



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF NATIONAL DRUG CONTROL POLICY
Washington, D.C. 20503

January 1, 2009

CFO Mark Simpson
Saint Johns County Sheriff's Office
4015 Lewis Speedway
Saint Augustine, FL 32084

Dear Mr. Simpson:

We are pleased to inform you that your request for funding from the High Intensity Drug Trafficking Areas (HIDTA) Program has been approved, and a grant (Grant Number G09NF0001A) has been awarded in the amount of \$1,219,050.00. This grant will support initiatives designed to implement the Strategy proposed by the Executive Board of the North Florida High Intensity Drug Trafficking Area (HIDTA) and approved by the Office of National Drug Control Policy (ONDCP).

The original and one copy of the Grant Agreement, including certain Special Conditions, are enclosed. By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed Grant Conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to these terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.

If you accept this award, please sign both the Grant Agreement and the Grant Conditions and return a copy with an original signature to:

Finance Unit
National HIDTA Assistance Center
11200 NW 20th Street, Suite 100
Miami, FL 33172
(305) 715-7600

Please keep the original copy of the Grant Agreement and Grant Conditions for your file. If you have any questions pertaining to this grant award, please contact Dan Grayson at (202) 395-6790.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Murtaugh".

David R. Murtaugh
Acting Deputy Director
Office of State, Local and Tribal Affairs

Enclosure

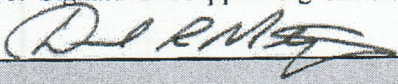

**Executive Office of the President
Office of National Drug Control Policy**

Grant Agreement

1. Recipient Name and Address CFO Mark Simpson Saint Johns County Sheriff's Office 4015 Lewis Speedway Saint Augustine, FL 32084		4. Award Number: G09NF0001A	
		5. Grant Period: From 01/01/09 to 12/31/10	
1A. Recipient IRS/Vendor No.: 1596000829A1	6. Date: 01/01/2009	7. Action	
Subrecipient Name and Address	8. Supplement Number	<input checked="" type="checkbox"/> Initial <input type="checkbox"/> Supplemental	
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:		
3. Project Title Multiple Initiatives	10. Amount of This Award:	\$1,219,050.00	
	11. Total Award:	\$1,219,050.00	
12. Special Conditions (check, if applicable)			
<input checked="" type="checkbox"/> The above Grant is approved subject to such conditions or limitations as are set forth on the attached 3 pages.			
<input checked="" type="checkbox"/> Consistent with Pub.L. 110-329, the Consolidated Security, Disaster Assistance, and Continuing Appropriations Act, this document provides a total budget and spending ceiling as reflected in Block 10 of the Grant Award document, which represents funding at the rate of 43% of the fiscal year 2008 funding level. Accordingly, the sum of all budgets can not exceed the award amount reflected in Block 10 of the award document. The Office of National Drug Control Policy acknowledges that the aforementioned funding level is below stated budget requirements; however, additional funding can not be made available until enacted through public law.			
13. Statutory Authority for Grant: Public Law 110-329			

AGENCY APPROVAL

RECIPIENT ACCEPTANCE

14. Typed Name and Title of Approving Official David R. Murtaugh Acting Deputy Director Office of State, Local and Tribal Affairs	15. Typed Name and Title of Authorized Official Mark Simpson CFO Saint Johns County Sheriff's Office
16. Signature of Approving ONDCP Official 	17. Signature of Authorized Recipient/Date 

AGENCY USE ONLY

18. Accounting Classification Code DUNS: 787474113 EIN: 1596000829A1	19. HIDTA AWARD OND10B3SE0910 OND2000000 OC4100
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GRANT CONDITIONS

A. General Provisions

1. This grant is subject to:

- OMB Circular A-87 "Cost Principles for State, Local, and Indian Tribal Governments" (or, if applicable, OMB Circular A-21 "Cost Principles for Educational Institutions");
- OMB Circular A-102 "Grants and Cooperative Agreements with State and Local Governments" (or, if applicable, OMB Circular A-110 "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations");
- OMB Circular A-133 "Audits of States, Local Governments and Non-Profit Institutions";
- "Government-wide Debarment and Suspension (Non procurement)," codified at 21 CFR § 1401 et. seq.;
- "Government-wide Requirements for Drug-Free Workplace (Grants)" (codified at 21 CFR § 1401 et. seq.);
- "New Restrictions on Lobbying" (codified at 18 USC § 1903 and 31 USC § 1352).
- Nondiscrimination in Federally Assisted Programs and Equal Opportunity Plans requirements are codified at USC, Title VI (42 USC § 2000d et seq.).
- Immigration and Naturalization Service Employment Eligibility Verification Form (I-9).

2. Audits conducted pursuant to OMB Circular A-133, "Audits of State and Local Governments", must be submitted no later than nine (9) months after the close of the grantee's audited fiscal year. A copy of the audit report and management letter must be sent to:

EOP/ONDCP
Attention: Michael Reles
GSD/RDF (202) 395-6608
Anacostia Naval Annex
Bldg 410/Door 123
250 Murray Lane, SW
Washington, DC 20509
or:
mreles@ondcp.eop.gov

3. During the award period, grantees are required to submit the Federal Financial Reporting (FFR) report to HHS Division of Payment Management. Other reporting requirements are specified in the HIDTA Program Policy and Budget Guidance.
4. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the grant.

