

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Minutes**

**Tuesday, July 17, 2012**

**9:00 AM**

**City Commission Special Meeting**

**City Hall Auditorium**

## **City Commission**

*Mayor Craig Lowe (At Large)*

*Mayor-Commissioner Pro-Tem Lauren Poe (At Large)*

*Commissioner Thomas Hawkins (At Large)*

*Commissioner Yvonne Hinson-Rawls (District 1)*

*Commissioner Todd Chase (District 2)*

*Commissioner Susan Bottcher (District 3)*

*Commissioner Randy Wells (District 4)*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

## CALL TO ORDER - 9:04 AM

## ADOPTION OF THE AGENDA

[Play Video](#)

*MOTION: A motion was made by Mayor-Commissioner Pro Tem Poe, seconded by Commissioner Bottcher to adopt the agenda.*

*(VOTE: 6-0, Commissioner Hawkins, Absent, MOTION CARRIED)*

*NOTE: Commissioner Hawkins entered the meeting room at 9:09 AM.*

## ROLL CALL

Present: Craig Lowe, Lauren Poe, Thomas Hawkins, Randy Wells, Todd Chase, Susan Bottcher and Yvonne Hinson-Rawls

## CITY MANAGER

[Play Video](#)

### **120115. FY 2012-2013 Funding Recommendations and Annual Action Plan (Application) for Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) Funds (B)**

**The City Commission is asked to consider recommendations for allocating CDBG and HOME funds for FY 2012-2013; and to authorize the submission of an Annual Action Plan (Application) to the U.S. Department of Housing and Urban Development (HUD) based on the funding allocations that are approved by the City Commission.**

[Play Video](#)

*Housing and Community Development Supervisor Deneace Joshua and CACCD Chair Juanita Miles Hamilton gave presentations.*

*Mayor Lowe recognized Mary Francis Donahue who spoke to the matter.*

*NOTE: Mayor-Commissioner Pro Tem Poe disclosed for the record that he was a board member of the Peaceful Paths Domestic Abuse Network.*

#### **RECOMMENDATION**

*The City Commission: 1) consider recommendations from the CACCD for the outside agencies that are designated to receive FY 2012-2013 CDBG and HOME funds ; 2) approve the FY 2012-2013 CDBG and HOME set-aside funding for City projects: City Housing Programs; Block Grant Administration; Code Enforcement; and Cold Weather Shelter for the homeless; 3) authorize the City Manager or designee*

*to prepare and submit the FY 2012-2013 Annual Action Plan (Application), including all understandings and assurances contained therein, to the U.S. Department of Housing and Urban Development for financial assistance under the Community Development Block Grant Program and HOME Investment Partnerships Program and to act on behalf of the City of Gainesville in all matters pertaining to the CDBG and HOME Programs; 4) authorize the City Manager or designee to take actions as appropriate to allocate the FY 2012-2013 CDBG and HOME funds; and 5) authorize the City Manager to execute subrecipient agreements with those outside agencies that are designated to receive FY 2012-2013 CDBG and HOME funding, subject to approval by the City Attorney as to form and legality.*

**A motion was made by Commissioner Poe, seconded by Commissioner Hawkins, that this matter be Approved as Recommended. The motion carried by the following vote:**

**Votes:** Aye: Lauren Poe, Randy Wells, Susan Bottcher, Todd Chase, Yvonne Hinson-Rawls, Thomas Hawkins and Craig Lowe

120115A\_FY 2013 Set Aside\_20120717.pdf

120115B\_CACCD Letter FY 2013 Funding Recommendations\_20120717.pdf

120115C\_CDBG CACCD Recommendations\_20120717.pdf

120115D\_HOME CACCD Recommendations\_20120717.pdf

120115E\_CDBG HOME FY13 AA PLAN PPT\_20120717.pdf

### **120111.**

#### **FY 2012-2013 Funding Recommendations for the Community Grant Program (B)**

**The City Commission is requested to consider approval of the City's State Housing Initiatives Partnership Affordable Housing Advisory Committee (AHAC) funding recommendations for allocating the FY 2012-2013 Community Grant Program funds.**

[Play Video](#)

*Neighborhood Planner John Wachtel gave a presentation.*

*NOTE: Commissioner Chase disclosed for the record that he was on the Board of Directors for the Youth Combine Agency and Mayor Lowe disclosed for the record that he was a member of Big Brothers Big Sisters.*

