

U.S. Department of Justice
Office of Justice Programs
Office of Juvenile Justice and Delinquency Prevention



FY 2019 Guidance for Invited Applications for Internet Crimes Against Children (ICAC) Task Force Invited Applications

Applications Due: Refer to Deadline in OJP Invitation Letter

This Guidance for Invited Applications is intended for prospective applicants that have received a specific formal written invitation from OJP to apply for funding to conduct a particular program or project (the "OJP Invitation Letter"). This Guidance for Invited Applications supplements the information in the OJP Invitation Letter. Together, this Guidance for Invited Applications and the OJP Invitation Letter make up the invited application guidance the invited applicant is to use to prepare its application for funding, once it has received a formal written invitation from OJP to apply.

This invited application guidance incorporates the [OJP Grant Application Resource Guide](#)¹ by reference. The OJP Grant Application Resource Guide provides guidance to applicants for the preparation and submission to OJP of applications for funding. If this invited application guidance expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this invited application guidance as to that provision.

Eligibility (Who may apply)

In general, OJP expects that a prospective applicant that is sent an OJP Invitation Letter will be eligible to receive funding as described in the invitation. (Under certain circumstances, however, OJP ultimately may determine that an invited applicant is not, in fact, legally eligible to receive an award.)

Contact Information

For technical assistance with submitting an application, contact the Grants Management System Support Hotline at 888-549-9901, option 3, or via email at GMS.HelpDesk@usdoj.gov. The [GMS](#) Support Hotline operates 24 hours a day, 7 days a week, including on federal holidays.

An applicant that experiences unforeseen GMS technical issues beyond its control that prevent it from submitting its application by the deadline must email the Office of Juvenile Justice and

¹ References to the "solicitation" in the OJP Grant Application Resource Guide generally should be understood (unless expressly stated otherwise) to mean the invited application guidance provided here or the program or project(s) described in the invited application guidance.

Delinquency Prevention (OJJDP) contact identified in the OJP Invitation Letter **within 24 hours after the application deadline** to request approval to submit its application after the deadline. For information on reporting technical issues see “Experiencing Unforeseen GMS Technical Issues” in the **How to Apply (GMS)** section in the [OJP Grant Application Resource Guide](#).

For assistance with any other part of this Guidance for Invited Applications, contact the OJP staff member identified in the OJP Invitation Letter.

Post-Award Legal Requirements Notice

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance). OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application.

For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [OJP Grant Application Resource Guide](#).

Deadline Details

Applicants must register in the OJP Grants Management System (GMS) at <https://grants.ojp.usdoj.gov/> prior to submitting an application. All applicants must register, even those that previously registered in GMS. Select the “Apply Online” button associated with the solicitation title identified in the OJP Invitation Letter. All registrations and applications are due by date and time identified in the OJP Invitation Letter.

For additional information, see the **How to Apply (GMS)** section in the [OJP Grant Application Resource Guide](#).