

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Meeting Agenda - Final

August 5, 2021

9:00 AM

Roberta Lisle Kline Conference Room

Joint City/County Food System Policy Board

*Commissioner Desmon Duncan-Walker
Commissioner Reina Saco
Commissioner Anna Prizzia
Commissioner Mary Alford*

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CALL TO ORDER

ROLL CALL

ADOPTION OF THE AGENDA

DISCUSSION ITEMS

210215. Selection of Board Chairperson and Vice-Chairperson (B)

Explanation: As this is the first meeting of the Joint City/County Local Food System Policy Board, and per Section 2(g)(1) of the Interlocal Agreement Creating the Joint Food System Policy Board, the Joint Board shall elect a chairperson and vice-chairperson, with the Chair alternating annually between a commissioner appointed by the City and a commissioner appointed by the County. The vice-chairperson shall alternate annually to whichever party's members are not eligible to serve as chairperson for that year.

*Strategic Connection
Goal 1: Equitable Community*

Fiscal Note: No fiscal impact.

RECOMMENDATION *The Joint Board should select a Chairperson and Vice-Chairperson for the Joint Board.*

[210215 INTERLOCAL AGREEMENT TO CREATE JOINT FOOD SYSTEM](#)

210216. Determine Process for Filling Vacancies on Joint Board (B)

Explanation: As this is the first meeting of the Joint City/County Local Food System Policy Board, and per Section 2(a) of the Interlocal Agreement Creating the Joint Food System Policy Board, the existing body of two City Commissioners and two County Commissioners shall - by majority vote - appoint one additional member who is a representative of the University of Florida's Institute for Food and Agricultural Sciences (UF/IFAS), as well as one other additional member who is a representative of the rural, agricultural areas of Alachua County.

As no precedent has been set for appointment of non-City or County representatives to a Joint City/County Board composed of elected officials, especially where the additional seats have specified criteria for the appointees (i.e. UF/IFAS representative and rural, agricultural area of

Alachua County representative), this Joint City/County Food System Policy Board will be the first of its kind. Therefore, the four existing Joint Board members must decide how to recruit and/or appoint individuals to fill the two vacant seats on the Joint Board.

Among other options, the Joint Board may wish to consider the following strategies for recruiting and/or appointing the UF/IFAS representative and rural, agricultural area of Alachua County representative:

- 1. Use the standard recruitment and application processes the City and County have in place for active advisory boards. Designate the specific seats as one being UF/IFAS and one being rural Alachua County.*
- 2. Create a new specific solicitation for these vacancies by creating a position description with specific criteria that the Joint Board is looking for in the individuals who fill these seats. The position description and call for applications may be posted on the City and County's Advisory Board webpages, and may be shared through City and County communication channels.*
- 3. Request nominations from specified groups for each of the positions. UF/IFAS Administrators have already provided recommendations for UF/IFAS representatives for consideration. The Joint Board may choose to seek nominations from the Rural Concerns Advisory Board for the rural, agricultural area of Alachua County seat.*

*Strategic Connection
Goal 1: Equitable Community*

Fiscal Note: None at this time.

RECOMMENDATION *Joint Board should discuss strategies for recruiting and/or appointing individuals to fill the two vacant seats on the Joint Board. The Joint Board should direct staff to take action to initiate recruitment/appointment based on the outcomes of this discussion.*

[210216 CoG Advisory Boards & Committees Application 20210805.pdf](#)

[210216 Alachua County Advisory Boards Application 20210805.pdf](#)

210217. **Discussion of Future Meetings Schedule and Length (NB)**

Explanation: As this is the first meeting of the Joint City/County Local Food System Policy Board, and per Section 2(g)(2) of the Interlocal Agreement Creating the Joint Food System Policy Board, the Joint Board shall hold public meetings at least quarterly, but may choose to hold more frequent meetings as needed and at such times and places as it may designate in

accordance with Florida's Government in the Sunshine Law.

Therefore, Joint Board must decide if quarterly meetings are sufficient, or if meetings that are more frequent are preferred. The Joint Board should consider how the scheduling decision impacts the ability to appoint the two vacant Joint Board seats. Preferred length of meetings should also be discussed.

Strategic Connection
Goal 1: Equitable Community

Fiscal Note: None at this time.

RECOMMENDATION Joint Board should discuss a preferred schedule for future meetings in terms of frequency and length of meeting, and direct staff to schedule meetings accordingly.

[200604.](#)

Discussion of Scope and Goals for Joint Board (B)

Explanation: On December 15, 2020 the City Commission and County Commission passed a motion directing staff to work collaboratively on specified food access initiatives. The items included in this motion are included in Section 2(b) of the Interlocal Agreement Creating the Joint Food System Policy Board which states: "Board shall investigate, at a minimum, the following methods to improve food accessibility:

1. The development and opening of Community Groceries in schools, low income and/or public housing and multipurpose centers.
2. Development of a Foodshed Map, an interactive map of the local food system that includes but is not limited to food insecurity support, food retail, markets and produce stands, processing and distribution, community gardens and farms/agriculture.
3. Promote and enlist fellow public and private institutions to develop a Good Food Purchasing Program.
4. Create a Healthy Comer Store Initiative including incentives and requirements for food businesses to provide fresh produce, staple food items and nutritious shelf stable food items and to expand locally farmed food in areas classified as food deserts in urban and rural areas."

Staff have worked collaboratively over the past months to make progress on each item, however, further direction is needed from the Joint Board in order for further progress to be made.

Strategic Connection
Goal 1: Equitable Community

Fiscal Note: None at time.

RECOMMENDATION

Joint Board hear staffs' presentation on progress made on the initiatives included in Section 2(b) of the Interlocal Agreement Creating the Joint Food System Policy Board, as well as other initiatives, and discuss a strategy for making further progress. Direct staff, where possible recognizing full board is missing members, regarding project timelines, resources, goals, and responsibilities.

Legislative History

12/15/20	City Commission	Approved, as shown above
3/29/21	City Commission	Approved, as shown above
5/20/21	City Commission	Approved, as shown above

[200604_Collaborative Community Food Projects_2021-08-05.pdf](#)

PUBLIC COMMENT

MEMBER COMMENT

NEXT MEETING DATE

ADJOURNMENT