact:	Phone Number:
E-mail:	

Customer Name:	
Address:	
City, State, Zip:	
Point of Contact:	Phone Number:
E-mail:	

Customer Name:	
Address:	
City, State, Zip:	
Point of Contact:	Phone Number:
E-mail:	

*This page must be completed and uploaded to DemandStar.com with your Submittal.*

## Attachment A – Can Inventory

Trash Cans				
Bus Stop ID	Address	Area	Qty	PU per Week
3	Westbound SW 2nd AVE @ Nearside SW 2nd ST	City	1	3
4	Westbound SW 2nd AVE @ Nearside SW 6th ST	City	1	3
8	Southbound SW 12th ST @ Farside SW 2nd AVE	City	1	2
24	Westbound Archer RD @ Farside Surge Area DR	City	1	2
27	Westbound Archer RD @ Nearside SW 35th BLVD	City	1	2
28	Westbound SW 35th BLVD @ Farside Archer RD	City	1	2
31	Northbound Windmeadows BLVD @ Farside SW 35th BLVD	City	1	3
33	Eastbound Windmeadows BLVD @ Nearside SW 34th ST	City	1	1
34	Eastbound Archer RD @ Farside SW 34th ST	City	1	1
35	Eastbound Archer RD @ Farside SW 34th ST	City	1	2
36	Eastbound Archer RD @ Farside Surge Area DR	City	1	2
37	Eastbound Archer RD @ Farside Surge Area DR	City	2	2
38	Eastbound Archer RD @ Nearside SW 23rd TER	City	1	2
39	Eastbound Archer RD @ Farside SW 23rd DR	City	1	2
50	Northbound SW 12th ST @ Nearside SW 4th AVE	City	1	2
53	Eastbound SW 2nd AVE @ Farside SW 7th TER	City	1	1
64	Southbound SE 4th ST @ Nearside SE 19th PL	City	1	1
75	Southbound SE 15th ST @ Nearside SE 41st AVE	County	1	1
79	Northbound SE 15th ST @ Nearside SE 25th AVE	County	1	1
85	Eastbound SE 12th AVE @ Farside SE 15th ST	City	1	1
89	Eastbound SE 12th AVE @ Nearside SE 19th TER	City	1	1
92	Northbound SE 19th TER @ Nearside SE 8th AVE	City	1	1
101	Northbound SE 24th ST @ Farside Hawthorne RD	City	1	1
108	Southbound SE 24th ST @ Nearside Hawthorne RD	City	1	1
110	Westbound Newberry Rd @ Nearside NW 69th Ter	City	1	1
111	Southbound SE 15th ST @ Nearside SE 4th AVE	City	1	1
115	Westbound SE 7th AVE @ Nearside SE 12th TER	City	1	1
125	Westbound SE 12th AVE @ Nearside SE 18th TER	City	1	1
133	Northbound SE 4th ST @ Farside SE 19th PL	City	1	1
142	Westbound W University AVE @ Farside W 3rd ST	City	1	1
143	Westbound W University AVE @ Nearside NW 6th ST	City	1	1
145	Westbound W University AVE @ Nearside NW 10th ST	City	1	2
156	Westbound W University AVE @ Nearside NW 28th ST	City	1	2
157	Westbound W University AVE @ Nearside NW 32nd ST	City	1	1
158	Westbound W University AVE @ Farside SW 34th ST	City	1	1
159	Westbound W University AVE @ Nearside NW 36th ST	City	1	2
161	Westbound Newberry RD @ Farside NW 36th DR	City	1	1
164	Westbound Newberry RD @ Nearside NW 43rd ST	City	1	1
174	Northbound NW 62nd ST @ Nearside NW 4th PL	City	1	2
175	Northbound NW 62nd ST @ Nearside Newberry RD	City	1	2
176	Eastbound Newberry RD @ Farside NW 62nd ST	City	1	2