*FIRST MOTION (AMENDMENT): A motion was made by Commissioner Hawkins, seconded by Mayor-Commissioner Pro Tem Poe to approve the funding recommendations as presented with the exception of the Women's Resource & Medical Clinic.*

*(VOTE: 5-2, Commissioners Chase and Hinson-Rawls - No, MOTION CARRIED)*

*Mayor Lowe recognized Dianna Moreno, Kyle Mitchell, Whitney Mutch, Trisha Ingle, Mallory Wells, Tonya Studstill and Mary Francis Donahue who spoke to the matter.*

*SECOND MOTION (REFERRAL): A motion was made by Commissioner Chase seconded by Commissioner Hawkins to refer the issue of Community Grant requirements to the Audit, Finance and Legislative Committee.  
(VOTE: 7-0, MOTION CARRIED)*

*See following referral item #120201.*

**RECOMMENDATION**      *The City Commission: 1) consider approval of the AHAC's funding recommendations for the Community Grant Program; and 2) authorize the City Manager or his designee to execute the funding agreements and other related documents with the approved agencies to disburse the grant funds, subject to approval by the City Attorney as to form and legality.*

**A motion was made by Commissioner Hawkins, seconded by Commissioner Poe, that this matter be Approved as Amended. The motion carried by the following vote:**

**Votes:** Aye: Lauren Poe, Randy Wells, Susan Bottcher, Thomas Hawkins and Craig Lowe  
Nay: Todd Chase and Yvonne Hinson-Rawls

120111A\_AHAC CGP Fund Rec Ltr FY12-13\_20120717.pdf

120111B\_CGP PPT\_20120717.pdf

120111C\_CGP FY13 Funding Allocation Matrix\_20120717.pdf

### **120201.**

#### **Community Grant Program Requirements (NB)**

**RECOMMENDATION**      *The City Commission refer the issue of Community Grant Program requirements, to the Audit, Finance and Legislative Committee.*

**A motion was made by Commissioner Chase, seconded by Commissioner Hawkins, that this matter be Referred to the Audit, Finance and Legislative Committee, due back on January 17, 2013. The motion carried by the following vote:**

**Votes:** Aye: Lauren Poe, Randy Wells, Susan Bottcher, Todd Chase, Yvonne Hinson-Rawls, Thomas Hawkins and Craig Lowe

**RECESS - 10:55 AM**

**RECONVENE - 11:04 AM**

**NOTE: File #120148 General Government Budget was discussed briefly.**

**RECESS - 11:33 AM**

*NOTE: The City Commission took a recess for lunch.*

## RECONVENE - 12:36 PM

### 120079.

#### **FY2013 - FY2014 City of Gainesville Advisory Board Budget (B)**

[Play Video](#)

*Administrative Services Director Becky Rountree gave a presentation.*

*Mayor Lowe recognized City Plan Board Chair Robert Ackerman, Board of Adjustment Chair Debra Neill- Mareci, Nature Centers Commission Charlie Pederson, Chair Development Review Board Jeffrey Haviland, City Beautification Board Anita Spring, Historic Preservation Board Chair Jay Reeves, SCRAB Chair Jake Vermillion and Gainesville and Alachua County Cultural Affairs Board Vice Chair Fred Sowder who spoke to the matter.*

*NOTE: Commissioner Hawkins requested that the City Plan Board Funding for training be added to the ballots for consideration. This was added without objection.*

*MOTION (REFERRAL): A motion was made by Commissioner Hawkins, seconded by Mayor-Commissioner Pro Tem Poe to refer to the Community Development Committee a review of the quasi-judicial board term limits and composition. (VOTE: 7-0, MOTION CARRIED)*

*MOTION (MAIN MOTION): A motion was made by Mayor-Commissioner Pro Tem Poe, seconded by Commissioner Bottcher moved to approve Advisory Board Funding as recommended by the City Manager with exceptions to be determined during the balloting process. (VOTE: 7-0, MOTION CARRIED)*

**RECOMMENDATION**      *The City Commission hear presentations from various Advisory Board representatives and receive the City Manager's recommendation for FY2013 - FY2014 Advisory Board funding allocations.*

**A motion was made by Commissioner Poe, seconded by Commissioner Bottcher, that this matter be Approved, as shown above (Main Motion). The motion carried by the following vote:**

