

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes - Final

August 23, 2016

3:00 PM

City Hall, Room 16

Audit and Finance Committee

*Mayor Lauren Poe, Chair
Mayor-Commissioner Pro Tem Helen Warren, Member*

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CALL TO ORDER

Mayor Poe called the meeting to order at 3:00 PM.

ADOPTION OF THE AGENDA**APPROVAL OF MINUTES**

[160255.](#) **Minutes of the Audit and Finance Committee Meeting of May 31, 2016
(B)**

Attachments: [160255 May 31, 2016 Minutes 20160823.pdf](#)

Mayor Poe moved to accept the Audit and Finance Committee minutes from May 31, 2016. The motion was seconded by Commissioner Warren.

RECOMMENDATION *The Audit and Finance Committee approve the minutes of May 31, 2016 as circulated.*

Approved as Recommended

DISCUSSION OF ITEMS

[160257.](#) **Fiscal Year 2016 Quarterly Monitoring Report and Fund Review Update
- Quarter Ending June 30, 2016 (B)**

Attachments: [160257A FY16 3rd Qtr All Funds Monitoring Report 20160823.pdf](#)
[160257B FY16 3rd Qtrly Rpt 6 months ending 6-30-16 20160823.pdf](#)

City Auditor Carlos Holt introduced the item. Assistant Finance Director Amy Spitzer presented the item.

RECOMMENDATION *The Audit and Finance Committee review and recommend that the City Commission receive the quarterly budget monitoring report and the fund review update for the quarter ended June 30, 2016.*

Approved as Recommended

[160258.](#) **THIRD BUDGET AMENDMENT TO THE FY 2015-2016 GENERAL
GOVERNMENT FINANCIAL AND OPERATING PLAN BUDGET (B)**

Resolution No. 160258

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
GAINESVILLE, FLORIDA; RELATING TO ITS GENERAL
GOVERNMENT BUDGET FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AMENDING
RESOLUTION NO. 150271, AS AMENDED BY RESOLUTION NO.**

150744 AND RESOLUTION NO. 160024, BY MAKING CERTAIN ADJUSTMENTS TO THE GENERAL GOVERNMENT FINANCIAL AND OPERATING PLAN BUDGET; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

Attachments: [160258A Resolution - FY16 3rd Qtr Budget Amendment 20160823 \(2\).pdf](#)
[160258B Attachment A - FY16 3rd Qtr Amendatory 20160823.pdf](#)
[160258 resolution 20160915](#)

City Auditor Carlos Holt introduced the item. Senior Budget Analyst Karen Fiore presented the item.

RECOMMENDATION *The Audit and Finance Committee recommend that the City Commission adopt the proposed resolution.*

Approved as Recommended

[160259.](#)

Gainesville Regional Utilities Unaudited Internally Prepared Financial Statements for the Period Ended June 30, 2016 (B)

Attachments: [160259 GRU Unaudited Interim Financial Statements for PE 6-30-16.pdf](#)

City Auditor Carlos Holt introduced the item. Utilities Chief Financial Officer Justin Locke presented the item.

RECOMMENDATION *The Audit and Finance Committee review and recommend the City Commission accept the GRU Unaudited Internally Prepared Financial Statements for the period ended June 30, 2016.*

Approved as Recommended

[160260.](#)

Gainesville Regional Utilities Internally Prepared Budget to Actuals and Supplementary Data for the Period Ending June 30, 2016 (B)

Attachments: [160260A - GRU Budget to Actuals for PE 6-30-16 20160823.pdf](#)
[160260B - GRU Supplementary Data for PE 6-30-16 20160823.pdf](#)

City Auditor Carlos Holt introduced the item. Rates and Economics Analysis Manager Diane Wilson presented the item.

RECOMMENDATION *The Audit and Finance Committee review and recommend the City Commission accept the GRU Internally Prepared Budget to Actuals and Supplementary Data for the period ended June 30, 2016.*

Approved as Recommended

[160294.](#)

Annual Audit Plan - 2017 (B)

Attachments: [160294 Annual Audit Plan - FY17 20160823.pdf](#)
[160294_resolution_20161006](#)

City Auditor Carlos Holt introduced and presented the item reviewing Exhibit A with

brief explanations of the various fiscal year 2017 planned audits. The Committee approved the item and referred to the City Commission for adoption by resolution.

RECOMMENDATION

The Audit and Finance Committee recommend the City Commission approve the Fiscal Year 2017 Annual Audit Plan by resolution.

Approved as recommended.

STATUS UPDATE OF CURRENT FY ANNUAL AUDIT PLAN

[150460.](#)

Annual Audit Plan - 2016 (NB)

Attachments:

[150460 Proposed Annual Audit Plan - FY16 20151117.pdf](#)

[150460 MOD Annual Audit Plan.20151203pdf.pdf](#)

[150460 Resolution Audit Plan_20151203.pdf](#)

City Auditor Carlos Holt gave a status update on the 2016 Annual Audit Plan.

RECOMMENDATION

The Audit and Finance Committee hear a status report on the 2016 Annual Audit Plan.

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

November 29, 2016

ADJOURNMENT

Mayor Poe adjourned the meeting at 4:00 PM.