## Attachment A – Can Inventory

Trash Cans				
Bus Stop ID	Address	Area	Qty	PU per Week
177	Eastbound Newberry RD @ Farside NW 57th ST	City	1	1
179	Eastbound Newberry RD @ Nearside NW 53rd TER	City	1	1
182	Eastbound Newberry RD @ Nearside NW 48th BLVD	City	1	1
184	Eastbound Newberry Rd @ Nearside NW 43rd St	City	1	1
185	Eastbound Newberry RD @ Farside NW 43rd ST	City	1	1
187	Eastbound Newberry RD @ Nearside NW 39th RD	City	1	1
188	Eastbound Newberry RD @ Farside SW 38th ST	City	1	1
189	Eastbound SW 2nd AVE @ Nearside SW 36th ST	City	1	1
190	Eastbound SW 2nd AVE @ Nearside SW 34th ST	City	1	2
201	Eastbound W University AVE @ Farside SW 13th ST	City	1	2
204	Eastbound W University AVE @ Nearside SW 7th ST	City	1	1
205	Eastbound W University AVE @ Farside W 6th ST	City	1	1
215	Northbound NW 6th ST @ Nearside NW 7th AVE	City	1	1
217	Northbound NW 6th ST @ Nearside NW 10th AVE	City	1	1
236	Southbound NW 13th ST @ Farside NW 44th AVE	City	1	1
238	Southbound NW 13th ST @ Farside NW 41st AVE	City	1	1
239	Southbound NW 13th ST @ Farside NW 39th AVE	City	1	1
242	Southbound NW 13th ST @ Nearside NW 29th AVE	City	1	1
243	Southbound NW 13th ST @ Nearside NW 26th PL	City	1	2
245	Southbound NW 13th ST @ Farside NW 23rd AVE	City	1	3
247	Southbound NW 13th ST @ Nearside NW 19th LN	City	1	1
249	Westbound NW 16th AVE @ Farside NW 13th ST	City	1	2
252	Eastbound NW 23rd AVE @ Farside NW 16th TER	City	1	1
254	Northbound NW 13th ST @ Farside NW 23rd AVE	City	1	2
255	Northbound NW 13th ST @ Farside NW 26th PL	City	2	3
256	Northbound NW 13th ST @ Farside NW 29th RD	City	1	2
259	Northbound NW 13th ST @ Nearside NW 39th AVE	City	1	1
275	Southbound NW 6th ST @ Farside NW 21st AVE	City	1	1
277	Southbound NW 6th ST @ Farside NW 19th AVE	City	1	1
279	Southbound NW 6th ST @ Nearside NW 13th AVE	City	1	1
280	Southbound NW 6th ST @ Nearside NW 10th AVE	City	1	1
281	Southbound NW 6th ST @ Nearside NW 8th PL	City	1	1
284	Eastbound NW 6th ST @ Nearside NW 3rd AVE	City	1	1
288	Southbound S Main St @ Farside SE 2nd Pl	City	1	1
292	Eastbound SE 7th Ave @ Nearside SE 9th St	City	1	1
293	Eastbound SE 7th Ave @ Nearside SE 10th Ter	City	1	1
294	Eastbound SE 11th ST @ Farside SE 7th AVE	City	1	1
300	Northbound SE 15th ST @ Nearside SE 1st AVE	City	1	1
309	Eastbound Hawthorne RD @ Nearside SE 27th ST	City	1	1
323	Northbound SE 43rd ST @ Farside Hawthorne RD	County	1	1
324	Northbound SE 43rd ST @ Farside SE 13th AVE	County	1	1

