



## ADDENDUM NO. 1

Date: August 24, 2021

Bid Date: August 31, 2021  
at 3:00 P.M. (Local Time)

Bid Name SW 62<sup>nd</sup> Blvd Connector CEI (Federal Funds)

Bid No.: PWDA-220004-MS

NOTE: This Addendum has been issued only to the holders of record of the specifications

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

1. Any questions shall be submitted in writing to the City of Gainesville Purchasing Division by 3:00 p.m. (local time), August 23, 2021. Questions may be submitted as follows:

Email:

[holderds@cityofgainesville.org](mailto:holderds@cityofgainesville.org)

[sowersma@cityofgainesville.org](mailto:sowersma@cityofgainesville.org)

2. Please find attached:

- a) Copy of the blackout period information (Financial Procedures Manual Section 41-424 Prohibition of lobbying in procurement matters)

The following are answers/clarifications to questions received at the mandatory pre-bid conference:

3. Question: Is there a page limit on the technical portion of the proposal?  
Answer: There is no page limit; each consultant shall submit all required documents and forms requested in the RFP. Please note evaluation criteria denoted in 4.1b) in the RFP and the Introduction and Written Proposal Evaluation sections of the Evaluation Handbook.
4. Question: Is there a page limit on the remainder of the proposal?  
Answer: There is no page limit; each consultant shall submit all required documents and forms requested in the RFP. Please note evaluation criteria denoted in 4.1b) in the RFP and the Introduction and Written Proposal Evaluation sections of the Evaluation Handbook.
5. Question: Upon reviewing the RFP and the evaluation handbook, I have a few questions about the set up of the proposal. In part 3 of the RFP how to submit a proposal on page 7, it says how to set up the proposal but in the evaluation handbook under technical and written qualifications it has specific questions to answer. How/Where am I supposed to incorporate the technical and the written questions into the content of the proposal?  
Answer: The proposal(s) submitted should address the requirements outlined in Part 3 of the RFP.

The evaluation handbook is a standard document used for evaluation process. The questions in the technical and written qualifications section of the handbook are designed to outline guidelines and considerations to be used by the evaluators in assigning points.

6. Question: After review of the RFP documents, it appears DBE participation will not be a point of scoring; however the standing DBE Bid Package Information has been included within these documents identifying an overall goal of 10.65% will be a requirement for the Department or in this case the City. Could you confirm if there will be a minimum DBE requirement for this project?

Answer: There is no minimum DBE requirement for this project; the consultant will be selected based on qualifications in accordance with the RFP and Evaluation Handbook. The City supports the utilization of DBEs and FDOT's DBE goals.

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 1 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 1 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

CITY OF \_\_\_\_\_ FINANCIAL SERVICES  
GAINESVILLE PROCEDURES MANUAL

41-424 **Prohibition of lobbying in procurement matters**

Except as expressly set forth in Resolution 170116, Section 9, during the Cone of Silence as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees, except the Procurement Division or the procurement designated staff contact person. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Cone of Silence period means the period between the issue date which allows for immediate submittals to the City of Gainesville Procurement Division in response to an invitation to bid, or a request for proposal, or qualifications, or information, or an invitation to negotiate, as applicable, and the time that City Officials or the Procurement Division, or City Department awards the contract.

Lobbying means when a person seeks to influence or attempt to influence City Officials or employees with respect to a decision of the City, except as authorized by procurement procedures.