

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

November 14, 2012

3:30 PM

City Hall, Room 16

Equal Opportunity Committee

*Commissioner Randy Wells, Chair
Commissioner Yvonne Hinson-Rawls, Member
Commissioner Susan Bottcher, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA****APPROVAL OF MINUTES****120558. Equal Opportunity Committee (EOC) Minutes (B)****RECOMMENDATION**

The EOC approve the minutes of 9/5/12 as circulated.

DISCUSSION OF PENDING REFERRALS**100419.**

Local and Minority Business Opportunities in City Projects (NB)

RECOMMENDATION

The Equal Opportunity Committee: 1) continue discussion of Local and Minority Business Opportunities in City Projects; and 2) take appropriate action.

Legislative History

10/7/10	City Commission	Referred to the Equal Opportunity Committee
11/2/10	Equal Opportunity Committee	Deferred
12/6/10	Equal Opportunity Committee	Approved as shown above (See Motion)

The Equal Opportunity Committee (EOC) heard a presentation from EO Director Cecil Howard on local and minority business program in the city of Memphis, TN.

Chair Neilsen recognized Assistant City Manager Fred Murry who spoke to the matter.

MOTION: The EOC direct staff to: 1) survey three (GRU Station, Public Works, and CRA) recent projects; 2) see what local contractors are available to see who bid and who won bid; see why those who bid did not win; and see why those who did not bid, didn't; and 3) report back to the Committee at the March meeting.

3/23/11 Equal Opportunity Continued
Committee

EO Specialist Rodney Bickel gave a presentation on two (Public Works Administration and CRA) of the City's recent building projects. Reid Rivers gave a presentation on the Eastside Operations Center. Both reports detailed the usage of local small businesses in the initial phase of the process as well as the construction manager's efforts in this area.

Chair Nielsen recognized Dave Beaulieu, Reid Rivers, Mark Benton, Cecil Howard, Fred Murry, and Rodney Bickel who spoke to the matter.

The Equal Opportunity Committee (EOC) requested hearing more specific and detail information on the City's small business process. The EOC recommended two reports scheduled for the April 7 City Commission Meeting be first heard in Committee. The EOC recommended inviting Shaad Rehman, Small and Minority Business Development Coordinator to present GGs Small Business Procurement Program (SGPP), and Joann Dorval, Utilities Purchasing Manager, to present GRUs Small Business Enterprise Program (SBE).

4/11/11 Equal Opportunity No Action Taken
Committee

6/30/11 Equal Opportunity Approved as shown above (See Motion)
Committee

The EOC continued discussion of the City's SBE and SBP Programs by developing ways to increase spending on small business and minority firms, and EO Director Cecil Howard gave a report on GRUs recent Small Business Fair and the upcoming Florida Minority Supplier Development Council (FMSDC) Annual Business Fair and Conference.

Chair Wells recognized EO Director Cecil Howard and Assistant City Manager Fred Murry who spoke to the matter.

MOTION: The EOC direct staff to: 1) have GRU make a presentation to the City Commission on the process of building the GRU maintenance headquarters; 2) craft a resolution that encourage and build capacity and opportunity for local businesses to participate in City government's capital building (not limiting but including) projects; and 3) report back to the EOC.

11/8/11 Equal Opportunity Continued
Committee

Stephanie Marchman gave a presentation on existing rules and ordinances relating to Minority Business Enterprise or Disadvantaged Business Enterprise.

Chair Wells recognized Shaad Rehman, Mark Benton, Fred Murry, Joann Dorval, Steve Stagliano, and Stephanie Marchman who spoke to the matter.

MOTION: 1) As a part of the bidding process, ask GRU to adopt the same policy as General Government in asking contractors to provide a listing of their local small subcontractors and to demonstrate their good faith effort to hire local small contractors; 2) review procurement policy to see what can be added back into the policy to the extent that it refers to outreach and eliminating unnecessary barriers, and does not affect the bidding process.

1/10/12 Equal Opportunity Continued
Committee

The EO Director, Cecil Howard, informed the Equal Opportunity Committee that the date for the Small Business Vendor Forum is scheduled for February 7, 2012, 6:00 PM at the Eastside Recreation Center at Cone Park, 2841 E. University Avenue, Gainesville, Florida.

Chair Wells recognized Commissioner Bottcher, Russ Blackburn and Fred Murry who spoke to the matter.

4/19/12 City Commission Withdrawn

5/3/12 City Commission Approved as Amended

EO Director Cecil Howard, GRU Purchasing Manager Joann Dorval and Business Development Coordinator Shaad Rehman gave presentations.

AMENDMENT: 1) Direct the Office of Equal Opportunity to work with procurement offices to develop a system in which the hiring of subcontractors can be monitored as it pertains to MBEs and SBEs; and 2) prior to awarding contracts on federally funded projects, the City's EO Director shall meet with GG and GRU contract managers and assist in establishing required Disadvantaged Business Enterprise (DBE) goals for those projects, while utilizing the methodology and formula described in federal regulations.

Mayor Lowe recognized Gabe Kamowitz and Walter Willard who spoke to the matter.

[100419 presentation 20120503.pdf](#)

[100419 MOD 2011 SBPP-SBE PPT 20120503.pdf](#)

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE - December 12, 2012

ADJOURNMENT