

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

August 15, 2006

1:30 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

Mayor Pegeen Hanrahan, (Chair)

Mayor-Commissioner Pro Tem Craig Lowe, (Vice Chair)

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA****APPROVAL OF MINUTES****060303. Audit, Finance and Legislative Committee Minutes (B)****RECOMMENDATION**

The Audit, Finance and Legislative Committee approve the minutes of June 14, 2006 as circulated.

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DISCUSSION ITEMS**060301. Living Wage Review (B)**

Explanation: In accordance with our Fiscal Year 2006 Annual Audit Plan, we have completed a Living Wage Review. Our report and the response from the City Manager and Interim General Manager for Utilities are attached for your review.

We request that the Committee recommend the City Commission accept our report and management's response. Also, in accordance with City Commission Resolution 970187, Section 10, Responsibilities for Follow-up on Audits, we request that the Committee recommend the City Commission instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

RECOMMENDATION

The Audit, Finance and Legislative Committee recommend that the City Commission: 1) Accept the City Auditor's report and the response from the City Manager and Interim General Manager for Utilities; and 2) instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

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060302. Review of Travel Expenses (B)

Explanation: In accordance with our Fiscal Year 2006 Annual Audit Plan, we have

completed a Review of Travel Expenses. Our report and the response from the City Manager and Interim General Manager for Utilities are attached for your review.

We request that the Committee recommend the City Commission accept our report and management's response. Also, in accordance with City Commission Resolution 970187, Section 10, Responsibilities for Follow-up on Audits, we request that the Committee recommend the City Commission instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

RECOMMENDATION

The Audit, Finance and Legislative Committee recommend that the City Commission: 1) Accept the City Auditor's report and the response from the City Manager and Interim General Manager for Utilities; and 2) instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

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060333.

Third Amendment to FY 2006 General Financial and Operating Plan Budget Resolution (B)

Explanation: The purpose of this amendment is to accurately reflect and incorporate into the City's FY 2006 General Government budget those transactions and activities that were not anticipated during the budget process.

Fiscal Note: All of the recommended changes are funded either by increases in revenue budgets, decreases in expenditure budgets, or decreases in the appropriate fund balance.

RECOMMENDATION

The Audit and Finance Committee: 1) review the proposed amendatory budget resolution, and if acceptable, 2) recommend to the City Commission that it adopt the third amendatory budget resolution to the FY2006 General Government Financial and Operating Plan budget.

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060334.

Fiscal Year 2006 Operating Funds Quarterly Monitoring Report - Quarter Ending June 30, 2006 (B)

Explanation: The City's General Government Budget Policy requires staff to prepare and submit a quarterly budget compliance report in substantially the same form as the final budget document, for all major operating funds, including the status of General Fund fund balances, to the Audit and Finance Committee.

RECOMMENDATION

The Audit and Finance Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended June 30, 2006.

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060349.

Gainesville Regional Utilities (GRU) - Quarterly Financial Report (B)

RECOMMENDATION

The Audit and Finance Committee review and recommend that the City Commission receive the GRU Quarterly Financial Report as of June 30, 2006.

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MEMBER COMMENT

CITIZEN COMMENT

NEW BUSINESS

NEXT MEETING DATE

ADJOURNMENT