CITY OF GAINESVILLE, GENERAL GOVERNMENT
METHOD OF SOURCE SELECTION

DATE: 1/7/2009

DEPARTMENT: Police   CONTACT: Lt. Brian J. Helmerson
DIVISION: **Operational Development and Strategy Division**   EXTENSION: 334-0304

PURCHASE/PROJECT AMOUNT: $46933.50
COST TERM: (annual, quarterly, etc.)   CITY COMMISSION APPROVAL REQUIRED:
☒ ONE-TIME, SINGLE PURCHASE   ☐ NO   ☒ YES, DATE: 2-5-09
☐ CONTRACT/PURCHASE ORDER/AGREEMENT/PROJECT
    TERM BEGIN/END DATES: /

DESCRIPTION OF THE MATERIAL OR SERVICE TO BE PROVIDED: Tasers, taser cartridges, Taser batteries

PROPOSED VENDOR/CONTRACTOR NAME: DGG Taser & Tactical Supply
ADDRESS   8725 Youngerman Ct., Ste. 305
CITY, STATE, ZIP   Jacksonville, FL. 32244

INDICATE ONE METHOD OF SOURCE SELECTION

☐   OTHER AGENCY: Purchasing Policy #060732, Section 6.3(c) Materials, equipment or services purchased under state or federal contracts or other public agency cooperative purchasing opportunities.

☐   UTILITY: Purchasing Policy #060732, Section 6.3(d) Utility services when the subject utility is the only available source of such service.

☐   CONTRACTURAL: Purchasing Policy #060732, Section 6.3(e) Contractual services of a professional* nature
(PROFESSIONAL SERVICES*)   whose cost does not except $50,000, except as required by State law and except for legal services in connection with litigation involving the City. Continuing contracts for professional services of indefinite duration shall be reviewed for appropriateness with regard to the quality of the service and the competitiveness of the cost. Such review shall be the responsibility of the appropriate charter officer and his/her designee and shall be conducted not less than every five years.

      * Services which involve extended analysis, the exercise of discretion and independent judgment in their performance, and an advanced, specialized type of knowledge, expertise, or training customarily acquired either by a prolonged course of study or equivalent experience in the field.

☐   EMERGENCY: Purchasing Policy #060732, Section 6.3(f) Emergency purchases, at the discretion of the (City) Manager, where the circumstances of the emergency do not permit sufficient time to obtain competitive quotes.

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WAIVED SITUATIONS:

☐ ONLY APPROVED: Purchasing Policy #060732, Section 6.3(o) – Only one source meets the stated requirements of a specification based on a thorough qualitative and/or quantitative evaluation.

REQUISITIONER/REQUESTER shall provide a detailed description and justification in writing with supporting documentation as to why the vendor/contractor is the ONLY APPROVED SOURCE to provide the commodity/service. Attach all supporting documentation to the Method of Source Selection form for review and approval or rejection by the applicable listed City approving authorities.
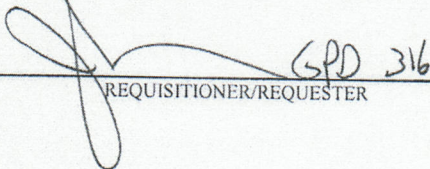
☒ SOLE SOURCE: Purchasing Policy #060732, Section 6.3(r) – The only source through which materials or services may be purchased.

REQUISITIONER/REQUESTER shall provide a detailed description and justification in writing with supporting documentation as to why the vendor/contractor is the SOLE SOURCE to provide the commodity/service. Attach all supporting documentation to the Method of Source Selection form for review and approval or rejection by the applicable listed City approving authorities.

☐ SPECIFIED SOURCE: Purchasing Policy #060732, Section 6.3(s) – A source selected without competitive bidding for justifiable reasons.

REQUISITIONER/REQUESTER shall provide a detailed description and justification in writing with supporting documentation as to why the vendor/contractor is the SPECIFIED SOURCE to provide the commodity/service. Attach all supporting documentation to the Method of Source Selection form for review and approval or rejection by the applicable listed City approving authorities.

The **REQUISITIONER/REQUESTER** hereby attests (certify under oath) that he/she took part in the procurement represented and that he/she is independent of, and have no conflict of interest in, the entity evaluated and selected. He/she recommends that competitive bidding be waived and that the material or service be purchased from the vendor indicated based on the existence of a non-competitive situation as described and attached in detail hereto.

GPD 316

REQUISITIONER/REQUESTER	01-02-08 Date

☐ Approved
☐ Denied

DEPARTMENT HEAD _____ Date

☐ Approved
☐ Denied

ASST CITY MGR OR ADMN SRVCS DIR _____ Date

☐ Approved
☐ Denied

CITY MANAGER _____ Date