

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

April 11, 2006

1:30 PM

City Hall, Room 16

Audit and Finance Committee

*Mayor Pegeen Hanrahan, Chair
Mayor-Commissioner Pro Tem Chuck Chestnut, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA****APPROVAL OF MINUTES****051164 Audit & Finance Committee Minutes (B)****RECOMMENDATION**

The Audit and Finance Committee approve the minutes of March 20, 2006, as circulated.

DISCUSSION ITEMS**051163 Review of Arthur J. Gallagher & Company Insurance Brokerage Services (B)**

Explanation: On August 8, 2005, the City Commission directed the City Auditor to review Arthur J. Gallagher's (Gallagher) records related to their return of approximately \$1.3 million to the City of Gainesville (the City). The City Commission also directed the City Auditor to report back to the City Commission regarding how much the City had been overcharged and what the appropriate level of interest due from Gallagher would be. On December 8, 2005, the City Auditor provided an interim report to the Mayor and members of the City Commission related to these issues (Attachment 1), which resulted in the City receiving an additional \$514,000 settlement payment from Gallagher.

The City Commission also directed the City Auditor to review internal City procedures related to insurance brokerage services and to provide recommendations for any necessary improvements in the processes related to insurance brokerage services. The attached report provides recommendations for improvement and includes a written response from the City Manager.

We request that the Committee recommend the City Commission accept our report and the City Manager's response. Also, in accordance with City Commission Resolution 970187, Section 10, Responsibilities for Follow-up on Audits, we request that the Committee recommend the City Commission instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit and Finance Committee.

RECOMMENDATION

The Audit and Finance Committee recommends that the City Commission:

1) Accept the City Auditor's report and the City Manager's response; and

2) Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit and Finance Committee.

051163_20060411.pdf

MEMBER COMMENT

CITIZEN COMMENT

NEW BUSINESS

NEXT MEETING DATE

ADJOURNMENT