

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

July 17, 2012

9:00 AM

City Commission Special Meeting

City Hall Auditorium

City Commission

Mayor Craig Lowe (At Large)

Mayor-Commissioner Pro-Tem Lauren Poe (At Large)

Commissioner Thomas Hawkins (At Large)

Commissioner Yvonne Hinson-Rawls (District 1)

Commissioner Todd Chase (District 2)

Commissioner Susan Bottcher (District 3)

Commissioner Randy Wells (District 4)

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

ADOPTION OF THE AGENDA

AGENDA STATEMENT

Citizens are encouraged to participate in City of Gainesville meetings. In general, speakers will be limited to 3 (three) minutes per agenda item. Additional time may be granted by the Mayor or by the City Commission as directed. The City of Gainesville encourages civility in public discourse and requests that speakers limit their comments to specific motions and direct their comments to the Chair. Signs or Props are not permitted in the meeting room. Citizens are encouraged to provide comments in writing to the Clerk of the Commission before meetings and/or during meetings for inclusion into the public record. Citizens may also provide input to individual commissioners via office visits, phone calls, letters and e-Mail, that will become public record. In some instances, i.e., Quasi-Judicial Hearings, these particular contacts may be prohibited.

ROLL CALL

CITY MANAGER

120148.

General Government Budget (B)

Explanation: Discuss the Proposed Budget for FY13 & FY14

Fiscal Note: A balanced budget is proposed

RECOMMENDATION

The City Commission hear presentations from staff and take action as appropriate.

120148A_FY13 & FY14 Budget Workshop PPT_20120717.pdf

120148B_FY13 & FY14 Budget Highlights_20120717.pdf

120148C_Proposed FY13 & FY14 Financial & Operating Plan_20120717.pdf

120148D_Proposed FY13 & FY14 Budget In Brief_20120717.pdf

120141.

FY 13 & FY14 Outside Agency Funding (B)

This item requests that the City Commission approve the funding recommendation of the Gainesville-Alachua County Cultural Affairs Board (GACCAB) for the Outside Agency cultural grants program.

Explanation: The Gainesville-Alachua County Cultural Affairs Board uses the Cultural Plan to evaluate Outside Agency grant applications, assessing each application for its ability to meet criteria specified in the Plan, including arts and cultural accessibility, education and audience development.

A public scoring workshop was conducted on May 5, 2012, to review applications and score agencies for funding. Applications were received from fourteen agencies this year and all fourteen are recommended for funding.

Evaluation of applicants takes into consideration the City's Cultural Plan, the

applicants' fiscal and artistic history, verification of 501 (c) 3 status as a not-for-profit agency, and how well the agency's application meets specific criteria outlined in the grant guidelines such as, audience development, project management and program merit. Prior to submitting their applications, all applicants are provided with a complete copy of evaluative criteria. Applicants must score 80 points or better to be eligible for funds.

In keeping with the City's two-year budget cycle, grant awards are for a two-year period, similar to granting procedures of the State's Division of Cultural Affairs. Applicants' requests and award amounts are based on a tiered funding system for small, medium and large agencies, with request caps based on agencies' last closed fiscal year expenditures budget. This results in awards more closely aligned with each agency's operational needs.

Agency Name Budget & Grants Recommended Award

Large Agencies

<i>Cultural Arts Coalition</i>	<i>\$4,503</i>
<i>Danscompany</i>	<i>\$6,806</i>
<i>Gainesville Community Playhouse</i>	<i>\$5,072</i>
<i>Gainesville Youth Chorus</i>	<i>\$6,016</i>
<i>Gainesville Association for Creative Arts, Inc.</i>	<i>\$7,227</i>
<i>Matheson Museum</i>	<i>\$4,562</i>
<i>Total Large Agencies</i>	<i>\$34,186</i>

Medium Agencies

<i>Arts Association of Alachua County</i>	<i>\$5,061</i>
<i>Gainesville Civic Chorus</i>	<i>\$3,860</i>
<i>Gainesville Friends of Jazz</i>	<i>\$2,475</i>
<i>Total Medium Agencies</i>	<i>\$11,396</i>

Small Agencies

<i>Acrosstown Repertory Theatre</i>	<i>\$1,417</i>
<i>Gainesville Harmony Show Chorus</i>	<i>\$2,099</i>
<i>Latina Women's League</i>	<i>\$2,868</i>
<i>North Central Florida Blues Society</i>	<i>\$2,285</i>
<i>Sun Country Dance</i>	<i>\$2,727</i>
<i>Total Small Agencies</i>	<i>\$11,396</i>

