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FLORIDA LEAGUE OF CITIES, INC.

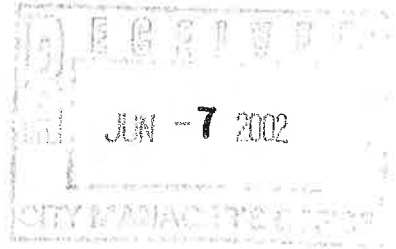
MEMORANDUM

TO: City Managers/City Clerks

FROM: Michael Sittig, Executive Director *Michael Sittig*

DATE: June 3, 2002

SUBJECT: 76th Annual Conference – Celebrating Our Cities!
VOTING DELEGATE AND RESOLUTION INFORMATION
August 15-17, 2002 Boca Raton Resort & Club



As you know, the Florida League of Cities' Annual Conference will be held at the Boca Raton Resort & Club in Boca Raton on August 15-17. This year's theme, *Celebrating Our Cities*, will provide valuable educational opportunities to help Florida's city officials serve their citizenry more effectively.

It is important that each city designate one person to be the voting delegate. Policy development, election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each city will make decisions that determine the direction of the League.

Registration materials have already been sent to each city. Call us if you need additional copies. We have attached the procedures your city should follow for presenting resolutions to the League membership. **Resolutions and Voting delegate forms must be received by the League no later than July 15, 2002.** Should you have any questions or need additional information, please feel free to call Allison Payne or Jenny Anderson at Suncom 278-5331 or (800) 342-8112.

Attachments: Form Designating Voting Delegate
Procedures for Submitting Conference Resolutions

cc: Clerk

**76th Annual Conference
Florida League of Cities, Inc.
August 15-17, 2002
Boca Raton, Florida**

It is important that each member city sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each city select one person to serve as the city's voting delegate.

Please fill out this form and return it to the League office so that your voting delegate may be properly identified.

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

City of: _____

AUTHORIZED BY:

Name

Title

Return this form to:

Gail Dennard
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
or Fax to Gail Dennard at (850) 222-3806