

**LEGISLATIVE**

**MOD**

**# 120629**

## TX Result Report

P 1  
 12/27/2012 13:46  
 Serial No. AOPPO11006879  
 TC: 220536

Destination	Start Time	Time	Prints	Result	Note
93750833	12-27 13:45	00:00:43	003/003	OK	

Note TMR: Timer TX, POL: Polling, ORG: Original Size Setting, FME: Frame Erase TX,  
 MX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
 BND: Double-Sided Binding Direction, SP: Special original, FCODE: F-code, RTX: Re-TX,  
 RLV: Relay, MBI: Confidential, BUL: Bulletin, SIP: SIP Fax, IPADR: IP Address Fax,  
 I-FAX: Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,  
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full,  
 LOVR:Receiving length Over, POVER:Receiving page Over, FIL:File Error,  
 DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error.



Budget & Finance Department  
 Purchasing Division  
 PO Box 490, Station 32  
 Gainesville, FL 32627-0490  
 (352) 334-5021  
 (352) 334-3163 (fax)

Date: December 27, 2012  
 VENDOR: Brown & Cullen, Inc.  
 FAX NO: 352-375-0833  
 ATTN: Anthony J. Brown, Jr.  
 FROM: Aleta Cozart, Purchasing Manager  
 SUBJECT: RFQ for General Engineering & Consulting Services  
 BID# CRAX-130013-DH  
 PAGES: 3, Including Cover Sheet

Please see attached the revised agenda which includes both CRA and City Commission recommendations.

If you have any questions, please contact me at (352) 334-5021.

Thank you.



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PAGES: 3, Including Cover Sheet

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..Title

**CRA Request for Qualification for General Engineering and Consulting Services (B)**

**This item involves approval of the final ranking of engineering firms for the CRA's General Engineering and Consulting Services Request for Qualification (RFQ) No. CRAX130013-DH.**

..Explanation

In September 2012 the City of Gainesville Purchasing Department posted a Request for Qualification (RFQ) for General Engineering and Consulting Services. Statements of Qualification were requested from qualified professional engineering/consulting firms to provide professional services associated with civil, environmental, construction administration, assessments and studies, design, permitting, implementation and structural, mechanical, systems and electrical engineering for CRA projects.

Fifteen firms responded to the RFQ and on November 5, 2012 the selection committee met to evaluate and rank the written proposals. The top six ranked firms were invited for presentations to the selection committee on November 13, 2012. The selection committee heard the presentations and then met to rank the firms. The top three firms, in order of ranking, were Brown & Cullen, Inc. (Gainesville, FL), Chen Moore & Associates (Gainesville, FL) and Comprehensive Engineering Services, Inc. (Orlando, FL).

At the December 17, 2012 CRA Board meeting members discussed the possibility of including a fourth ranked firm in the final award. The item was continued to a Special Meeting of the CRA Board on January 3, 2013.

Upon further review of the Request for Qualification and the responses thereto with the City Attorney, the Community Redevelopment Attorney, and the Finance Director, the Community Redevelopment Agency staff believes that it is in the best interest of the Community Redevelopment Agency to reject any and all proposals at this time. The Community Redevelopment Agency staff bases its recommendation on the following factors:

1. The inclusion of more than three engineering firms as discussed at the December 17, 2012 CRA meeting, would cause staff to ask the Board to consider at least 5 engineering and consulting firms because of the closeness in points between the fourth and fifth bidders;
2. Staff is concerned that awarding bids to more than 3 vendors would result in insufficient work for all vendors; and
3. There is one potential vendor who made improper contact with the city during the blackout period.
4. The CRA attorney recommends that CRA staff and attorneys use this time to revise its Request for Qualification pursuant to the Memorandum of Agreement between the City and the Community Redevelopment Agency. The Community Redevelopment Agency staff administers projects on behalf of the city when the city project is caused by or related to a CRA project. This

Request for Qualification does not expressly include projects for which the City rather than the Community Redevelopment Agency may wish to use the services of the engineering and consulting firms.

..Fiscal Note

None at this time.

