

# City of Gainesville

City Hall  
200 East University Avenue  
Gainesville, Florida 32601



## Minutes

Wednesday, October 14, 2015

1:00 PM

Roberta Lisle Kline Conference Room

## Community Development Committee

*Mayor-Commissioner Pro Tem Craig Carter, Chair  
Commissioner Randy Wells, Member*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

## CALL TO ORDER

*Meeting called to order at 1:30 PM.*

## ROLL CALL

**Present** 2 - Commissioner Wells, and Carter

## ADOPTION OF THE AGENDA

*The Community Development Committee adopted the agenda as circulated.*

**Adopted**

## APPROVAL OF MINUTES

*Approved as submitted.*

**Adopted**

[150412.](#)

### **Community Development Committee Meeting Minutes of Wednesday, September 2, 2015 (B)**

**Attachments:** [150412\\_CDC September Minutes\\_20151014.pdf](#)

**RECOMMENDATION**

*The Community Development Committee approve the minutes of the Wednesday, September 2, 2015 meeting as submitted.*

## DISCUSSION OF PENDING REFERRALS

*The minutes are a summary of the meeting and are not verbatim discussion. A copy of the meeting recording will be provided upon request.*

[140292.](#)

### Landlord Permits (B)

This item is a continuation of a referral from the City Commission to the Community Development Committee.

**Attachments:** [140292\\_Landlord Permit Review\\_20150304.pdf](#)  
[140292\\_FY14 GAINESVILLE \(FL\) - LL CAP FINAL\\_20150902.pdf](#)  
[140292A\\_Landlord Permit Program\\_20150917.pdf](#)  
[140292B\\_fee study\\_20150917.pdf](#)  
[140292C\\_3-4-15 CDC Minutes\\_20150917.pdf](#)  
[140292\\_Landlord Permit PPT\\_20151014.pdf](#)  
[140292\\_Landlord Permit presentation\\_20151119.pdf](#)

Assistant City Manager Fred Murry introduced the landlord permit issue and Chris Cooper, Code Enforcement Manager, updated the Committee as to what the City Commission had decided at its last meeting. Administrative Services Director, Becky Rountree, presented a snapshot of City revenues (including Landlord fees) and expenditures (including the Codes Enforcement budget), and stated that general accounting principles prescribe that revenue should not be tied to specific expenditures. The Community Development Committee recommended that the City Manager's budget for FY 2017 will show a decrease in the Landlord Permit fee, but the fee will stay the same as budgeted for FY 2016.

The Committee recommended that staff bring to the City Commission a presentation recommending a multiple-unit discount of 50% to the permit fee, which would be effective in FY16. The main permit fee adjustment will then happen in the FY17 budget.

The Committee further asked that staff come back to the next Committee meeting with more data to develop a better definition of "family," a recommendation for a revised exemption for owner occupied homes, and information to help better understand the issues around the number of bedrooms in a dwelling related to the single-family occupancy limit. Commissioner Wells also asked that staff come up with a higher permit fee option for units that have a maximum number of point violations.

**RECOMMENDATION**                      The Community Development Committee receive a presentation from staff and provide direction.

**Discussed**

[150167.](#)

**Review of Tree Ordinance (B)**

**This item requests the Community Development Committee hear a presentation by staff regarding the City of Gainesville's tree ordinance.**

- Attachments:**    [150167A\\_TreeList\\_20151014.pdf](#)  
[150167B\\_CondGuide\\_20151014.pdf](#)  
[150167C\\_Ord090878\\_20151014.pdf](#)  
[150167D\\_Sec20-254\\_20151014.pdf](#)  
[150167E\\_Sec30-251\\_20151014.pdf](#)  
[150167F\\_PRCA\\_PolTreeMit\\_20151014.pdf](#)  
[150167G\\_RegSum\\_20151014.pdf](#)  
[150167H\\_PermitAgrmt\\_20151014.pdf](#)  
[150167I\\_Formula\\_20151014.pdf](#)  
[150167J\\_TreeOrdPPT\\_20151014.pdf](#)

Fred Murry introduced Steve Phillips, Director of Parks, Recreation & Cultural Affairs, who introduced the issue and introduced the City Arborist, Mark Siburt, who gave a presentation on the history and current status of the Tree Ordinance and Tree Mitigation Fund. Commissioner Wells suggested that staff come back to the Committee with more information about uses of the the Tree Mitigation Fund and the difference between commercial and residential tree requirements.

**RECOMMENDATION**                      The Community Development Committee hear a staff presentation regarding the City of Gainesville's tree

*ordinance.*

**Discussed**

[140655.](#) Review of Pending CDC Referrals (B)

**Attachments:** [140655\\_Pending Referral List\\_20150701.pdf](#)  
[140655 Referral List\\_20150902.pdf](#)  
[140655\\_Pending Referral List\\_20151014.pdf](#)

**RECOMMENDATION** *The Community Development Committee review and approve the pending referral list and proposed action schedule prepared by staff.*

**No Action Taken**

**MEMBER COMMENT**

**CITIZEN COMMENT**

**NEXT MEETING DATE -- Wednesday, December 2, 2015**

**ADJOURNMENT**

*Meeting adjourned at 3:46pm.*