

**Gainesville.**  
**Citizen centered**  
**People empowered**

**City of  
Gainesville**

**Regional Transit  
System**

PO Box 490, Station 5  
Gainesville, Florida  
32627  
352 334 2600

November 13, 2018

Stephen J. Kozakoff  
3955 NW 64th PI  
Gainesville, FL 32653

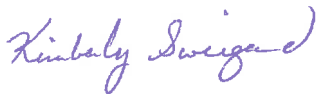
Dear Mr. Kozakoff,

Your attendance on the Regional Transit System Citizen's Advisory Board dropped below 50% for the twelve-month period from October 1, 2017 through September 30, 2018. Your attendance record showed that you attended 1 meeting during this time for an attendance of 20%.

Per City Ordinance 110658, board members must meet applicable attendance requirements or they will be removed. Your removal can be stayed by filling out the attached Advisory Board Appeal Form, and returning it to the Clerk of the Commission office within the next two weeks for consideration by the City Commission.

Thank you for your attention to this matter.

Respectfully,



Kimberly Sweigard  
RTS CAB Staff Liaison

Cc: Clerk of the Commission Staff  
Jesus Gomez, Transit Director

## Advisory Board Appeal Form

**Name:** Stephen J. Kozakoff

**Advisory Board:** Regional Transit System Citizen Advisory Board

**Attendance Period:** October 1, 2017 through September 30, 2018

**Attendance Percentage:** 20%

**Reason for Appeal (Check one)**

- 1. Professional Obligations
- 2. Sabbatical Leave
- 3. Health or Medical Reasons
- 4. Existing Circumstances

**Explain:**

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**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date Received Clerk's Office:** \_\_\_\_\_