..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

Staff to City Commission: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

## TX Result Report

P 1  
 12/27/2012 10:58  
 Serial No. AOPP011006879  
 TC: 220519

Destination	Start Time	Time	Prints	Result	Note
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Note TMR: Timer TX, POL: Polling, ORG: Original Size Setting, FME: Frame Erase TX,  
 MX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
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## CORRECTION TO FAX COVER SHEET

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 FAX NO: 352-375-0833  
 ATT: Anthony J. Brown, Jr.,  
 FROM: Aleta Cozart, Purchasing Manager  
 SUBJECT: RFQ for General Engineering & Consulting Services  
 BID# CMGR-130013-DH  
Correction CRAX

There are four (4) pages including this cover sheet. Please contact me at (352) 334-5021 if you have any questions. Thank you



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December 27, 2012

VIA FAX  
352-375-0833

Anthony J. Brown, Jr.  
Brown & Cullen, Inc.  
330 NW 43rd Street  
Gainesville, Mr.FL 32606

RE: RFQ for General Engineering & Consulting Services  
Community Redevelopment Agency Bid No: CRAX130013-DH

Dear Mr. Brown, Jr.:

For your information, the recommendation of approval of the final ranking and negotiation of contracts with the top three ranked firms was presented to the Community Redevelopment Agency Board for their approval at their regularly scheduled meeting on December 17, 2012. This item was continued for discussion at a special meeting on January 3, 2013 at 12:40PM.

Attached is the January 3, 2013 meeting agenda item for this RFQ.

As a reminder, the blackout period is still in effect. In accordance with Section F CONTACT BETWEEN SUBMITTER AND CRA of the above referenced RFQ. "During the blackout period as defined herein, except as pursuant to an authorized appeal, no person may lobby, as defined herein, on behalf of a competing party in a particular procurement process, City or CRA officials or employees except the purchasing designated staff contact in the purchasing division. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Sincerely,

Aleta Cozart  
Purchasing Manager

xc: Department & file



..Title

**CRA Request for Qualification for General Engineering and Consulting Services (B)**

**This item involves approval of the final ranking of engineering firms for the CRA's General Engineering and Consulting Services Request for Qualification (RFQ) No. CRAX130013-DH.**

..Explanation

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Fifteen firms responded to the RFQ and on November 5, 2012 the selection committee met to evaluate and rank the written proposals. The top six ranked firms were invited for presentations to the selection committee on November 13, 2012. The selection committee heard the presentations and then met to rank the firms. The top three firms, in order of ranking, were Brown & Cullen, Inc. (Gainesville, FL), Chen Moore & Associates (Gainesville, FL) and Comprehensive Engineering Services, Inc. (Orlando, FL).

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Request for Qualification does not expressly include projects for which the City rather than the Community Redevelopment Agency may wish to use the services of the engineering and consulting firms.

..Fiscal Note

None at this time.

..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

TRANSMISSION VERIFICATION REPORT


TIME : 12/27/2012 09:09  
NAME : CITY OF GAINESVILLE  
FAX : 3523343163  
TEL : 3523345021

DATE, TIME  
FAX NO./NAME  
DURATION  
PAGE(S)  
RESULT  
MODE

12/27 09:08  
93750833  
00:01:05  
04  
OK  
STANDARD  
ECM



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Date: December 27, 2012  
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FAX NO: 352-375-0833  
ATT: Anthony J. Brown, Jr.,  
FROM: Aleta Cozart, Purchasing Manager   
SUBJECT: RFQ for General Engineering & Consulting Services  
          BID# CMGR-130013-DH

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There are four (4) pages including this cover sheet. Please contact me at (352) 334-5021 if you have any questions. Thank you

## TX Result Report

P 1

12/27/2012 13:47  
Serial No. AOPPO11006879  
TC: 220537

Destination	Start Time	Time	Prints	Result	Note
92440875	12-27 13:46	00:01:18	003/003	OK	

Note TMR: Timer TX, POL: Polling, ORG: Original Size Setting, FME: Frame Erase TX,  
MIX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PL: PC-Fax,  
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(352) 334-5021  
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Date: December 27, 2012  
VENDOR: Chen Moore & Associates  
FAX NO: 352-244-0875  
ATTN: Peter Moore  
FROM: Aleta Cozart, Purchasing Manager  
SUBJECT: RFQ for General Engineering & Consulting Services  
          BID# CRAX-130013-DH  
PAGES: 3, Including Cover Sheet

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FAX NO: 352-244-0875

ATTN: Peter Moore

FROM: Aleta Cozart, Purchasing Manager

SUBJECT: RFQ for General Engineering & Consulting Services  
BID# CRAX-130013-DH

PAGES: 3, Including Cover Sheet

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Request for Qualification does not expressly include projects for which the City rather than the Community Redevelopment Agency may wish to use the services of the engineering and consulting firms.