Fiscal Note: *The current funding level for the Outside Agency grant program is \$56,978. Award recommendations are based on current funding level, subject to final budget deliberations and allocations in the budget process. Should the funding level decrease, agency grant awards will be decreased proportionately to ensure the total award amounts do not exceed the total amount available for the Outside Agency grant program.*

RECOMMENDATION

The City Commission: 1) hear a brief presentation by Gainesville-Alachua County Cultural Affairs Board Chair Carol Velasques Richardson, regarding FY 13 & FY14 Outside Agency cultural grant awards; and 2) approve the FY 13 & FY14 Outside Agency cultural grant awards as recommended by the Gainesville-Alachua County Cultural Affairs Board, contingent upon adoption of the final FY 13 & FY14 City of Gainesville budget.

120141_CAB FY13 & FY14 Funding Recs_20120717.pdf

120115.

FY 2012-2013 Funding Recommendations and Annual Action Plan (Application) for Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) Funds (B)

The City Commission is asked to consider recommendations for allocating CDBG and HOME funds for FY 2012-2013; and to authorize the submission of an Annual Action Plan (Application) to the U.S. Department of Housing and Urban Development (HUD) based on the funding allocations that are approved by the City Commission.

Explanation: Each year the City of Gainesville receives an allocation of CDBG and HOME Program funds from HUD for local community development, housing activities, and public services. The City's Housing & Community Development Division (HCD) administers the CDBG and HOME funds allocated to outside agencies and City projects.

In FY 2012-2013, a portion of the CDBG and HOME funds are set-aside for the City projects: City Housing Programs; Block Grant Administration; Code Enforcement; and Cold Weather Shelter for the homeless. In addition, a portion of the CDBG and HOME funds are made available to non-profit outside organizations and other public agencies through a competitive process that involves review and recommendations by the Citizens Advisory Committee for Community Development (CACCD). The FY 2012-2013 CDBG and HOME funding set-asides are outlined in Attachment A.

On May 15, 2012, the CACCD formulated its recommendations on allocating the CDBG and HOME "competitive" set-aside for non-profit outside organizations and other public agencies. The CACCD's recommendations total \$211,021 for CDBG and \$136,159 for HOME. Copies of the CDBG and HOME applications that were reviewed by the CACCD are on file in the Office of the Clerk of the Commission. The CACCD funding recommendations are listed on Attachment B (CDBG Program) and Attachment C (HOME Program).

The Annual Action Plan (Application) that is submitted to HUD outlines the specific agencies and activities to be funded through CDBG and HOME in the next fiscal year. The Application will be based on the City Commission's approval of the FY 2012-2013 CDBG and HOME funding allocations. The City's Annual Action Plan must be submitted to HUD by August 15, 2012.

Fiscal Note: The total projected CDBG and HOME program expenditures for FY 2012-2013 is \$1,946,687. Sources of funds are: CDBG - \$1,318,886, which includes \$15,515 of FY 2012 reprogrammed funding; and HOME - \$627,801, which includes \$10,055 FY 2012 reprogrammed funding.

RECOMMENDATION

The City Commission: 1) consider recommendations from the CACCD for the outside agencies that are designated to receive FY 2012-2013 CDBG and HOME funds ; 2) approve the FY 2012-2013 CDBG and HOME set-aside funding for City projects: City Housing Programs; Block Grant Administration; Code Enforcement; and Cold Weather Shelter for the homeless; 3) authorize the City Manager or designee to prepare and submit the FY 2012-2013 Annual Action Plan (Application), including all understandings and assurances contained therein, to the U.S. Department of Housing and Urban Development for financial assistance under the Community Development Block Grant Program and HOME Investment Partnerships Program and to act on behalf of the City of Gainesville in all matters pertaining to the CDBG and HOME Programs; 4) authorize the City Manager or designee to take actions as appropriate to allocate the FY 2012-2013 CDBG and HOME funds; and 5) authorize the City Manager to execute subrecipient agreements with those outside agencies that are designated to receive FY 2012-2013 CDBG and HOME funding, subject to approval by the City Attorney as to form and legality.

120115A_FY 2013 Set Aside_20120717.pdf

120115B_CACCD Letter FY 2013 Funding Recommendations_20120717.pdf

120115C_CDBG CACCD Recommendations_20120717.pdf

120115D_HOME CACCD Recommendations_20120717.pdf

120115E_CDBG HOME FY13 AA PLAN PPT_20120717.pdf

120111.

FY 2012-2013 Funding Recommendations for the Community Grant Program (B)

The City Commission is requested to consider approval of the City's State Housing Initiatives Partnership Affordable Housing Advisory Committee (AHAC) funding recommendations for allocating the FY 2012-2013 Community Grant Program funds.

