



Neighborhood Improvement Department

Housing & Community Development Division

PO Box 490 • Station 22

Gainesville, FL 32627-0490

352-334-5026

352-334-3166 (Fax)



January 21, 2016

Craig Lowe, Executive Director
Big Brothers Big Sisters of Mid-Florida
1155 NW 13th Street
Gainesville, FL 32601

Via Certified Mail

Re: FY 2015-2016 Community Grant Program Funds—\$2,565

Dear Mr. Lowe:

This letter serves to inform you that the City of Gainesville (City) has received information that Big Brothers Big Sisters of Mid-Florida (BBBS) has ceased its operations; and is no longer providing services in the Gainesville community. In order to receive Community Grant Program funding, one of the program criteria requires an organization to have an active business that provides eligible Community Grant Program services to Gainesville residents. Since BBBS does not meet that criteria, the City has determined that BBBS is not eligible to receive FY 2015-2016 Community Grant Program funding. If the City has made this determination in error, please send a written response letter to the City by Monday, February 1, 2016. Please mail the written response letter to the following address:

City of Gainesville
Neighborhood Improvement Department, HCD
Attn: John Wachtel, Neighborhood Planning Coordinator,
P.O. Box 490, Station 22
Gainesville, FL 32602-0490

If we do not receive a response from BBBS by **Monday, February 1, 2016**, then the City will assume that BBBS has voluntarily withdrawn from the FY 2015-2016 Community Grant Program. Thereafter, the City will terminate the FY 2015-2016 Community Grant Program funding awarded to BBBS for \$2,565; and will reallocate this funding to other program services. If, in the future, BBBS re-establishes operations and actively provides eligible Community Grant Program services to Gainesville residents, BBBS may have the opportunity to apply for Community Grant Program funding, at that time.

Should you have any questions, please feel free to contact Mr. Wachtel by telephone at (352) 393-8565 or by email at wachteljs@cityofgainesville.org.

Sincerely,

Jacqueline Richardson
Housing and Community Development Manager

cc: Fred Murry, Assistant City Manager
Kipp Hayes, President of the Board of Directors of Big Brothers Big Sisters of Mid-Florida
John Wachtel, Neighborhood Planning Coordinator