..Fiscal Note

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..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

Staff to City Commission: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

## TX Result Report

P 1

12/27/2012 11:00  
Serial No. AOPPO11006879  
TC: 220520

Destination	Start Time	Time	Prints	Result	Note
92440875	12-27 10:59	00:01:47	004/004	OK	

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VENDOR: Chen Moore & Associates  
FAX NO: 352-244-0875  
ATT: Peter Moore,  
FROM: Aleta Cozart, Purchasing Manager  
SUBJECT: RFQ for General Engineering & Consulting Services  
BID# CMGR-130013-DH  
Correction CRAX

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          BID# GMGR-130013-DH  
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December 27, 2012

VIA FAX  
352-244-0875

Peter Moore  
Chen Moore & Associates  
14 East University Avenue, Suite 206  
Gainesville, Mr.FL 32601

RE: RFQ for General Engineering & Consulting Services  
Community Redevelopment Agency Bid No: CRAX130013-DH

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xc: Department & file

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..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

TRANSMISSION VERIFICATION REPORT

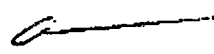
TIME : 12/27/2012 09:02  
NAME : CITY OF GAINESVILLE  
FAX : 3523343163  
TEL : 3523345021

DATE, TIME  
FAX NO./NAME  
DURATION  
PAGE(S)  
RESULT  
MODE

12/27 09:01  
92440875  
00:01:04  
04  
OK  
STANDARD  
ECM



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FROM: Aleta Cozart, Purchasing Manager   
SUBJECT: RFQ for General Engineering & Consulting Services  
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P 1  
 12/27/2012 13:50  
 Serial No. AOPPO11006879  
 TC: 220550

Destination	Start Time	Time	Prints	Result	Note
914074239614	12-27 13:49	00:00:45	003/003	OK	

Note TMR: Timer TX, POL: Polling, ORS: Original Size Setting, FME: Frame Erase TX,  
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**CRA Request for Qualification for General Engineering and Consulting Services (B)**

**This item involves approval of the final ranking of engineering firms for the CRA's General Engineering and Consulting Services Request for Qualification (RFQ) No. CRAX130013-DH.**

..Explanation

In September 2012 the City of Gainesville Purchasing Department posted a Request for Qualification (RFQ) for General Engineering and Consulting Services. Statements of Qualification were requested from qualified professional engineering/consulting firms to provide professional services associated with civil, environmental, construction administration, assessments and studies, design, permitting, implementation and structural, mechanical, systems and electrical engineering for CRA projects.

Fifteen firms responded to the RFQ and on November 5, 2012 the selection committee met to evaluate and rank the written proposals. The top six ranked firms were invited for presentations to the selection committee on November 13, 2012. The selection committee heard the presentations and then met to rank the firms. The top three firms, in order of ranking, were Brown & Cullen, Inc. (Gainesville, FL), Chen Moore & Associates (Gainesville, FL) and Comprehensive Engineering Services, Inc. (Orlando, FL).

At the December 17, 2012 CRA Board meeting members discussed the possibility of including a fourth ranked firm in the final award. The item was continued to a Special Meeting of the CRA Board on January 3, 2013.

Upon further review of the Request for Qualification and the responses thereto with the City Attorney, the Community Redevelopment Attorney, and the Finance Director, the Community Redevelopment Agency staff believes that it is in the best interest of the Community Redevelopment Agency to reject any and all proposals at this time. The Community Redevelopment Agency staff bases its recommendation on the following factors:

1. The inclusion of more than three engineering firms as discussed at the December 17, 2012 CRA meeting, would cause staff to ask the Board to consider at least 5 engineering and consulting firms because of the closeness in points between the fourth and fifth bidders;
2. Staff is concerned that awarding bids to more than 3 vendors would result in insufficient work for all vendors; and
3. There is one potential vendor who made improper contact with the city during the blackout period.
4. The CRA attorney recommends that CRA staff and attorneys use this time to revise its Request for Qualification pursuant to the Memorandum of Agreement between the City and the Community Redevelopment Agency. The Community Redevelopment Agency staff administers projects on behalf of the city when the city project is caused by or related to a CRA project. This



Request for Qualification does not expressly include projects for which the City rather than the Community Redevelopment Agency may wish to use the services of the engineering and consulting firms.

