

# City of Gainesville

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Agenda**

**September 20, 2010**

**1:00 PM**

**City Hall, Room 16**

## **Audit, Finance and Legislative Committee**

*Mayor Craig Lowe, Chair  
Mayor-Commissioner Pro Tem Jeanna Mastrodicasa, Member*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

**CALL TO ORDER****ROLL CALL****ADOPTION OF THE AGENDA****APPROVAL OF MINUTES****100366.****Audit, Finance and Legislative Committee Minutes (B)****RECOMMENDATION**

*The Audit, Finance and Legislative Committee approve the minutes of June 29, 2010, as circulated.*

100366\_AFLC\_Minutes.pdf

**DISCUSSION ITEMS****090601.****City Election Issues - Permanent Election Date Referral (NB)**

*Explanation: This item was referred by the City Commission to the Audit, Finance and Legislative Committee on December 17, 2009. The Alachua County Supervisor of Elections and the Clerk of the Commission are scheduled to attend this meeting to discuss the possibility of establishing permanent election dates for future City elections.*

**RECOMMENDATION**

*The Audit, Finance and Legislative Committee discuss this issue and take any action deemed appropriate.*

**Legislative History**

11/30/09	Audit, Finance and Legislative Committee	Recommended for Approval	
12/17/09	City Commission	Approved as Recommended (6 - 0 - 1 Absent)	
12/17/09	City Commission	Referred (6 - 0 - 1 Absent)	Audit, Finance and Legislative Committee

090601\_Election Dates\_20091130.pdf

**100221.****Change Elections Ordinance to Provide for Plurality Referral (B)**

*Explanation: This item was referred by the City Commission to the Audit, Finance and Legislative Committee on July 22, 2010 during budget discussions. Attached as backup is a presentation prepared by a City staff budget committee recommending the City Commission consider amending City ordinances to provide for plurality rather than majority for future City elections in order to eliminate runoff election costs.*

**RECOMMENDATION**

*The Audit, Finance and Legislative Committee discuss this issue and take any action deemed appropriate.*

**Legislative History**

7/22/10 City Commission Referred (7 - 0) Audit, Finance and Legislative Committee  
 100221\_electionplurality\_20100920.pdf

**090759.**

**Local Preference Policies in Relation to the City's Procurement Procedures (NB)**

*Explanation: This item was referred by the City Commission to the Audit, Finance and Legislative Committee on February 4, 2010. It was subsequently discussed by the Committee on March 29, 2010 and June 29, 2010. Attached as backup is the City's Local Preference Policy which was adopted by the City Commission by ordinance on March 29, 2004 and a document submitted by Commissioner Lauren Poe to the March 29, 2010 AFLC meeting entitled "Economic Arguments against Protectionism."*

**RECOMMENDATION**

*The Audit, Finance and Legislative Committee discuss this issue and take any action deemed appropriate.*

**Legislative History**

2/4/10 City Commission Referred (7 - 0) Audit, Finance and Legislative Committee  
 3/29/10 Audit, Finance and Legislative Committee Discussed  
 6/29/10 Audit, Finance and Legislative Committee Retained in Committee (2 - 0)  
 090759\_LPP\_ORD\_20100329.pdf  
 090759\_Poe\_Handout\_20100329.pdf

**100109.**

**Competitive Bidding Process Referral (B)**

*Explanation: This item was referred by the City Commission to the Audit, Finance and Legislative Committee on June 17, 2010 during a bid protest discussion regarding the construction of Fire Station 8.*

**RECOMMENDATION**

*The Audit, Finance and Legislative Committee hear a presentation from staff on this issue and take any action deemed appropriate.*

**Legislative History**

6/17/10 City Commission Referred (6 - 0 - 1 Absent) Audit, Finance and Legislative Committee  
 100109\_competitive\_bid\_referral\_20100920.PDF

**100363.****Fiscal Year 2010 Operating Funds Quarterly Monitoring Report - Quarter Ending June 30, 2010 (B)****RECOMMENDATION**

*The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended June 30, 2010.*

**100364.****Third Amendment to the FY 2009-2010 General Government Financial and Operating Plan (B)****RECOMMENDATION**

*The Audit, Finance and Legislative Committee: 1) Review the proposed amendatory budget resolution; and if acceptable, 2) recommend the City Commission adopt the proposed resolution.*

100364\_ Resolution.pdf

100364-Attachment A\_AFLC.pdf

**100365.****Proposed Fiscal Year 2011 Annual Audit Plan (B)**

*Explanation: Resolution 970187, City Auditor Internal Responsibilities and Administrative Procedures, Section 4 (b) requires the City Auditor to submit an Annual Audit Plan to the City Commission for approval. The process of preparing the Annual Audit Plan includes defining auditable units, obtaining input from City Commissioners and Charter Officers, evaluating information gained from previous audits and assessing the relative risks involved in different City programs and operations.*

*Each of the requested projects is weighed against other planned or required projects resulting in Exhibit A, which represents a compilation of proposed audits for the City Auditor's work plan for Fiscal Year 2011. Audits are classified into the following categories:*

- Revenue/Cost Containment Audits*
- Operational Audits*
- Compliance Audits*
- Follow-up Audits*
- Other Projects*

*We request that the Committee recommend the City Commission approve our Fiscal Year 2011 Annual Audit Plan by resolution.*

**RECOMMENDATION**

*The Audit, Finance and Legislative Committee submit the City Auditor's Proposed Fiscal Year 2011 Annual Audit Plan to the City Commission for approval by resolution.*

100365\_AAPLAN\_20100920.pdf

**100375.****2011 State Legislative Agenda (B)**

*Explanation: Annually, the City Commission adopts a State Legislative Agenda for presentation to the Alachua County Legislative Delegation. The Legislative Agenda is a compilation of the City's priority needs for the upcoming legislative session and provides delegation members with comprehensive information in order for them to focus their efforts on specific legislative priorities and initiatives related to the City. The statement includes funding requests and legislative initiatives.*

*Fiscal Note: Requesting \$2,425,000 in State funds for projects. If funds are not received the City will rely on other sources including other state, federal, and local support.*

**RECOMMENDATION**

*The Audit, Finance and Legislative Committee: 1) discuss the draft 2011 State Legislative Agenda; and 2) submit the approved draft to the City Commission.*

100375\_legislative agenda\_20100920.pdf

**100377.****Gainesville Regional Utilities (GRU) Quarterly Financial Report (NB)****RECOMMENDATION**

*The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the GRU Quarterly Financial Report as of June 30, 2010.*

100377\_GRU 3rd Quarter Financials\_20100920.pdf

**MEMBER COMMENT****CITIZEN COMMENT****ADJOURNMENT**