

RESOLUTION NO. 160294

PASSED October 6, 2016

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA RELATING TO APPROVING AND ADOPTING THE ANNUAL AUDIT PLAN FOR THE OFFICE OF THE CITY AUDITOR FOR THE PERIOD OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

WHEREAS, formal responsibilities and administrative procedures for the Office of the City Auditor were established by City Commission Resolution 150127 on February 4, 2016; and

WHEREAS, such procedures require the development of an annual audit plan in order to ensure adequate audit coverage during the period;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA:

Section 1. That the City Auditor is authorized to carry out the audits and other projects as described in the ANNUAL AUDIT PLAN attached hereto as EXHIBIT A.

Section 2. This Resolution shall take effect immediately from and after its adoption in accordance with the provisions of the Charter of the City of Gainesville, and it is accordingly so resolved.

PASSED AND ADOPTED this 6th day of October 2016.



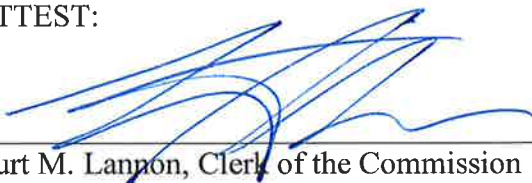
Lauren Poe, Mayor

Approved as to Form and Legality



Nicolle Shalley, City Attorney

ATTEST:



Kurt M. Lannon, Clerk of the Commission

EXHIBIT A

CITY OF GAINESVILLE
OFFICE OF THE CITY AUDITOR
FISCAL YEAR 2017 ANNUAL AUDIT PLAN

<u>A. Audit Projects Carried Forward from the 2016 Annual Audit Plan</u>	<u>Estimated Hours</u>
Human Resources Hiring Cycle	450
GPD Use of Force	320
GPD Ammunition Controls	400
SAP Upgrade Monitoring/Status - Ongoing	480
<u>B. Audit Projects for 2017</u>	
GRU Non-pension Investments	440
Citywide Overtime	320
RTS Fare box Revenues	320
Dignity Village Inputs	360
Vendor File Match	320
Landlord Registration Fee Compliance	360
Take-Home Vehicles	380
RTS Fuel	340
Grants Management GG	320
Small Business Purchasing compliance	220
Annexed Property Fee Collection	420
<u>C. Follow-up on Status of Previous Recommendations*</u>	
Follow-up on Recommendations	160
<u>D. Other Projects*</u>	
Hotline Implementation, Inquiries and Research	220
GRC Implementation	380
Annual Validation of Projected Revenues	220
CCOM/Management Referrals	80
TOTAL FY17 AUDIT STAFF PROJECT HOURS	<u>6,510</u>

Audit Classifications per *Government Auditing Standards*:

* – Non-audit Services

All others are performance audits