

# Memorandum of Understanding

This Memorandum of Understanding is made by and between the City of Gainesville General Government (the City) and the Alachua Habitat for Humanity (Habitat), for transportation, development of the site and sale of a new single family home, the “Katrina Cottage” constructed by Santa Fe College (SFC).

Whereas, SFC has created an innovative program that provides its students enrolled at the Charles R. Perry Construction Institute working with construction faculty to build a new home in a classroom environment; and

Whereas, in 2006 SFC requested the City to form a partnership with this new innovation whereby the City would advance SFC the necessary funds in order for SFC to seek matching State funds for this program; and

Whereas, on January 8, 2007, the City Commission approved the advance of a \$46,500 grant to Charles R. Perry Construction Institute SFC Endowment Corporation which grant is to be reimbursed to the City upon the resale of the home; and,

Whereas, the January 8, 2007 City Commission approval as attached hereto provides specific obligations by the City and SFC for the completion of the “Katrina Cottage” (original plans of approximately 1000 sq. ft., 2 bedroom, 1 bath home, redesigned to an approximate 1250 sq. ft., 3 bedroom, 2 bath home); and

Whereas, during the construction of said home, SFC invited Habitat to partner with the City and SFC on this innovative program; and

Whereas, multiple meetings between the City, SFC and Habitat took place between August 25, 2010 and January 5, 2011 to integrate Habitat into this project, the outline below describes the roles, operation and responsibilities of each of the three entities, timeframe for construction, transportation, site preparation and how funding will be provided and distributed; and

- Construction of the “Katrina Cottage” is scheduled for completion on or about April 30, 2011.
- With the consent of the City, SFC will transfer the “Katrina Cottage” to Habitat to be sold to an income eligible first-time homebuyer identified at a later date.
- The City shall: 1) secure bid quotes for and bear the cost of transportation to relocate the completed structure to the identified City site in Breezy Acres and site preparation, including building a masonry foundation, related foundation costs, tree removal and a scrape of the immediate foundation area; 2) coordinate the new home information with the Breezy Acres Neighborhood Association; and 3) recommend that the City Commission approve donation of the City-owned lot in Breezy Acres to Habitat.
- Habitat shall; 1) bear all plumbing connection costs (licensed plumber required), which includes paying to connect the house plumbing to the utility line; 2) bear all electrical connection costs (licensed electrician required) for the electrical finishing, who will oversee and sign off on all electrical work; 3) bear the cost of landscaping the lot; 4) strap the unit in place (there will be no additional costs for anchoring the mate line connection as such connections are being built into the

home); 5) shall reimburse the City for its \$46,500 grant used to construct the house; 6) sell the home to one of its qualified very low income, first-time homebuyer; and 7) be responsible all for warranty items on the home.

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Time of Projected Completion:

- The projected date of:
  - Site clearing completed
  - transportation and installation is on or about April 30, 2011
  - Ribbon-cutting Ceremony TBD

IN WITNESS THEREOF the undersigned have executed this Memorandum of Understanding this

\_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Witness

\_\_\_\_\_  
City Manager, City of Gainesville

\_\_\_\_\_  
Witness

\_\_\_\_\_  
BOD President, Alachua Habitat for Humanity

(4/7/11)