

Memo



Date: June 24, 2008
To: James Hencin, CDBG Manager
From: Stu Pearson, Engineering Manager
Subject: Request for Action Plan Amendment

The Public Works Department is requesting an amendment to the CDBG Action Plan that incorporates the SE 12th Street – University to SE 2nd Avenue Reconstruction Project into the Plan and transfers up to \$624,000 00 from the Duval Neighborhood Project

Background:

The current CDBG Action Plan provides funding for Targeted Sidewalks in the amount of \$59,741 00. The sidewalks to be funded are contained within a larger project that is referenced above and which includes roadway, drainage and sidewalks as the major project elements. A HUD grant with about \$109,000 00 is also available for the project road construction. Recent cost opinions suggest that \$750,000 should be budgeted for the work. This budget suggests that of the \$624,000 00 only \$581,259 00 would be used for the project. However, difference is to be the contingency fund to allow for the current inflationary climate caused by the rise in cost of in oil products and that the project construction is anticipated to start in January 2009.

Design Process Status:

Design for the project will be complete by the end of June. The Purchasing Department assembly and review of the bid document is to begin in July and be complete within 4 months. Bidding and award will take two additional months. Construction is expected to begin in January 2009.

Cc: Teresa Scott, Public Works Director
John Veilleux, Project Manager
Faith Myers, Sr Account Clerk