**Votes:** Aye: Lauren Poe, Randy Wells, Susan Bottcher, Todd Chase, Yvonne Hinson-Rawls, Thomas Hawkins and Craig Lowe

120079\_Advisory Boards\_20120717.pdf

### 120202.

#### **Quasi-Judicial Boards Terms and Composition (NB)**

**RECOMMENDATION**      *The City Commission refer the issue of quasi-judicial board terms and composition to the Community Development*

*Committee.*

**A motion was made by Commissioner Hawkins, seconded by Commissioner Poe, that this matter be Referred to the Community Development Committee, due back on July 17, 2012. The motion carried by the following vote:**

**Votes:** Aye: Lauren Poe, Randy Wells, Susan Bottcher, Todd Chase, Yvonne Hinson-Rawls, Thomas Hawkins and Craig Lowe

**120141.**

**FY 13 & FY14 Outside Agency Funding (B)**

**This item requests that the City Commission approve the funding recommendation of the Gainesville-Alachua County Cultural Affairs Board (GACCAB) for the Outside Agency cultural grants program.**

[Play Video](#)

*Gainesville and Alachua County Cultural Affairs Board Vice Chair Fred Sowder gave a presentation.*

*Mayor Lowe recognized Doris Bardon Cultural Center Trustee Norma Homan, Executive Director of the Doris Bardon Cultural Center Lytha Nicholson and Gainesville Youth Chorus Executive Director Debbie Desforges who spoke to the matter.*

**RECOMMENDATION**

*The City Commission: 1) hear a brief presentation by Gainesville-Alachua County Cultural Affairs Board Chair Carol Velasques Richardson, regarding FY 13 & FY14 Outside Agency cultural grant awards; and 2) approve the FY 13 & FY14 Outside Agency cultural grant awards as recommended by the Gainesville-Alachua County Cultural Affairs Board, contingent upon adoption of the final FY 13 & FY14 City of Gainesville budget.*

**A motion was made by Commissioner Poe, seconded by Commissioner Bottcher, that this matter be Approved as Recommended. The motion carried by the following vote:**

**Votes:** Aye: Lauren Poe, Randy Wells, Susan Bottcher, Todd Chase, Yvonne Hinson-Rawls, Thomas Hawkins and Craig Lowe

120141\_CAB FY13 & FY14 Funding Recs\_20120717.pdf

**ORDINANCES, 1ST READING - ROLL CALL REQUIRED**

[Play Video](#)

**120042.**

**URBAN SERVICES REPORT - NW ANNEXATION REFERENDUM (B)**

**Ordinance No. 120042**

An Ordinance of the City of Gainesville, Florida, adopting an Urban Services Report which sets forth the plans to provide urban services to areas generally described as follows: Area 1 is generally located west of NW 55th Street, east of Interstate 75, North of Newberry Road and that portion of the North Florida Regional Doctor's Park & Hospital vicinity already within the City Limits and south of NW 23rd Avenue (above road rights-of-way inclusive); Area 2 is generally located west of NW 43rd Street (& that portion west of NW 43rd Street lying between NW 23rd & 29th Avenues east of NW 49th Terrace, including Buck Ridge Unit 2, already in the city limits), east of NW 63rd Street, north of NW 23rd Avenue and south of NW 39th Avenue, excluding tax parcels No. 06111-001-000 and 06111-003-001 located at the southwest corner of NW 39th Avenue and NW 43rd Street (already within the city limits), but including tax parcel No. 06064-000-000 located at the northwest corner of NW 39th Avenue and NW 43rd Street; and Area 3 is generally located west of NW 43rd Street, east of NW 51st Street (shown on the plat of Huntington Phase 6 as recorded in Plat book "S", Page 48 of the public records of Alachua County, Florida), north of the current city limits at tax parcel No. 06061-003-003 and Bellamy Forge Condominiums and south of the current city limits at the south line of the northeast quarter of Section 22, Township 9 South, Range 19 East and the county drainage easement & right of way lying immediately north of Rustlewood as recorded in Plat Book "K", page 52. These areas are proposed for annexation by the City of Gainesville pursuant to Chapter 90-496, as amended, Special Acts, Laws of Florida, known as the Alachua County Boundary Adjustment Act; providing directions to the City Manager, the City Attorney and the Clerk of the Commission; providing a repealing clause; providing a severability clause; and providing an immediate effective date.