Explanation: The City Commission developed the Community Grant Program (CGP) and implemented it for the first time in Fiscal Year 2010-2011. The purpose of the CGP is to provide small amounts of funding to non-profit organizations performing community services that advance City goals to support activities that serve a public purpose and improve the quality of life for Gainesville residents. The City Commission has indicated a desire to allocate \$125,000 per year for the Community Grant Program, with ten percent set aside for program

administration. The maximum grant award is \$2,500 per eligible non-profit organization. The City Commission has developed and adopted guidelines describing eligible organizations, reimbursable activities, and program requirements and procedures. The Commission desired to keep the Community Grant Program application process simple for both the applicants and staff. The Commission also indicated a desire to fund as many eligible programs as possible within the approved program budget.

As required by the Community Grant Program guidelines, the City's AHAC reviewed the applications and made funding recommendations at its May 1, 2012 public meeting. The total allocation available to fund agency programs and services is anticipated to be \$112,500. The City received forty-four (44) agency funding requests totaling \$106,635. Because the AHAC determined that all the applicant agencies met the program's funding criteria, the AHAC recommended funding each agency in the amount requested. The AHAC funding recommendations for each agency for the FY 2012-2013 Community Grant Program are attached for reference.

Fiscal Note: The City Commission is expected to allocate \$125,000 for the Community Grant Program, with \$112,500 available for program awards and a 10% set aside for program administration.

RECOMMENDATION

The City Commission: 1) consider approval of the AHAC's funding recommendations for the Community Grant Program; and 2) authorize the City Manager or his designee to execute the funding agreements and other related documents with the approved agencies to disburse the grant funds, subject to approval by the City Attorney as to form and legality.

120111A_AHAC CGP Fund Rec Ltr FY12-13_20120717.pdf

120111B_CGP PPT_20120717.pdf

120111C_CGP FY13 Funding Allocation Matrix_20120717.pdf

120079.

FY2013 - FY2014 City of Gainesville Advisory Board Budget (B)

RECOMMENDATION

The City Commission hear presentations from various Advisory Board representatives and receive the City Manager's recommendation for FY2013 - FY2014 Advisory Board funding allocations.

120079_Advisory Boards_20120717.pdf

RESOLUTION

120047.

2012 FIRE SERVICES SPECIAL ASSESSMENT PRELIMINARY RATE RESOLUTION (B)

A resolution of the City of Gainesville, Florida, relating to the provision and funding of fire services, facilities and programs in the City of Gainesville;

providing for the imposition and computation of fire services special assessments; providing for legislative determinations of special benefit and fair apportionment; describing the method of assessing fire services assessed costs against assessed property located within the City of Gainesville; establishing the estimated assessment rate for fire assessments for the fiscal year beginning October 1, 2012; directing the preparation of an assessment roll; providing for hardship assistance; providing for method of collection; authorizing a public hearing and directing the provision of notice thereof; providing for application of assessment proceeds; providing for severability; and providing an immediate effective date.

Explanation: On June 9, 2008, the City Commission adopted Ordinance 070623 which establishes the authority to implement a Fire Services Special Assessment if the Commission chooses to do so.

The Preliminary Rate Resolution, if adopted, would establish a maximum assessment rate for the Fire Services Special Assessment and provide for notice to affected property owners of the proposed rates. The Preliminary Rate Resolution also provides for notice of a public hearing on a Final Rate Resolution to be held on dates as set forth in the Resolution.

In adopting the Preliminary Rate Resolution the Commission will have to determine the Preliminary Rate to be sent in the notice to affected property owners. The City Manager has recommended the rate stay the same for FY 2012-13, that being \$78.00 per Fire Protection Unit, which is 50% of the assessable costs to provide fire services. If the Commission decides to change that rate, the changes will be made in the Preliminary Rate Resolution. (See page 23 of the Resolution). The Preliminary Rate can be anywhere from 100% of the assessable costs to provide fire services, or less. It must be noted, however, that while the Preliminary Rate can change at the final hearing, it cannot be increased, but can only be adjusted downward. In other words, if the Commission establishes the Preliminary Rate at \$78.00 per Fire Protection Unit and notices that as the Preliminary Rate, at the Final Hearing the \$78.00 Assessment can decrease, but it cannot go above \$78.00.

RECOMMENDATION

The City Commission: 1) establish a Preliminary Rate for the Fire Services Special Assessment; 2) set a date for a public hearing on a Final Rate Resolution; and 3) adopt the proposed Preliminary Rate Resolution.