## Attachment A – Can Inventory

Trash Cans				
Bus Stop ID	Address	Area	Qty	PU per Week
326	Northbound SE 44th ST @ Farside SE 10th PL	County	1	2
327	Southbound SE 43rd ST @ Nearside SE 10th PL	County	1	1
331	Southbound SE 35th ST @ Farside Hawthorne RD	County	1	1
332	Southbound SE 35th ST @ Nearside SE 16th AVE	County	1	1
333	Southbound SE 35th ST @ Farside SE 18th AVE	County	1	1
345	Westbound E University AVE @ Farside SE 24th ST	City	1	1
347	Westbound E University AVE @ Nearside SE 18th ST	City	1	1
365	Northbound NW 13th ST @ Farside NW 5th AVE	City	1	1
366	Northbound NW 13th ST @ Farside NW 7th AVE	City	1	1
367	Northbound NW 13th ST @ Nearside NW 10th AVE	City	1	1
369	Northbound NW 13th ST @ Nearside NW 16th AVE	City	1	1
370	Northbound NW 13th ST @ Farside NW 18th AVE	City	1	1
371	Northbound NW 13th ST @ Nearside NW 19th LN	City	1	1
373	Westbound NW 23rd AVE @ Farside NW 13th ST	City	1	1
374	Westbound NW 23rd AVE @ Nearside NW 16th TER	City	1	2
385	Westbound NW 39th AVE @ Nearside NW 22nd DR	City	1	1
412	Southbound NW 34th ST @ Nearside NW 23rd TER	City	1	3
416	Southbound NW 34th ST @ Nearside NW 49th AVE	City	1	1
417	Southbound NW 34th ST @ Farside NW 44th PL	City	1	1
423	Eastbound NW 39th AVE @ Farside NW 22nd DR	City	1	1
424	Eastbound NW 39th AVE @ Nearside NW 21st ST	City	1	1
425	Eastbound NW 39th AVE @ Nearside NW 19th ST	City	1	1
426	Southbound NW 19th ST @ Nearside NW 36th AVE	City	1	1
428	Southbound NW 21st ST @ Farside NW 36th AVE	City	1	1
429	Southbound NW 21st ST @ Farside NW 32nd PL	City	1	1
430	Southbound NW 21st ST @ Nearside NW 31st AVE	City	1	1
432	Eastbound NW 23rd ST @ Farside NW 28th CIR	City	1	1
433	Eastbound NW 23rd BLVD @ Farside NW 16th TER	City	1	1
434	Southbound NW 13th ST @ Farside NW 14th AVE	City	1	1
435	Southbound NW 13th ST @ Farside NW 12th AVE	City	1	1
436	Southbound NW 13th ST @ Nearside NW 10th AVE	City	1	1
438	Southbound NW 13th ST @ Nearside NW 5th AVE	City	1	1
447	Northbound SW 25th TER @ Farside Williston RD	City	1	1
448	Westbound SW 40th PL @ Nearside SW 26th TER	City	1	3
449	Westbound SW 40th TER @ Nearside SW 38th PL	City	1	2
450	Northbound SW 27th ST @ Nearside SW 38th PL	City	1	2
451	Northbound SW 27th ST @ Farside SW 38th PL	City	1	2
454	Northbound SW 27th ST @ Nearside SW 35th PL	City	1	1
455	Eastbound SW 35th PL @ Farside SW 27th TER	City	1	2
456	Eastbound SW 35th PL @ Nearside SW 27th TER	City	1	2
457	Eastbound SW 35th PL @ Nearside SW 23rd TER	City	1	2