B. Special Conditions HIDTA Grants

The following special conditions are incorporated into each award document.

1. This grant is awarded for the initiative(s) named above. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance, dated April 2006.
2. This award is subject to the requirements in ONDCP's "HIDTA Program Policy and Budget Guidance."
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e. the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6-12 of the "HIDTA Program Policy and Budget Guidance."
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.
7. Property acquired with these HIDTA grant funds is to be used for activities of the North Florida HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, you should make this equipment available to the HIDTA's Executive Board for use by other HIDTA participants.

8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

C. Payment Basis

1. A request for Advance or Reimbursement shall be made using the Department of Health and Human Services Division of Payment Management System (www.dpm.psc.gov). Copies of invoices or payroll registers must accompany the payment confirmation number to provide documentation for the reimbursement request. Requests for advances must be accompanied by details specifying the need for the advance. Documentation of how the advance was spent must be submitted within 21 days before another advance or reimbursement will be approved.
2. The HIDTAs, or their respective grantees, must utilize the Financial Management System's (FMS) Disbursement module each time they submit a disbursement request to the NHAC. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered into the FMS. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be FDIC insured. The account must be interest bearing.
3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination Act (23 U.S.C. 450), grantees and subgrantees shall promptly, but at least quarterly, remit interest earned on advances to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). When submitting your checks, please provide a detailed explanation which should include: reason for check (remittance of interest earned on HIDTA advance payments), check number, grantee name, grant number, interest period covered, and contact name and number.

Ms. Janet Fowler
Division of Payment Management
Department of Health and Human Services
11400 Rockville Pike, Suite 700
Rockville, MD 20852
4. The grantee or subgrantee may keep interest amounts up to \$100 per year for administrative purposes. (21 CFR § 1403.21(h)(2)(i) et. seq.)

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Signature: _____

Name: Mark Simpson

Title: CFO

Date: 1/22/09

FY 2009 - North Florida HIDTA

Budget Detail

All Initiatives
 Award Recipient - Saint Johns County Sheriff's Office
 Grant/MOA - G09NF0001A
 Resource Recipient - North Florida

Initial Budget (Approved)	2,835,000
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Personnel			
Position	# Positions	Subtotal	Personnel
Administrative staff	2.00	91,072	
Analyst - Criminal	6.00	214,205	
Analyst - Intelligence	1.00	49,546	
Attorney	1.00	84,121	
Information Technology Manager	-	74,025	
Information Technology staff	-	42,639	
Total Personnel			555,608

Fringe Benefits			
Name/Position		Subtotal	Benefits
Administrative staff		27,323	
Analyst - Criminal		64,262	
Analyst - Intelligence		14,864	
Attorney		25,237	
Information Technology Manager		22,206	
Information Technology staff		12,792	
Total Fringe Benefits			166,684

Overtime			
Position	# Positions	Subtotal	Overtime
Investigative - Law Enforcement Officer	90.00	672,000	
Total Overtime			672,000

Travel			
Purpose	# Positions	Subtotal	Travel
Administrative	4.00	20,500	
Investigative/Operational	61.00	44,950	
Training	50.00	40,000	
Total Travel			105,450

Facilities			
Description	# Leases	Subtotal	Facilities
Lease	7.00	270,332	
Support		400	
Utilities		3,000	
Total Facilities			273,732

Services			
Description and Quantity	# Services	Subtotal	Total Services

NOTE: The total of all budgets is limited to the amount indicated on the grant award document. Funds may not be expended in excess of the official grant award amount.

FY 2009 - North Florida HIDTA

Budget Detail

All Initiatives

Award Recipient - Saint Johns County Sheriff's Office

Grant/MOA - G09NF0001A

Resource Recipient - North Florida

Initial Budget (Approved)	2,835,000
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Communications - data lines	24,359
Communications - mobile phones & pagers	14,110
Communications - office phones	6,561
Contractor - Director	159,067
Contractor - Financial Manager	117,804
Equipment rentals	20,600
Insurance - Director's liability	6,500
Investigative services	48,228
Printing & document support	200
Service contracts	81,641
Shipping & postage	1,600
Software - maintenance	13,693
Subscriptions - database	17,606
Subscriptions - publications	288
Vehicle allowance	9,000
Vehicle lease - passenger	27,300
Total Services	548,557

Equipment			
Description	# Equipment	Subtotal	Equipment
Communications - mobile phones & pagers	-	450	
Communications - office phones	-	1,000	
Computers - desktop, laptop & notebook	-	8,000	
Computers - networking devices	-	3,000	
Computers - peripherals & printers	-	7,750	
Office - machines	-	5,800	
Technical investigative equipment	-	67,100	
Technical investigative equipment - audio	-	6,680	
Technical investigative equipment - visual	-	2,500	
Total Equipment			102,280

Supplies			
Description		Subtotal	Supplies
Investigative/operational		38,724	
Office		20,578	
Software - licenses		20,500	
Total			79,802

Other			
Description		Subtotal	Other
Administrative costs		95,875	
PE/P/PS		235,012	
Total			330,887

Total Budget	2,835,000
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NOTE: The total of all budgets is limited to the amount indicated on the grant award document. Funds may not be expended in excess of the official grant award amount.