[Play Video](#)

*Senior Strategic Planner Lila Stewart gave a presentation.*

**RECOMMENDATION**      *The City Commission adopt the proposed ordinance.*

**A motion was made by Commissioner Poe, seconded by Commissioner Bottcher, that this matter be Adopted on First Reading (Ordinance). The motion carried by the following vote:**

**Votes:** Aye: Lauren Poe, Randy Wells, Susan Bottcher, Todd Chase, Yvonne Hinson-Rawls, Thomas Hawkins and Craig Lowe

120042A\_Annexation Schedule\_20120607.pdf

120042B\_Map\_20120607.pdf

120042\_Urban Svcs Report ordinance\_20120717.pdf

120042\_MOD\_staff ppt\_20120712.pdf

**RESOLUTION**

[Play Video](#)

**120047.**

**2012 FIRE SERVICES SPECIAL ASSESSMENT PRELIMINARY RATE RESOLUTION (B)**

**A resolution of the City of Gainesville, Florida, relating to the provision and funding of fire services, facilities and programs in the City of Gainesville; providing for the imposition and computation of fire services special assessments; providing for legislative determinations of special benefit and fair apportionment; describing the method of assessing fire services assessed costs against assessed property located within the City of Gainesville; establishing the estimated assessment rate for fire assessments for the fiscal year beginning October 1, 2012; directing the preparation of an assessment roll; providing for hardship assistance; providing for method of collection; authorizing a public hearing and directing the provision of notice thereof; providing for application of assessment proceeds; providing for severability; and providing an immediate effective date.**

[Play Video](#)

*MODIFICATION: Change the date of the Public Hearing of the resolution from September 6, to September 10, 2012.*

**RECOMMENDATION**      *The City Commission: 1) establish a Preliminary Rate for the Fire Services Special Assessment; 2) set a date for a public hearing on a Final Rate Resolution; and 3) adopt the proposed Preliminary Rate Resolution.*

**A motion was made by Commissioner Hawkins, seconded by Commissioner Poe, that this matter be Adopted (Resolution) and Approved the Recommendation, as modified. The motion carried by the following vote:**

**Votes:** Aye: Lauren Poe, Randy Wells, Susan Bottcher, Yvonne Hinson-Rawls, Thomas Hawkins and Craig Lowe

Nay: Todd Chase

120047\_Fire Assessment Preliminary Rate Resolution\_20120717.pdf

120047\_resolution\_0717.pdf

120047\_attachments\_20120717.pdf

**RECESS - 6:17 PM**

**RECONVENE - 7:04 PM**

**120148.**

**General Government Budget (B)**

[Play Video](#)

*STAFF PRESENTATIONS: Administrative Services Director Becky Rountree and Assistant City Manager Fred Murry, RTS Director Jesus Gomez, Planning and Development Services Director Erik Bredfeldt, Building Official Doug Murdock, Fire Chief Gene Prince, Public Works Director Teresa Scott and Police Chief Tony Jones gave presentations.*

*MOTION: A motion was made by Mayor-Commissioner Pro Tem Poe, seconded by Commissioner Hawkins to approve the City Manager's recommendation as modified*



by the City Commission during the balloting process, including the following: 1) Fund the RTS Eastside Enhancement Route as a Pilot Project through FY14; 2) fund the GTEC Repairs, Bike/Ped Connectivity and Urban Circulator items through either Reserve Fund Balance or Capital Improvement Plan (CIP) balance, if available, 3) make up the difference in FY14 deficit from Fund Balance including the FY13 Surplus and the undesignated reserve; and 4) move the \$100,000 (Sign Increment) from FY 14 to FY13.

**RECOMMENDATION**

The City Commission hear presentations from staff and take action as appropriate.

**A motion was made by Commissioner Poe, seconded by Commissioner Hawkins, that this matter be Approved as shown above (See Motion). The motion carried by the following vote:**

**Votes:** Aye: Lauren Poe, Randy Wells, Susan Bottcher, Yvonne Hinson-Rawls, Thomas Hawkins and Craig Lowe  
Nay: Todd Chase

120148A\_FY13 & FY14 Budget Workshop PPT\_20120717.pdf

120148B\_FY13 & FY14 Budget Highlights\_20120717.pdf

120148C\_Proposed FY13 & FY14 Financial & Operating Plan\_20120717.pdf

120148D\_Proposed FY13 & FY14 Budget In Brief\_20120717.pdf

**ADJOURNMENT - 7:35 PM**

[Play Video](#)

---

Kurt M. Lannon, Clerk of the Commission