## Attachment A – Can Inventory

Trash Cans				
Bus Stop ID	Address	Area	Qty	PU per Week
485	Southbound SW 23rd TER @ Farside SW 34 PL	City	1	1
486	Southbound SW 23rd TER @ Farside SW 35th PL	City	1	1
489	Southbound SW 23rd ST @ Nearside Williston RD	City	1	2
490	Westbound Williston RD @ Farside SW 23rd ST	City	1	2
508	Westbound NW 16th BLVD @ Nearside NW 43rd ST	City	1	1
528	Eastbound NW 23rd AVE @ Nearside NW 55th ST	County	1	1
533	Eastbound NW 16th BLVD @ Nearside NW 43rd ST	City	1	1
554	Eastbound E University AVE @ Nearside E 7th ST	City	1	1
556	Northbound NE 9th ST @ Farside E University AVE	City	1	1
562	Eastbound NE 8th AVE @ Nearside NE 12th ST	City	1	1
568	Southbound NE 19th ST @ Nearside NE 8th AVE	City	1	1
569	Eastbound NE 8th AVE @ Farside NE 20th ST	City	1	1
578	Southbound NE 25th ST @ Nearside NE 8th AVE	City	1	1
579	Southbound NE 25th ST @ Nearside NE 6th AVE	City	1	1
581	Southbound NE 25th ST @ Nearside NE 3rd PL	City	1	1
587	Eastbound E University Ave @ Farside SE 27th St	City	1	1
597	Northbound SE 43rd ST @ Nearside E University AVE	County	1	1
602	Westbound E University AVE @ Nearside NE 26th TER	City	1	1
608	Northbound NE 25th ST @ Farside NE 6th AVE	City	1	1
609	Northbound NE 25th ST @ Nearside NE 8th AVE	City	1	1
623	Westbound NE 8th AVE @ Nearside NE 13th ST	City	1	1
624	Westbound NE 8th AVE @ Farside NE 12th ST	City	1	1
630	Southbound NE 9th ST @ Nearside NE 3rd AVE	City	1	1
635	Southbound SW 37th BLVD @ Farside SW 38th ST	City	1	2
636	Eastbound SW 37th BLVD @ Nearside SW 34th ST	City	1	2
637	Northbound SW 34th ST @ Farside SW 37th BLVD	City	1	2
642	Northbound SW 34th ST @ Nearside SW 39th BLVD	City	1	1
661	Southbound SW 37th BLVD @ Nearside SW 38th ST	City	1	1
670	Southbound SW 13th ST @ Nearside SW18th PL	City	1	3
679	Southbound SW 13th ST @ Farside Williston RD	County	1	1
681	Southbound SW 13th ST @ Farside Williston RD	County	1	2
682	Northbound SW 13th ST @ Nearside Williston RD	County	1	1
683	Northbound SW 13th ST @ Nearside Williston RD	County	1	1
684	Northbound SW 13th ST @ Farside Williston RD	County	1	2
685	Northbound SW 13th ST @ Farside SW 36th PL	City	1	2
689	Northbound SW 13th ST @ Farside SW 14th DR	City	1	1
690	Northbound SW 13th ST @ Farside SW 23rd PL	City	1	1
693	Northbound SW 13th ST @ Nearside SW 21st AVE	City	1	1
695	Northbound SW 13th ST @ Nearside SW 14th AVE	City	1	1
701	Northbound N Main ST @ Nearside NE 10th AVE	City	1	1
703	Northbound N Main ST @ Nearside NE 14th AVE	City	1	3