..Fiscal Note

None at this time.

..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

Staff to City Commission: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

TX Result Report

P 1  
 12/27/2012 11:05  
 Serial No. AOPP011006879  
 TC: 220523

Destination	Start Time	Time	Prints	Result	Note
914074239614	12-27 11:03	00:01:11	004/004	OK	

Note TMR: Timer TX, POL: Polling, ORS: Original Size Setting, FME: Frame Erase TX,  
 MX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
 BND: Double-Sided Binding Direction, SP: Special original, FCODE: F-Code, RTR: Re-TX,  
 RLV: Relay, MEX: Confidential, BUL: Bulletin, SIP: SIP Fax, IPADR: IP Address Fax,  
 I-FAX: Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,  
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full,  
 LOVR:Receiving length Over, POVER:Receiving page Over, FIL:File Error,  
 DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error.



**Budget & Finance Department**  
**Purchasing Division**  
 PO Box 490, Station 32  
 Gainesville, FL 32602-0490  
 (352) 334-5021  
 (352) 334-3163 fax  
 www.cityofgainesville.org

**CORRECTION TO FAX COVER SHEET**

Date: December 27, 2012  
 VENDOR: Comprehensive Engineering Services, Inc.  
 FAX NO: 407-423-9614  
 ATT: Ryan McGinnis,  
 FROM: Aleta Cozart, Purchasing Manager  
 SUBJECT: RFQ for General Engineering & Consulting Services  
 BID# CMGR-130013-DH  
Correction CRAX

There are four (4) pages including this cover sheet. Please contact me at (352) 334-5021 if you have any questions. Thank you



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**CORRECTION TO FAX COVER SHEET**

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FAX NO: 407-423-9614

ATT: Ryan McGinnis,

FROM: Aleta Cozart, Purchasing Manager

SUBJECT: RFQ for General Engineering & Consulting Services  
BID# CMGR-130013-DH

**Correction** CRAX

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There are four (4) pages including this cover sheet. Please contact me at (352) 334-5021 if you have any questions. Thank you



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(352) 334-5021  
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December 27, 2012

VIA FAX  
407-423-9614

Ryan McGinnis  
Comprehensive Engineering Services, Inc.  
201 S. Orange Avenue, Suite 1300  
Orlando, Mr.FL 32801

RE: RFQ for General Engineering & Consulting Services  
Community Redevelopment Agency Bid No: CRAX130013-DH

Dear Mr. McGinnis:

For your information, the recommendation of approval of the final ranking and negotiation of contracts with the top three ranked firms was presented to the Community Redevelopment Agency Board for their approval at their regularly scheduled meeting on December 17, 2012. This item was continued for discussion at a special meeting on January 3, 2013 at 12:40PM.

Attached is the January 3, 2013 meeting agenda item for this RFQ.

As a reminder, the blackout period is still in effect. In accordance with Section F CONTACT BETWEEN SUBMITTER AND CRA of the above referenced RFQ. "During the blackout period as defined herein, except as pursuant to an authorized appeal, no person may lobby, as defined herein, on behalf of a competing party in a particular procurement process, City or CRA officials or employees except the purchasing designated staff contact in the purchasing division. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Sincerely,

Aleta Cozart  
Purchasing Manager

xc: Department & file

..Title

**CRA Request for Qualification for General Engineering and Consulting Services (B)**

**This item involves approval of the final ranking of engineering firms for the CRA's General Engineering and Consulting Services Request for Qualification (RFQ) No. CRAX130013-DH.**

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At the December 17, 2012 CRA Board meeting members discussed the possibility of including a fourth ranked firm in the final award. The item was continued to a Special Meeting of the CRA Board on January 3, 2013.

Upon further review of the Request for Qualification and the responses thereto with the City Attorney, the Community Redevelopment Attorney, and the Finance Director, the Community Redevelopment Agency staff believes that it is in the best interest of the Community Redevelopment Agency to reject any and all proposals at this time. The Community Redevelopment Agency staff bases its recommendation on the following factors:

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Request for Qualification does not expressly include projects for which the City rather than the Community Redevelopment Agency may wish to use the services of the engineering and consulting firms.

