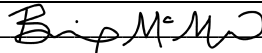


PETITION/ORDINANCE CHECKLIST

Petition No.: LD22-000013 TCH Legistar No. 211052
 Name of Petitioner: Proposed Text Amendment for Name Change of Clerk of the Commission to City Clerk
 Size of Parcel(s) Affected: Not Applicable
 Special Notes or if priority request, please explain: A proposed charter amendment to re-title the position, "Clerk of the Commission" to "City Clerk"
 Assigned Planner: Phimetto D. Lewis
 Manager Approval by (signature): 

TYPE OF PETITION (check one)

- Rezoning, other than PD or PS
- PD or PS Rezoning, *complete PS checklist or PD checklist*
- Small Scale Land Use Change, *complete small scale LUC checklist*
- Large Scale Land Use Change, *indicate desired transmittal hearing date* _____
- Text Amendment to Comp Plan, *indicate desired transmittal hearing date* _____
- Text Amendment to Land Development Code
- Subdivision Plat, *complete plats checklist*
- Street Vacation, *attach copy of original plat and if conditions and reverter are proposed, prepare draft street vacation agreement*
- Other: _____

FOLLOWING MUST BE COMPLETED

	Yes	No	Date(s)
Petition advertised and noticed per Sec. 30-351			N/A
Staff report recommended approval	X		03/31/2022
CPB approved as submitted () or with revisions ()	X		03/31/2022
CCOM approved as submitted () or with revisions ()			

FOLLOWING MUST BE ATTACHED

- Petition Application staff report to CPB & CCOM
- CPB/CCOM meeting minutes Draft Memo to CCOM
- Petition Text that clearly incorporates final revisions made/appvd by CPB & CCOM
- Legal Description Final version of exhibits

FOR CITY ATTORNEY'S OFFICE USE

Date Received: _____, Complete () or Incomplete ()
 If incomplete, reason for return to Planning: _____

 Date Planning appvd draft Ordinance _____, verbal () or written ()
 Date Petitioner appvd draft Ordinance _____, verbal () or written ()
 Date Ordinance Scheduled for first hearing _____
 Type of Ad required: _____
 Other notice required: _____
 Date Advertising Memo sent to Clerk: _____
 Legal proofed advertisement: _____
 Date Ad appeared in paper (place copy in file): _____
 Eleven Copies of Petition/backup for City Commission meeting: _____
 If CPA, provide public Sign-In Sheet at both hearings: _____