## Attachment A – Can Inventory

Trash Cans				
Bus Stop ID	Address	Area	Qty	PU per Week
704	Northbound N Main ST @ Nearside NE 16th AVE	City	1	2
707	Northbound NE 2nd ST @ Nearside NE 21st LN	City	1	1
709	Northbound NE 2nd ST @ Nearside NE 23rd AVE	City	1	1
711	Eastbound NE 23rd AVE @ Nearside NE 9th ST	City	1	1
715	Northbound NE 15th ST @ Farside NE 23rd AVE	City	1	1
719	Northbound NE 15th ST @ Farside NE 31st AVE	City	1	1
725	Westbound NE 39th AVE @ Nearside NE 2nd WAY	City	1	1
726	Westbound NW 39th AVE @ Nearside NW 1st TER	City	1	2
732	Southbound NW 6th ST @ Nearside NW 29th AVE	City	1	1
733	Southbound NW 6th ST @ Farside NW 26th AVE	City	1	1
737	Westbound NW 23rd AVE @ Farside NW 12th ST	City	1	1
740	Eastbound NW 39th AVE @ Nearside NW 7th ST	City	1	1
742	Eastbound NW 39th AVE @ Farside NW 1st TER	City	1	1
743	Eastbound NW 39th AVE @ Nearside NE 2nd ST	City	1	3
746	Eastbound NE 39th AVE @ Nearside NE 14th ST	City	1	1
747	Southbound NE 15th ST @ Farside NE 39th AVE	City	1	1
748	Southbound NE 15th ST @ Farside NE 39th AVE	City	1	1
749	Southbound NE 15th ST @ Farside NE 31st AVE	City	1	1
750	Southbound NE 15th St @ Nearside NE 31st Ave	City	1	1
752	Southbound NE 15th ST @ Nearside NE 26th AVE	City	1	1
755	Westbound NE 23rd AVE @ Nearside NE 11th TER	City	1	1
756	Westbound NE 23rd AVE @ Nearside NE 9th ST	City	1	1
757	Westbound NE 23rd AVE @ Farside NE 7th TER	City	1	1
758	Southbound NE 2nd ST @ Farside NE 23rd AVE	City	1	1
761	Westbound NE 16th AVE @ Nearside NE 2nd ST	City	1	2
762	Southbound N Main ST @ Farside NE 16th AVE	City	1	2
764	Southbound N Main ST @ Nearside NE 10th AVE	City	1	1
766	Southbound N Main ST @ Nearside NE 7th AV	City	1	1
773	Eastbound SW 16th AVE @ Farside SW 6th ST	City	1	2
782	Northbound SE 20th PL @ Nearside SE 4th ST	City	1	1
784	Southbound Williston RD @ Nearside SE 1st TER	City	1	2
788	Westbound SW 16th AVE @ Nearside SW 6th ST	City	1	2
790	Westbound SW 16th AVE @ Farside SW 10th TER	City	1	3
791	Westbound SW 16th AVE @ Nearside SW 13th ST	City	1	2
794	Eastbound SW 16th AVE @ Farside SW 13th ST	City	1	3
810	Westbound SW 20th AVE @ Farside SW 34th ST	City	1	2
814	Westbound SW 20th AVE @ Farside SW 40th TER	City	1	1
815	Westbound SW 20th AVE @ Farside SW 42nd DR	City	1	2
819	Northbound SW 62nd BLVD @ Farside SW 9th PL	City	1	2
820	Northbound SW 62nd BLVD @ Nearside SW 4th PL	City	1	2
824	Southbound SW 62nd BLVD @ Farside NW 1st PL	City	1	1

## Attachment A – Can Inventory

Trash Cans				
Bus Stop ID	Address	Area	Qty	PU per Week
826	Southbound SW 62nd BLVD @ Farside SW 4th PL	City	1	2
827	Southbound SW 62nd BLVD @ Farside SW 52nd St	City	1	2
828	Southbound SW 62nd BLVD @ Nearside SW 9th PL	City	1	2
833	Eastbound SW 20th AVE @ Nearside SW 40th TER	City	1	2
835	Eastbound SW 20th AVE @ Nearside SW 38th TER	City	1	2
855	Northbound Waldo RD @ Nearside NE 3rd AVE	City	1	1
865	Eastbound NE 16th AVE @ Farside NE 9th ST	City	1	1
867	Eastbound NE 16th AVE @ Nearside NE 12th ST	City	1	1
869	Eastbound NE 16th Ave @ Nearside NE 16th Ter	City	1	1
877	Northbound NE 15th ST @ Nearside NE 39th AVE	City	1	1
891	Southbound NE 15th Street @ Nearside NE 39th AVE	City	1	1
892	Southbound NE 15th ST @ Nearside NE 39th AVE	City	1	1
895	Eastbound NE 23rd AVE @ Nearside Waldo RD	City	1	1
896	Southbound Waldo RD @ Farside NE 21st PL	City	1	1
898	Westbound NE 16th AVE @ Nearside NE 16th WAY	City	1	1
900	Westbound NE 16th AVE @ Nearside NE 12th ST	City	1	1
902	Westbound NE 16th AVE @ Nearside NE 9th ST	City	1	1
909	Southbound Waldo RD @ Farside NE 8th AVE	City	1	1
910	Southbound Waldo RD @ Farside NE 5th AVE	City	1	1
912	Southbound Waldo RD @ Nearside E University AVE	City	1	2
915	Westbound SE 4th AVE @ Farside SE 11th ST	City	1	1
947	Eastbound SW 35th PL @ Farside SW 28th TER	City	1	1
951	Southbound SW 26th DR @ Nearside SW 40th PL	City	1	1
957	Northbound SW 34th ST @ Farside Windmeadows BLVD	City	1	1
967	Westbound Williston RD @ Farside SW 25th TER	City	1	1
968	Westbound Williston RD @ Nearside SW 29Th Dr	City	1	2
970	Northbound SW 34th ST @ Farside Williston RD	City	1	1
972	Northbound SW 34th ST @ Farside SW 47th AVE	City	1	2
974	Northbound SW 34th ST @ Farside SW 42 PL	City	1	1
977	Northbound NW 43rd ST @ Farside Newberry RD	City	1	1
984	Northbound NW 43rd ST @ Nearside NW 16th BLVD	City	1	1
987	Northbound NW 43rd ST @ Farside NW 31st AVE	City	1	1
1005	Northbound NW 83rd ST @ Nearside NW 39th AVE	County	1	1
1011	Eastbound NW 39th AVE @ Nearside NW 51st ST	County	1	1
1012	Eastbound NW 39th AVE @ Nearside NW 48th TER	County	1	1
1013	Eastbound NW 39th AVE @ Nearside NW 45th ST	County	1	1
1017	Southbound NW 43rd ST @ Nearside NW 27th AVE	City	1	1
1019	Southbound NW 43rd ST @ Farside NW 23rd AVE	City	1	1
1034	Westbound Archer RD @ Nearside SW 56th TER	County	1	1
1036	Westbound Archer RD @ Farside SW 58th DR	County	1	1
1040	Westbound Archer RD @ Nearside SW 69th TER	County	1	1