120047_Fire Assessment Preliminary Rate Resolution_20120717.pdf

ORDINANCES, 1ST READING - ROLL CALL REQUIRED

120042.

URBAN SERVICES REPORT - NW ANNEXATION REFERENDUM (B)

Ordinance No. 120042

An Ordinance of the City of Gainesville, Florida, adopting an Urban Services Report which sets forth the plans to provide urban services to areas generally described as follows: Area 1 is generally located west of

NW 55th Street, east of Interstate 75, North of Newberry Road and that portion of the North Florida Regional Doctor's Park & Hospital vicinity already within the City Limits and south of NW 23rd Avenue (above road rights-of-way inclusive); Area 2 is generally located west of NW 43rd Street (& that portion west of NW 43rd Street lying between NW 23rd & 29th Avenues east of NW 49th Terrace, including Buck Ridge Unit 2, already in the city limits), east of NW 63rd Street, north of NW 23rd Avenue and south of NW 39th Avenue, excluding tax parcels No. 06111-001-000 and 06111-003-001 located at the southwest corner of NW 39th Avenue and NW 43rd Street (already within the city limits), but including tax parcel No. 06064-000-000 located at the northwest corner of NW 39th Avenue and NW 43rd Street; and Area 3 is generally located west of NW 43rd Street, east of NW 51st Street (shown on the plat of Huntington Phase 6 as recorded in Plat book "S", Page 48 of the public records of Alachua County, Florida), north of the current city limits at tax parcel No. 06061-003-003 and Bellamy Forge Condominiums and south of the current city limits at the south line of the northeast quarter of Section 22, Township 9 South, Range 19 East and the county drainage easement & right of way lying immediately north of Rustlewood as recorded in Plat Book "K", page 52. These areas are proposed for annexation by the City of Gainesville pursuant to Chapter 90-496, as amended, Special Acts, Laws of Florida, known as the Alachua County Boundary Adjustment Act; providing directions to the City Manager, the City Attorney and the Clerk of the Commission; providing a repealing clause; providing a severability clause; and providing an immediate effective date.

MODIFICATION: New ppt. added 7/12/2012 @ 1:30 PM.

Explanation: Prior to the annexation of area into a municipality, the Alachua County Boundary Adjustment Act (Act) requires the municipality to prepare and adopt by nonemergency ordinance a report setting forth plans to provide urban services to the reserve area to be annexed. Once the urban services report is adopted, an annexation ordinance must be considered by the municipal government. In the case of a non-voluntary annexation, the Act then requires a referendum on annexation of the areas be held at the next regularly scheduled election following the final adoption of the annexation ordinance.

The report must generally include the following information:

- 1) a map or maps of the City and adjacent territory showing the present and proposed municipal boundaries, the present major trunk water mains and sewer interceptors and outfalls, the proposed extensions of such mains and outfalls, and the general land use pattern in the area to be annexed;*
- 2) a statement indicating to what extent services to existing residents would need to be reduced within the next five years because of the annexation; to what extent taxes would need to be adjusted within the next five years to provide services to the areas to be annexed, including services required by the comprehensive plan of the municipality; and to what extent the area to be annexed meets the criteria of Section 9 of the Alachua County Boundary Adjustment Act;*

3) a statement setting forth the plans of the City for extending to the area to be annexed each major municipal service performed within the municipality at the time of annexation, including:

a) plans for extending urban services on the date of annexation on substantially the same basis and in the same manner as such services are provided within the rest of the municipality prior to annexation.

b) plans for the extension of existing municipal water and sewer services into the area to be annexed so that, when such services are provided, property owners in the area to be annexed will be able to secure public water and sewer service according to the policies in effect for extending water and sewer lines to individual lots or subdivisions.

c) if extensions of major trunk water mains and sewer mains into the area to be annexed are necessary, set forth a proposed timetable for construction of such mains as soon as possible following the effective date of annexation.

d) set forth the method under which the City plans to finance extension of services into the area to be annexed.

If adopted on first reading, this Ordinance shall be heard on second reading on July 19, 2012. After final adoption by the City Commission, a copy of this Report will be filed with the Alachua County Board of County Commissioners.

RECOMMENDATION *The City Commission adopt the proposed ordinance.*

Legislative History

6/7/12 City Commission Approved as Recommended (7 - 0)

120042A_Annexation Schedule_20120607.pdf

120042B_Map_20120607.pdf

120042_Urban Svcs Report ordinance_20120717.pdf

120042_MOD_staff ppt_20120712.pdf

ADJOURNMENT