..Fiscal Note

None at this time.

..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

TRANSMISSION VERIFICATION REPORT


TIME : 12/27/2012 09:07  
NAME : CITY OF GAINESVILLE  
FAX : 3523343163  
TEL : 3523345021

DATE, TIME  
FAX NO./NAME  
DURATION  
PAGE(S)  
RESULT  
MODE

12/27 09:06  
914074239614  
00:01:05  
04  
OK  
STANDARD  
ECM



**Budget & Finance Department**  
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(352) 334-5021  
(352) 334-3163 fax  
[www.cityofgainesville.org](http://www.cityofgainesville.org)

Date: December 27, 2012  
VENDOR: Comprehensive Engineering Services, Inc.  
FAX NO: 407-423-9614  
ATT: Ryan McGinnis,  
FROM: Aleta Cozart, Purchasing Manager   
SUBJECT: RFQ for General Engineering & Consulting Services  
          BID# CMGR-130013-DH

---

There are four (4) pages including this cover sheet. Please contact me at (352) 334-5021 if you have any questions. Thank you

## TX Result Report

P 1  
 12/27/2012 13:44  
 Serial No. AOPP011006879  
 TC: 220535

Destination	Start Time	Time	Prints	Result	Note
93312476	12-27 13:44	00:00:39	003/003	OK	

Note TMR: Timer TX, POL: Polling, ORS: Original Size Setting, FME: Frame Erase TX,  
 MX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
 BND: Double-Sided Binding Direction, SP: Special original, FCODE: F-code, RTX: Re-TX,  
 RL: Relay, MCF: Confidential, BUL: Bulletin, SIP: SIP Fax, IPADR: IP Address Fax,  
 I-FAX: Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,  
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full,  
 LOVR:Receiving length Over, POVER:Receiving page Over, FIL:File Error,  
 DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error.



Budget & Finance Department  
 Purchasing Division  
 PO Box 490, Station 32  
 Gainesville, FL 32627-0490  
 (352) 334-5021  
 (352) 334-3163 (fax)

Date: December 27, 2012  
 VENDOR: Causseaux, Hewett & Walpole, Inc.  
 FAX NO: 352-331-2476  
 ATTN: Robert Walpole  
 FROM: Aleta Cozart, Purchasing Manager  
 SUBJECT: RFQ for General Engineering & Consulting Services  
 BID# CRAX-130013-DH  
 PAGES: 3, Including Cover Sheet

Please see attached the revised agenda which includes both CRA and City Commission recommendations.

If you have any questions, please contact me at (352) 334-5021.

Thank you.





**Budget & Finance Department**  
**Purchasing Division**  
PO Box 490, Station 32  
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(352) 334-5021  
(352) 334-3163 (fax)

Date: December 27, 2012

VENDOR: Causseaux, Hewett & Walpole, Inc.

FAX NO: 352-331-2476

ATTN: Robert Walpole

FROM: Aleta Cozart, Purchasing Manager

SUBJECT: RFQ for General Engineering & Consulting Services  
BID# CRAX-130013-DH

PAGES: 3, Including Cover Sheet

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..Title

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..Fiscal Note

None at this time.

..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

Staff to City Commission: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

## TX Result Report

P 1

12/27/2012 10:57  
Serial No. ADPP011006879  
TC: 220518

Destination	Start Time	Time	Prints	Result	Note
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Note TMR: Timer TX, POL: Polling, ORS: Original Size Setting, FME: Frame Erase TX,  
MIX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
BND: Double-Sided Binding Direction, SP: Special original, FCODE: F-code, RTN: Re-TX,  
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Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
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**CORRECTION TO FAX COVER SHEET**

Date: December 27, 2012  
VENDOR: Causseaux, Hewett, & Walpole, Inc.  
FAX NO: 352-331-2476  
ATT: Robert Walpole,  
FROM: Aleta Cozart, Purchasing Manager  
SUBJECT: RFQ for General Engineering & Consulting Services  
BID# GMGR-130013-DH  
Correction CRAX

There are four (4) pages including this cover sheet. Please contact me at (352) 334-5021 if you have any questions. Thank you



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CORRECTION TO FAX COVER SHEET

Date: December 27, 2012

VENDOR: Causseaux, Hewett, & Walpole, Inc.

