

**DEPARTMENT RECOMMENDATION OF
 BID (ITB, RFP, BEB, RFQ) INTENDED AWARD**

To: **Purchasing, Box 32**

Attn: Diane Holder (Buyer)

Bid #: PWDA-180056-DH

Bid Due Date: March 7, 2018

Bid Title: Norton Trail Construction

NO AWARD – REJECT ALL BIDS

Justification for No Award:

- Bids over budget
- Only one bid received
- Other (provide detailed explanation: _____)

IMPORTANT: The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

RECOMMENDATION FOR INTENDED AWARD

If straight low bid (no evaluation – i.e. construction, materials):

Recommended Bidder: O'Steen Brothers

Bid award amount: \$354,728.25

Justification for the Recommendation:

Lowest responsible, responsive bidder

OR

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

<u>Vendor</u>	<u>Ranking</u>
_____	1
_____	2
_____	3
_____	4
_____	5
_____	6
_____	7

Bid award amount: \$ _____

Justification for the Recommendation:

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

- | | |
|--|--------------------------------|
| <input checked="" type="checkbox"/> <u>See form check document</u> | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

Recommended by: _____

Phone: 352-393-8406

SIGNATURE

Stefan Broadus

PRINTED NAME

Title: Project Engineer

Date: 3/29/18

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: Yes City Commission meeting on 4/19/2018 (date confirmed of approved agenda item).
 No City Commission approval is not required: _____ (Indicate Policy exemption section (i.e. Sec 7.1(c)))

Vendor is active in the Advantage Financial System – **Department is responsible to obtain appropriate documentation to activate vendor.**