



091047C

COMMUNITY GRANT PROGRAM REIMBURSEMENT FORM

START DATE:

END DATE:

Organizational Information	
Name	
Address	
Telephone #	
FAX #	
Email Address	
Website	
Fed. ID # or Cert.	
501(c)(3) # or IRS Letter	

Contact Person Information	
Name	
Title	
Address	
Telephone #	
FAX #	
Email Address	

Services Provided				
Service	Units	Quantity Provided	\$ Reimbursed per Unit	Total \$ Reimbursed
Meals	Meals Served		5	
Temporary housing	Person-nights		20	
Health care	Visits to a Dr., Dentist, Nurse, or Therapist		25	
Transportation	Trips		5	
Utility assistance	Dollars		1 (up to \$100 per family or individual per year)	
Youth Programs	Person-sessions		10	
ESOL	Person-sessions		10	
Total	N/A	N/A	N/A	

(continued on the back of this page)

Grant awarded this fiscal year:

Previous reimbursements this fiscal year:

I certify that the information provided on the previous page is true and accurate. Additionally, I certify that I have read and understand the requirements of the Community Grant Program; and that the requested reimbursements are consistent with the requirements and the intent of the Community Grant Program, including, but not limited to, the following:

- Prior to the disbursement of funds, grant recipients must certify, through a signed acknowledgement, that they are complying with the program requirements.
- The City reimburses the grant recipient based on actual services provided, up to the awarded amount. All grant recipients must submit a reimbursement request for services provided.
- All services must take place within the City and are intended for City residents.
- Grant recipients cannot charge for services funded by the grant.
- Funds are to be used for services, not capital improvements.
- Applications are due by March 1 annually except for the first year of the program. Reimbursement requests must be received by January 10, April 10 and/or August 30 of each year.
- Grant recipients must comply with Title VII of the Civil Rights Act of 1964 and the City's Discrimination Ordinance, Chapter 8 of the City's Code of Ordinances, to assure that no person is excluded from participation or denied the benefits of any program or service on the basis of race, color, gender, age, religion, national origin, marital status, sexual orientation, disability or gender identity.
- The organization must be in compliance with all local, federal and state laws and also in good standing with any loan agreements, zoning requirements and payments for GRU services.
- Grant funding may only be used to assist in provision of the identified services. Grant recipients may not use those funds to promote the religion of the provider or any other religion, or provide religious indoctrination or engage in any religious ritual as part of, or related to, the services funded by the grant.
- Services funded by the Community Grant Program may not be funded, wholly or partially, with other government funds.
- Organizations must re-apply each year. There is no guarantee of on-going funding for services.
- Collaboration among community groups is encouraged.

Date:

Name:

Title:

Signature: