

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Minutes

Monday, November 3, 2003

1:00 PM

City Hall Room 16

Community Development Committee

*Mayor-Commissioner Pro Tem Chuck Chestnut, Chair
Commissioner Craig Lowe, Member*

CALL TO ORDER

The meeting was called to order at 1:05 PM

ROLL CALL

Present: Chuck Chestnut and Craig Lowe

ADOPTION OF THE AGENDA

Approved as Recommended

A motion was made by Lowe, seconded by Chestnut. The motion carried unanimously.

APPROVAL OF MINUTES

A motion was made by Lowe, seconded by Chestnut. The motion carried unanimously.

030577

Minutes of October 6, 2003 (B)

RECOMMENDATION *Approved with changes to Legislative Item Nos. 020850 and 030035*

DISCUSSION OF PENDING REFERRALS

001198

Graffiti Abatement (NB)

Paul Alcantar, Solid Waste Manager, gave an update on the graffiti abatement program. He stated that staff was reevaluating its program with Keep Alachua County Beautiful.

RECOMMENDATION *The Committee recommended that Public Works and CRA staff report back on May 3, 2004.*

A motion was made by Lowe, seconded by Chestnut, that this matter be Approved as Recommended. The motion carried unanimously.

NEW BUSINESS

030568

Development Issues Referral (B)

Sarah Poll, citizen, discussed the issue of providing handouts regarding development related procedures at neighborhood workshop meetings.

Ralph Hilliard, Planning Manager, presented a draft brochure on the development process to the Committee. He explained that staff developed the brochure to provide basic information on the development process and the purpose of the neighborhood workshops. He noted that the neighborhood workshops were a way for the developer to introduce a development project to the neighborhood.

RECOMMENDATION *The Committee recommended that the "Citizens Guide to the Development Review Process" brochure: 1) incorporate information about quasi-judicial matters; 2) indicate where a citizen can find the meetings, dates, times, and agendas for the City Plan Board and Development Review Board; 3) put a disclaimer on the brochure stating "agreements reached are not binding, unless they are part of the plan presented by the City Plan Board, Development Review Board and Commission"; 4) include cycles - deadlines, etc; 5) give the brochure to the developer to incorporate into the mail-out for the homeowners within 400 feet as part of the requirements for the neighborhood workshops, as well as have the brochures available at the neighborhood meeting; 6) make the telephone number larger and bold; 7) include the phone number for the City Commission; 8) mail the brochure to the Neighborhood Associations for their comment; and 9) report back to the Committee January 5, 2004.*

A motion was made that this matter be Approved as Recommended. The motion carried unanimously.

NEXT MEETING DATE

January 5, 2004 1:00 P.M.

ADJOURNMENT

The meeting adjourned at 2:05 PM