## Attachment A – Can Inventory

Trash Cans				
Bus Stop ID	Address	Area	Qty	PU per Week
1042	Northbound SW 75th ST @ Farside Archer RD	County	1	1
1043	Northbound SW 75th ST @ Nearside SW 53rd PL	County	1	1
1046	Northbound SW 75th ST @ Nearside SW 45th PL	County	1	1
1047	Northbound SW 75th ST @ Nearside SW 42nd PL	County	1	1
1062	Southbound SW 61st ST @ Nearside SW 10th PL	County	1	2
1063	Southbound SW 61st ST @ Nearside SW 20th AVE	County	1	1
1065	Westbound SW 24th AVE @ Farside SW 19th CT	County	1	1
1066	Westbound SW 24th AVE @ Farside SW 70th TER	County	1	1
1074	Northbound SW 70th TER @ Nearside SW 6th PL	County	1	2
1077	Eastbound SW 6th PL @ Nearside SW 67th TER	County	1	1
1078	Eastbound SW 67th TER @ Nearside SW 8th AVE	County	1	1
1081	Westbound SW 8th AVE @ Farside SW 75th ST	County	1	2
1082	Northbound SW 75th ST @ Farside SW 8th AVE	County	1	1
1083	Northbound SW 75th ST @ Farside SW 8th AVE	County	1	1
1087	Eastbound W University AVE @ Farside SW 75th ST	County	1	1
1093	Westbound NW 4th BLVD @ Nearside SW 75th ST	City	1	1
1094	Northbound SW 75 St @ Nearside Newberry Rd	County	1	2
1096	Eastbound Newberry RD @ Farside NW 69th TER	City	1	2
1100	Westbound Newberry RD @ Nearside NW 69th TER	City	1	1
1101	Southbound NW 75th ST @ Farside Newberry RD	County	1	2
1102	Southbound NW 75th ST @ Farside NW 4th BLVD	County	1	1
1110	Southbound SW 75th ST @ Farside SW 26th AVE	County	1	1
1113	Southbound SW 75th ST @ Farside SW 45th PL	County	1	2
1117	Southbound SW 75th ST @ Farside SW 58th PL	County	1	1
1120	Eastbound Archer RD @ Nearside SW 66th ST	County	1	1
1206	Northbound SE 3rd ST @ Nearside SE 2nd PL	City	1	2
1209	Southbound SW 9th ST @ Nearside SW Depot AVE	City	1	2
1221	Eastbound NW 23rd AVE @ Farside NW 13th ST	City	1	2
1234	Eastbound NE 12th AVE @ Nearside Waldo Rd	City	1	2
1235	Westbound NE 12th AVE @ Nearside Waldo Rd	City	1	2
1239	Westbound E University AVE @ Nearside NE 25th ST	City	1	1
1240	Northbound NE 25th ST @ Nearside NE 3rd PL	City	1	1
1259	Westbound E University AVE @ Farside SE 43rd ST	City	1	1
1306	Southbound SW 35th BLVD @ Farside Windmeadows BLVD	City	1	1
1315	Northbound Waldo RD @ Farside NE 12th AVE	City	1	1
1317	Eastbound NE 39th AVE @ Farside Waldo RD	City	1	3
1318	Westbound NE 39th AVE @ Nearside Waldo RD	City	1	3
1359	Northbound SW 16th ST @ Nearside Circle of Hope	City	1	1
1373	Northbound SW 13th ST @ Nearside SW 16th AVE	City	1	1
1420	Southbound SW 13 ST @ SW 13th AVE	City	1	1
1428	Eastbound NW 39th AVE @ Nearside NE 52 ST	County	1	1

