

Request For City Commission Contingency Funds City Department

Name of Responsible Manager: Steve Phillips, Director of Parks, Recreation and Cultural Affairs

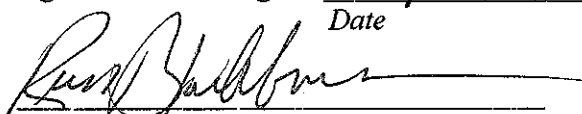
Date of Request: June 18, 2008

Name of Department Requesting Funds	Parks, Recreation & Cultural Affairs
Amount Requested (minimum of \$2,500)	\$5844.79
Expected Date of Expenditure of Funds	June 7, 2008
Reason for Request: <i>(please provide detailed explanation)</i>	Department costs for labor, materials and use of building associated with a memorial for Bo Diddley held at the Martin Luther King Jr. Center on June 7, 2008.

Category of Request: *(please check one)*

Consulting Fees related to special study <i>(please provide scope of services)</i>	
Unanticipated Repairs <i>(include name facility, extent and description of repairs needed, and alternative action)</i>	
Grant Match <i>(include name of grant, grant agency and % of matching funds needed)</i>	
Office relocation expenses <i>(include relocation address and reason for move)</i>	
Pilot Program <i>(include name and description of program and expected start date)</i>	
Special Event <i>(include name & date of event)</i>	Bo Diddley Memorial – June 7, 2008
Capital Equipment <i>(include description and reason for emergency need)</i>	
Other <i>(please explain)</i>	

City Manager has reviewed and accepted this request for inclusion on City Commission Agenda for meeting of July 14, 2008.



City Manager Signature

6-27-08

Date

Gainesville Police Department

After-Action Report

080126

TO: Captain Lonnie Scott
FROM: Lieutenant Wayne Ash

EVENT: Bo Diddley Memorial Service
LOCATION: Martin Luther King, Jr, Multi Purpose Complex
DATE: June 7, 8, 2008
TIME: 1300 to 2200 hours and 0900 to 1200 hours

SUMMARY: The Gainesville Police Department and the Parks, Recreation and Cultural Affairs Department facilitated the musical tribute to Bo Diddley held at the Martin Luther King Center on Saturday, June 7, 2008, at 1800 hours. This event was the culmination of a day of events that began with Mr Diddley's funeral which was held at Showers of Blessings Church at 1300 hours. The Gainesville Police Department assisted the Alachua County Sheriff's Office with the family's escort, traffic control as well as security for the funeral. The Gainesville Police Department was also responsible for escorting the family to the Martin Luther King Center for the musical tribute, security, traffic control and parking at the Martin Luther King Center.

On Saturday the Traffic Safety Team met the ASO Motor Unit in Archer and began the escort to the Showers of Blessings Church for the funeral service. The motorcade was scheduled to begin at 1200 hours but did not leave on time which resulted in delays and adjustments to the event schedule. The funeral service was projected to end around 1600 hours but did not conclude until 1730 hours. The procession to the MLK Center did not arrive on scene until 1830 hours.

The family expressed their gratitude and appreciation for the professional manner in which all staff performed during the events throughout the day. The event was executed successfully without incident. The attendance for the funeral was approximately 560 people and approximately 600 for the musical tribute at the Martin Luther King Center. The attendance slowly dropped throughout the night which allowed for a reduction of staff and hours working this event.

RESULTS:

Based on crowd estimates at the funeral services and the average crowd at the MLK Center, the parking plan was modified to move the general public parking to the eastside of the MLK Center and utilize the angle parking along NE 14th Street for the family, and special guest that were to be admitted into the restricted areas. This provided for an opportunity to consolidated resources. The majority of the crowd had arrived by 1930 hours at 2000 hours staff reductions began and by 2200 only on-duty personnel remained to close out the event. Sunday morning uniform patrol units assisted ASO with the traffic direction and escort to the City Limits.

**MLK Center – “Bo Diddley” Event
Saturday, June 7, 2008
Budget**

Item	Cost
City of Gainesville Department of Parks, Recreation and Cultural Affairs – Staff	\$1,189.22
City of Gainesville Traffic Operations Division – Materials, Equipment and Labor	\$292.12
Gainesville Police Department – Staff	\$4363.45
Total	\$5844.79