FAX NO: 352-331-2476

ATT: Robert Walpole,

FROM: Aleta Cozart, Purchasing Manager

SUBJECT: RFQ for General Engineering & Consulting Services  
BID# GMGR-130013-DH

Correction CRAX

---

There are four (4) pages including this cover sheet. Please contact me at (352) 334-5021 if you have any questions. Thank you



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**Purchasing Division**  
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Gainesville, FL 32602-0490  
(352) 334-5021  
(352) 334-3163 fax  
www.cityofgainesville.org

December 27, 2012

VIA FAX  
352-331-2476

Robert Walpole  
Causseaux, Hewett, & Walpole, Inc.  
132 NW 76th Drive  
Gainesville, Mr.FL 32607

RE: RFQ for General Engineering & Consulting Services  
Community Redevelopment Agency Bid No: CRAX130013-DH

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Sincerely,

Aleta Cozart  
Purchasing Manager

xc: Department & file

..Title

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Request for Qualification does not expressly include projects for which the City rather than the Community Redevelopment Agency may wish to use the services of the engineering and consulting firms.

..Fiscal Note

None at this time.

..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.



TRANSMISSION VERIFICATION REPORT


TIME : 12/27/2012 09:06  
NAME : CITY OF GAINESVILLE  
FAX : 3523343163  
TEL : 3523345021

DATE, TIME  
FAX NO./NAME  
DURATION  
PAGE(S)  
RESULT  
MODE

12/27 09:05  
93312476  
00:00:43  
04  
OK  
STANDARD  
ECM



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(352) 334-3163 fax  
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Date: December 27, 2012  
VENDOR: Causseaux, Hewett, & Walpole, Inc.  
FAX NO: 352-331-2476  
ATT: Robert Walpole,  
FROM: Aleta Cozart, Purchasing Manager   
SUBJECT: RFQ for General Engineering & Consulting Services  
BID# CMGR-130013-DH

---

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TX Result Report

P 1  
 12/27/2012 13:49  
 Serial No. AOPP011006879  
 TC: 220549

Destination	Start Time	Time	Prints	Result	Note
93724318	12-27 13:48	00:00:46	003/003	OK	

Note TMR: Timer TX, POL: Polling, ORG: Original Size Setting, FME: Frame Erase TX,  
 MX: Mixed Original TX, CALL: Manual TX, CSAC: CSAC, FWD: Forward, PC: PC-Fax,  
 BND: Double-Sided Binding Direction, SP: Special original, FCODE: F-code, RTX: Re-TX,  
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 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,  
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 Purchasing Division  
 PO Box 490, Station 32  
 Gainesville, FL 32627-0490  
 (352) 334-5021  
 (352) 334-3163 (fax)

Date: December 27, 2012  
 VENDOR: DRMP, Inc.  
 FAX NO: 352-372-4318  
 ATTN: Chris Towne  
 FROM: Aleta Cozart, Purchasing Manager  
 SUBJECT: RFQ for General Engineering & Consulting Services  
 BID# CRAX-130013-DH  
 PAGES: 3, Including Cover Sheet

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(352) 334-3163 (fax)

Date: December 27, 2012

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FAX NO: 352-372-4318

ATTN: Chris Towne

FROM: Aleta Cozart, Purchasing Manager

SUBJECT: RFQ for General Engineering & Consulting Services  
BID# CRAX-130013-DH

PAGES: 3, Including Cover Sheet

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..Fiscal Note

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Staff to City Commission: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

## TX Result Report

P 1  
 12/27/2012 11:03  
 Serial No. A0PP011006879  
 TC: 220522

Destination	Start Time	Time	Prints	Result	Note
93724318	12-27 11:02	00:01:02	004/004	OK	

Note TMR: Timer TX, POL: Polling, ORS: Original Size Setting, FME: Frame Erase TX,  
 MX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
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 RLY: Relay, MEX: Confidential, BUL: bulletin, SIP: SIP Fax, IPADR: IP Address Fax,  
 I-FAK: Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,  
 Refuse: Receipt Refused, Busy: Busy, M-Full: Memory Full,  
 LOVR: Receiving length Over, POVER: Receiving page Over, FIL: File Error,  
 DC: Decode Error, MDN: MDN Response Error, DSN: DSN Response Error.



