

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Minutes**

**Monday, April 4, 2011**

**1:00 PM**

**City Hall, Room 16**

## **Audit, Finance and Legislative Committee**

*Mayor Craig Lowe, Chair  
Mayor-Commissioner Pro Tem Jeanna Mastrodicasa, Member*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

**CALL TO ORDER - 1:05 PM****ROLL CALL**

Present: Craig Lowe and Jeanna Mastrodicasa

**ADOPTION OF THE AGENDA****APPROVAL OF MINUTES****100699. Audit, Finance and Legislative Committee Minutes (B)**

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee approve the minutes of November 30, 2010 and January 27, 2011, as circulated.*

**Approved as Recommended**

**DISCUSSION ITEMS****100849. City of Gainesville Fiscal Year 2010 Comprehensive Annual Financial Report, Audited Financial Statements, Auditors' Reports, Auditors' Management Letters and Single Audit Reports, and Management's Written Response (B)**

*City Auditor Brent Godshalk, Alan Nast of Carr, Riggs and Ingram, LLC and Paula Yeoman of Ernst and Young Certified Public Accountants gave presentations.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee recommend that the City Commission accept the subject financial report, financial statements, auditors' reports, management letters and single audit reports; and accept management's written response.*

**A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:**

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

**100507. Funding RTS Routes and Associated ADA Service Outside the City Limits (B)**

**This item is a request to approve the service rate policy for transit service outside Gainesville City limits.**

*RTS Director Jesus Gomez and Assistant County Manager Rick Drummond made comments.*

*MOTION: The City Commission approve the revised service rate policy, which generates a service rate of \$71.37 per hour for fiscal year 2012 for unincorporated portions of Alachua County not covered by other contracts.*

**RECOMMENDATION**      *The Committee review policy and service rate and forward it to City Commission for final approval.*

**A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Approved as shown above (See Motion). The motion carried by the following vote:**

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

**100852.                      Quarterly Financial Report - Gainesville Regional Utilities (B)**

*Gainesville Regional Utilities Chief Financial Officer Jennifer Hunt gave a presentation.*

**RECOMMENDATION**      *The City Commission receive the GRU Quarterly Financial Report for the period ending 12-31-10.*

**A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:**

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

**100853.                      Fiscal year 2011 Operating Funds Quarterly Monitoring Report - Quarter Ending December 31, 2010 (B)**

*General Government Finance Director Mark Benton gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended December 31, 2010.*

**A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:**

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

**100854.                      First Amendment to the FY 2010-2011 General Government Financial and Operating Plan (B)**

*General Government Assistant Finance Director April Shuping gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee: (1) Review the proposed amendatory budget resolution; and if acceptable, (2) recommend that the City Commission adopt the proposed resolution.*

**A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:**

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

**090456.                      Payment Methods of City Fees and Licenses (B)**

**This item is to discuss the issue of traditional options of payment for City fees and licenses versus online payments.**

*General Government Administrative Services Director Becky Rountree gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee discuss the issue and take any action deemed appropriate.*

**A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Retained in Committee. The motion carried by the following vote:**

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

**100858.                      Review of Landlord Permit Revenues (B)**

*City Auditor Brent Godshalk and Assistant City Auditor Michelle Torma gave presentations.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee recommend the City Commission:*

*1) Accept the City Auditor's report and response from the City Manager, and*

*2) Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

**A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Recommended for Approval. The motion carried by the following vote:**

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

**080938.                      Streamlining Gainesville Government Report (B)**

*Code Enforcement Manager Chris Cooper gave a presentation.*

*MOTION: 1) Ask the City Commission to refer the issue of Citizen Boards geographic and demographic representation to the EO Director; 2) keep the method of appointing members to Citizen Boards the same except in certain ad hoc situations.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee discuss the status of this item.*

**A motion was made by Member Mastrodicasa, seconded by Chair Lowe, that this matter be Approved as shown above (See Motion). The motion carried by the following vote:**

Votes: Aye: Jeanna Mastrodicasa and Craig Lowe

## **MEMBER COMMENT**

## **CITIZEN COMMENT**

## **NEXT MEETING DATE**

## **ADJOURNMENT**