## Attachment A – Can Inventory

Trash Cans				
Bus Stop ID	Address	Area	Qty	PU per Week
1455	Northbound NW 23rd ST @ Nearside NW 62nd AVE	City	1	1
1471	Eastbound University Ave @ Nearside Nw 33rd Ct	City	1	1
1486	Southbound SW 38th TER @ Farside Hull RD	City	1	1
1491	Eastbound Windmeadows Blvd @ Farside SW 62nd Blvd	City	1	1
1492	Westbound Windmeadows Blvd @ Nearside SW 62nd Blvd	City	1	1

Big Belly Cans				
Bus Stop ID	Address	Area	QTY	PU per Week
173	Southbound SW 1st PL @ Farside SW 62nd BLVD	City	3	1
763	Southbound N Main ST @ Farside NE 14th AVE	City	2	1
811	Westbound SW 20th AVE @ Farside SW 38th ST	City	2	1
832	Eastbound SW 20th AVE @ Farside SW 42nd DR	City	1	1
837	Eastbound SW 20th AVE @ Nearside SW 37th WAY	City	2	1
1234	Eastbound NE 12th AVE @ Farside Waldo RD	City	1	1

Total Big Belly	11
Total BB PU per Week	11
Total Trash Cans	294
Total Trash Can PU per Week	395

**PART 9 – NO BID SURVEY**

**GENERAL GOVERNMENT  
PROCUREMENT DIVISION SURVEY  
BID INFORMATION**

**INVITATION TO BID #:** RTSX-220061-DS

**DUE DATE:** June 23, 2022  
@ 3:00 p.m., local time

**BID TITLE:** Trash Pick Up and Disposal for Regional Transit System Bus Stops

IF YOU DO NOT BID

If you choose to not bid, please complete this form, and either upload it into DemandStar.com or email to the procurement specialist. Your responses will assist the City in developing future solicitations, your responses will remain anonymous and will be aggregated into a spreadsheet for analysis purposes only.

Check the appropriate responses and provide additional information that may help the City develop future solicitations.

1. \_\_\_\_\_ The solicitation time-frame was too short
2. \_\_\_\_\_ My company did not learn of this solicitation until it was too late to develop a response
3. \_\_\_\_\_ My company's work load did not allow time to develop a submittal
4. \_\_\_\_\_ If awarded, my company's work load could not support this project
5. \_\_\_\_\_ Specifications were not clear
6. \_\_\_\_\_ My company does not handle this type of work
7. \_\_\_\_\_ My company does not submit responses to Municipalities
8. \_\_\_\_\_ Have experienced delays in payments from Government agencies in the past
9. \_\_\_\_\_ Is there anything the City could have done differently in the solicitation package to prompt your company to submit a proposal?  
Explain: \_\_\_\_\_
10. \_\_\_\_\_ If the City were to rebid this solicitation, would your company be interested in responding?
11. \_\_\_\_\_ Please provide any additional information regarding this solicitation that may help us develop our next steps in fulfilling the City's needs for this project.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Is your company a certified City of Gainesville small business?  YES  NO

Is your company a certified City of Gainesville service-disabled veteran business?  YES  NO