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 Gainesville, FL 32602-0490  
 (352) 334-5021  
 (352) 334-3163 fax  
[www.cityofgainesville.org](http://www.cityofgainesville.org)

## CORRECTION TO FAX COVER SHEET

Date: December 27, 2012  
 VENDOR: DRMP, Inc.  
 FAX NO: 352-372-4318  
 ATT: Chris Towne,  
 FROM: Aleta Cozart, Purchasing Manager  
 SUBJECT: RFQ for General Engineering & Consulting Services  
 BID# CMGR-130013-DH  
Correction CRAX

There are four (4) pages including this cover sheet. Please contact me at (352) 334-5021 if you have any questions. Thank you



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December 27, 2012

VIA FAX  
352-372-4318

Chris Towne  
DRMP, Inc.  
1900 SW 34th Street, Suite 204  
Gainesville, Mr.FL 32608

RE: RFQ for General Engineering & Consulting Services  
Community Redevelopment Agency Bid No: CRAX130013-DH

Dear Mr. Towne:

For your information, the recommendation of approval of the final ranking and negotiation of contracts with the top three ranked firms was presented to the Community Redevelopment Agency Board for their approval at their regularly scheduled meeting on December 17, 2012. This item was continued for discussion at a special meeting on January 3, 2013 at 12:40PM.

Attached is the January 3, 2013 meeting agenda item for this RFQ.

As a reminder, the blackout period is still in effect. In accordance with Section F CONTACT BETWEEN SUBMITTER AND CRA of the above referenced RFQ. "During the blackout period as defined herein, except as pursuant to an authorized appeal, no person may lobby, as defined herein, on behalf of a competing party in a particular procurement process, City or CRA officials or employees except the purchasing designated staff contact in the purchasing division. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Sincerely,

Aleta Cozart  
Purchasing Manager

xc: Department & file



..Title

**CRA Request for Qualification for General Engineering and Consulting Services (B)**

**This item involves approval of the final ranking of engineering firms for the CRA's General Engineering and Consulting Services Request for Qualification (RFQ) No. CRAX130013-DH.**

..Explanation

In September 2012 the City of Gainesville Purchasing Department posted a Request for Qualification (RFQ) for General Engineering and Consulting Services. Statements of Qualification were requested from qualified professional engineering/consulting firms to provide professional services associated with civil, environmental, construction administration, assessments and studies, design, permitting, implementation and structural, mechanical, systems and electrical engineering for CRA projects.

Fifteen firms responded to the RFQ and on November 5, 2012 the selection committee met to evaluate and rank the written proposals. The top six ranked firms were invited for presentations to the selection committee on November 13, 2012. The selection committee heard the presentations and then met to rank the firms. The top three firms, in order of ranking, were Brown & Cullen, Inc. (Gainesville, FL), Chen Moore & Associates (Gainesville, FL) and Comprehensive Engineering Services, Inc. (Orlando, FL).

At the December 17, 2012 CRA Board meeting members discussed the possibility of including a fourth ranked firm in the final award. The item was continued to a Special Meeting of the CRA Board on January 3, 2013.

Upon further review of the Request for Qualification and the responses thereto with the City Attorney, the Community Redevelopment Attorney, and the Finance Director, the Community Redevelopment Agency staff believes that it is in the best interest of the Community Redevelopment Agency to reject any and all proposals at this time. The Community Redevelopment Agency staff bases its recommendation on the following factors:

1. The inclusion of more than three engineering firms as discussed at the December 17, 2012 CRA meeting, would cause staff to ask the Board to consider at least 5 engineering and consulting firms because of the closeness in points between the fourth and fifth bidders;
2. Staff is concerned that awarding bids to more than 3 vendors would result in insufficient work for all vendors; and
3. There is one potential vendor who made improper contact with the city during the blackout period.
4. The CRA attorney recommends that CRA staff and attorneys use this time to revise its Request for Qualification pursuant to the Memorandum of Agreement between the City and the Community Redevelopment Agency. The Community Redevelopment Agency staff administers projects on behalf of the city when the city project is caused by or related to a CRA project. This

Request for Qualification does not expressly include projects for which the City rather than the Community Redevelopment Agency may wish to use the services of the engineering and consulting firms.

..Fiscal Note

None at this time.

