

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Minutes**

**Monday, April 5, 2004**

**1:00 PM**

**City Hall Room 16**

## **Community Development Committee**

*Mayor-Commissioner Pro Tem Chuck Chestnut, Chair  
Commissioner Craig Lowe, Member*

## CALL TO ORDER

Present: Chuck Chestnut and Craig Lowe

## ADOPTION OF THE AGENDA

**A motion was made by Lowe, seconded by Chestnut, Approve as Recommended. The motion carried unanimously.**

## APPROVAL OF MINUTES

### 030821

#### **Minutes of January 5, 2004 (B)**

**RECOMMENDATION** *The Committee approve the minutes of January 5, 2004.*

**A motion was made by Lowe, seconded by Chestnut, that this matter be Approved as Recommended. The motion carried unanimously.**

## DISCUSSION OF PENDING REFERRALS

### 002555

#### **Design Review Process (NB)**

*Tom Saunders, Community Development Director, reviewed the projects underway currently by the Florida Community Design Center, which is funded annually in part by the City.*

*Commissioner Lowe asked whether other cities had a design review process.*

*The Community Development Committee recommended that the City consider one change to its site plan and permit review processes, which is to have available a recommended color palette (including a range of recommended colors) for any buildings going through the site plan process or for any renovations receiving a permit from the Building Inspections Department. The Committee's recommendation was that the color palette be a recommendation only, available and provided to each petitioner or permit applicant, and not be imposed as a requirement.*

**RECOMMENDATION** *Discuss development and design review process, and discuss role of Design Center under 04-05 contract beginning October 1, 2004.*

**Approved as Recommended**

## NEW BUSINESS

**031022****Landlord Licensing Fee Schedule (B)**

*Mr. Saunders explained that the Mayor referred this item to the Committee for discussion on the amount of the late fees, to review whether the late fees are too high.*

*Jim Garrett, Code Enforcement Manager, pointed out that, since the late fees have gone up, there has been an increase in compliance.*

*Mr. Benton reviewed the revenues from the late fees. The Committee decided not to recommend adjusting the fees.*

*Dave Watkins, Code Enforcement Officer, noted that certain landlords withhold payment of their landlord dues until the end of the year. He explained that, unfortunately, with the point system in place, a landlord was not considered a landlord by virtue of not having a landlord permit for the current year, therefore, the City could not apply the point system.*

**RECOMMENDATION** *Staff prepare an amendment to the current Landlord Point System Ordinance to state that if the City gives a number of written warnings to the landlord regarding absence of a permit, the landlord accumulates points just as rapidly; and for staff to report back in May.*

**NEXT MEETING DATE**

*May 3, 2004, 1:00 P.M.*

**ADJOURNMENT**

*The meeting adjourned at 1:55 P.M.*