

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Minutes - Final

March 7, 2022

3:00 PM

City Hall Auditorium

Audit Committee

Mayor Lauren Poe
Mayor-Commissioner Pro Tem Reina Saco
Harold Monk, CPA, CFE (Appointed)

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CALL TO ORDER - 3:00 PM

ROLL CALL

Present 3 - Member Poe, CPA CFE (Appointed) Monk, and Mayor-Commissioner Pro Tem Saco

ADOPTION OF THE AGENDA

A motion was made by Mayor-Commissioner Pro Tem Saco, seconded by CPA, CFE (Appointed) Monk, that this Matter be Adopted. The motion carried by the following vote:

Aye: 3 - Member Poe, CPA CFE (Appointed) Monk, and Mayor-Commissioner Pro Tem Saco

APPROVAL OF MINUTES

[210839.](#) **Approval of Minutes from the January 11, 2022 Audit Committee Meeting (B)**

RECOMMENDATION *The Audit Committee approve the January 11, 2022 minutes.*

A motion was made by CPA, CFE (Appointed) Monk, seconded by Mayor-Commissioner Pro Tem Saco, that this Matter be Approved as Recommended. The motion carried by the following vote:

Aye: 3 - Member Poe, CPA CFE (Appointed) Monk, and Mayor-Commissioner Pro Tem Saco

DISCUSSION OF ITEMS

[210961.](#) **Citywide Gift Card Audit (B)**

City Auditor Ginger Bigbie introduced the item. Brecka Anderson, Assistant City Auditor, gave a presentation.

Ms. Anderson distributed recognitions to city departments for use of internal controls in handling gift cards.

Claudia Rasnick, Chief Financial Officer for Utilities, spoke to the matter.

Interim City Manager Cynthia Curry spoke to the matter.

RECOMMENDATION *The Audit Committee review, approve and recommend the City Commission accept the City Auditor's report.*

Approved as Recommended

Aye: 3 - Member Poe, CPA CFE (Appointed) Monk, and Mayor-Commissioner Pro Tem Saco

[210962.](#)**2021 Annual Report, Risk Assessment and Audit Plan (B)**

Motion: The committee accept the report presented with the proposed changes to the audit plan, including the addition of four recommended audit plans and the removal of the GPD Equity in Staff Retention Processes Review.

Public comment: James Gardner

RECOMMENDATION

The Audit Committee review, approve and recommend the City Commission accept the City Auditor's report and changes to the audit plan.

A motion was made by Mayor-Commissioner Pro Tem Saco, seconded by CPA, CFE (Appointed) Monk, that this Matter be Approved, as shown above. The motion carried by the following vote:

Aye: 3 - Member Poe, CPA CFE (Appointed) Monk, and Mayor-Commissioner Pro Tem Saco

[210963.](#)**City Auditor Quarterly Update (B)**

Ginger Bigbie, City Auditor, introduced the item.

Brecka Anderson, Assistant City Auditor, spoke to the matter.

Ryan Timmons, IT Audit Manager, spoke to the matter.

Mike Sandstrum, Purvis Gray, spoke to the matter.

Laura Graetz, Acting Human Resources Director, and Scott Heffner, Employee and Labor Relations Manager, gave a presentation.

Bobbie Griffith, Chief of Staff, spoke to the matter.

Zeriah Folston, Interim Director of Diversity, Equity and Inclusion, spoke to the matter.

Assistant Police Chief Lonnie Scott spoke to the matter.

Claudia Rasnick, Chief Financial Officer for Utilities, spoke to the matter.

RECOMMENDATION

The Audit Committee review, approve and recommend the City Commission accept the City Auditor's quarterly report.

A motion was made that this Matter be Approved as Recommended. The motion carried by the following vote:

Aye: 3 - Member Poe, CPA CFE (Appointed) Monk, and Mayor-Commissioner Pro Tem Saco

PUBLIC COMMENT

MEMBER COMMENT

NEXT MEETING DATE April 20, 2022

ADJOURNMENT - 4:24 PM