..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

TRANSMISSION VERIFICATION REPORT

TIME : 12/27/2012 09:04  
NAME : CITY OF GAINESVILLE  
FAX : 3523343163  
TEL : 3523345021

DATE, TIME  
FAX NO./NAME  
DURATION  
PAGE(S)  
RESULT  
MODE

12/27 09:04  
93724318  
00:00:40  
04  
OK  
STANDARD  
ECM



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Date: December 27, 2012  
VENDOR: DRMP, Inc.  
FAX NO: 352-372-4318  
ATT: Chris Towne,  
FROM: Aleta Cozart, Purchasing Manager  
SUBJECT: RFQ for General Engineering & Consulting Services  
          BID# CMGR-130013-DH

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There are four (4) pages including this cover sheet. Please contact me at (352) 334-5021 if you have any questions. Thank you

TX Result Report

P 1  
 12/27/2012 13:48  
 Serial No. AOPP011006879  
 TC: 220548

Destination	Start Time	Time	Prints	Result	Note
919042562501	12-27 13:47	00:00:42	003/003	OK	

Note TMR: Timer TX, POL: Polling, ORS: Original Size Setting, FME: Frame Erase TX,  
 MX: Mixed Original TX, CML: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
 BND: Double-Sided Binding Direction, SP: Special original, FCODE: F-code, RTX: Re-TX,  
 RLV: Relay, MCF: Confidential, BUL: Bulletin, SIP: SIP Fax, IPADR: IP Address Fax,  
 I-FAI: Internet Fax

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 Gainesville, FL 32627-0490  
 (352) 334-5021  
 (352) 334-3163 (fax)

Date: December 27, 2012  
 VENDOR: Reynolds, Smith and Hills, Inc.  
 FAX NO: 904-256-2501  
 ATTN: Kimberly Holland  
 FROM: Aleta Cozart, Purchasing Manager  
 SUBJECT: RFQ for General Engineering & Consulting Services  
 BID# CRAX-130013-DH  
 PAGES: 3, Including Cover Sheet

Please see attached the revised agenda which includes both CRA and City Commission recommendations.  
 If you have any questions, please contact me at (352) 334-5021.  
 Thank you.



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Date: December 27, 2012

VENDOR: Reynolds, Smith and Hills, Inc.

FAX NO: 904-256-2501

ATTN: Kimberly Holland

FROM: Aleta Cozart, Purchasing Manager

SUBJECT: RFQ for General Engineering & Consulting Services  
BID# CRAX-130013-DH

PAGES: 3, Including Cover Sheet

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..Title

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Request for Qualification does not expressly include projects for which the City rather than the Community Redevelopment Agency may wish to use the services of the engineering and consulting firms.

..Fiscal Note

None at this time.

..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

Staff to City Commission: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

## TX Result Report

P 1  
 12/27/2012 11:02  
 Serial No. AOPP011006879  
 TC: 220521

Destination	Start Time	Time	Prints	Result	Note
919042562501	12-27 11:01	00:00:57	004/004	OK	

Note TMR: Timer TX, POL: Polling, ORS: Original Size Setting, FME: Frame Erase TX,  
 MX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
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 FAX NO: 904-256-2501  
 ATT: Kimberly Holland,  
 FROM: Aleta Cozart, Purchasing Manager  
 SUBJECT: RFQ for General Engineering & Consulting Services  
 BID# CMGR-130013-DH  
Correction CRAX

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BID# GMGR-130013-DH  
Correction CRAX

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December 27, 2012

VIA FAX  
904-256-2501

Kimberly Holland  
Reynolds, Smith and Hills, Inc.  
10748 Deerwood Park Blvd. South  
Jacksonville, Ms.FL 32256

RE: RFQ for General Engineering & Consulting Services  
Community Redevelopment Agency Bid No: CRAX130013-DH

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Sincerely,

Aleta Cozart  
Purchasing Manager

xc: Department & file

..Title

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..Fiscal Note

None at this time.

..Recommendation

Staff to the CRA Board: 1) reject any and all proposals for RFQ No. CRAX130013-DH.

TRANSMISSION VERIFICATION REPORT


TIME : 12/27/2012 09:03  
NAME : CITY OF GAINESVILLE  
FAX : 3523343163  
TEL : 3523345021

DATE, TIME  
FAX NO./NAME  
DURATION  
PAGE(S)  
RESULT  
MODE

12/27 09:02  
919042562501  
00:00:45  
04  
OK  
STANDARD  
ECM



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